

OFFICIAL BUDGET

2017-2018

LACKAWANNA, NEW YORK

CITY COUNCIL

KEITH E. LEWIS – COUNCIL PRESIDENT

ABDULSALAM NOMAN – 1ST WARD JOSEPH JERGE – 3RD WARD
ANNETTE IAFALLO – 2ND WARD KEVIN SURDYKE 4TH WARD

CITY OF LACKAWANNA
OFFICIAL BUDGET

2017-2018

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CAROLYN NICOMETO
City Comptroller



**DEPARTMENT OF ADMINISTRATION
AND FINANCE**
Office of the City Comptroller

City Hall, 714 Ridge Road, Room 305
Lackawanna, New York 14218
716-827-6481

Honorable Geoffrey M. Szymanski, Mayor
Honorable Keith E. Lewis, President
Honorable Members of the City Council

Dear Mayor and City Council:

Submitted herewith is the Annual Budget of the City of Lackawanna for the Fiscal Year August 1, 2017 to July 31, 2018, as adopted by your honorable body on June 7, 2017.

The \$25,504,220 General Operating Budget is an increase of \$157,343 from the 2016-2017 Operating Budget. The Mayor and the City Council made the decision to set the Special Revenue Fund – Refuse and Garbage at a user fee of \$229.62 per unit, which is a decrease of \$0.40 per unit from the 2016-2017 Budget. The major increases in the General Operating Budget were New York State Retirement Benefits of \$110,000 and Health Insurance of \$140,000.

The City used \$1,250,000 of its Fund Balance to reduce taxes in the 2017-2018 Budget.

The total taxes to be levied in this year's budget are at \$10,503,518 which is an increase of \$75,577 from 2016-2017. The City Council has approved a 10% base proportion shift, which will reduce the tax burden for Non-Homestead properties. The Homestead tax rate has been established at \$17.07 per thousand of assessed valuation and the Non-Homestead tax rate of \$35.38 per thousand of assessed valuation. These tax rates represent an increase of \$0.61 or 3.71% in the Homestead tax rate and in increase of \$0.71 or 2.04% in the Non-Homestead tax rate.

The City has no New Capital Projects budgeted for the 2017-2018 Fiscal Year.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Carolyn A. Nicometo".

Carolyn A. Nicometo
City Comptroller

ANNUAL BUDGET

REVENUES – 2017/2018 BUDGET

REAL PROPERTY TAX ITEMS:

	Tax Levy	\$ 10,389,539	
	Add: Deferred Tax Revenues	150,000	
	Less: Exemption Removals	<u>(36,021)</u>	
A.1001	Total Tax Levy	\$ 10,503,518	
A.1080	Federal Payments in Lieu of Taxes	45,000	
A.1085	E.C.I.D.A. in Lieu of Taxes	229,000	
A.1090	Interest and Penalties on Real Property Taxes	<u>200,000</u>	\$ 10,977,518

NON-PROPERTY TAX ITEMS:

A.1120	Non-Property Tax Distribution by County	\$ 5,500,000	
A.1130	Utility Gross Receipts Tax	280,000	
A.1134	Privilege Tax on Coin Operated Devices	4,100	
A.1170	Cable Franchise Fees	<u>118,000</u>	\$ 5,902,100

DEPARTMENTAL INCOME:

A.1230	Treasurer's Fees	\$ 18,000	
A.1255	Clerk's Fees	16,000	
A.1289	Other General Government (Development)	8,000	
A.1520	Police Fees	20,000	
A.1603	Vital Statistics fees	11,000	
A.2210	School Civil Service Fees	20,000	
A.2381	Franchise Fees (Recreation)	<u>22,000</u>	\$ 115,000

ANNUAL BUDGET

REVENUES – 2017/2018 BUDGET

USE OF MONEY AND PROPERTY:

A.2401	Interest on Earnings	\$ 6,000	
A.2410	Rental of Real Property	<u>69,000</u>	\$ 75,000

LICENSES AND PERMITS:

A.2540	Bingo Licenses	\$ 10,000	
A.2545	Other Licenses, (Master Electricians and Plumbers, Rubbish, Bicycle, Loading and Unloading)	11,000	
A.2555	Building and Alteration Permits	11,000	
A.2565	Plumbing Permits	2,000	
A.2590	Other Permits (Electrical and Stadium)	<u>5,000</u>	\$ 39,000

FINES AND FORFEITURES:

A.2610	Fines and Forfeited Bail	\$ <u>210,000</u>	\$ 210,000
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SALE OF PROPERTY AND COMPENSATION FOR LOSS:

A.2650	Sale of Scrap	\$ 0	
A.2660	Sale of Real Property	10,000	
A.2680	Insurance Recoveries	<u>175,000</u>	\$ 185,000

MISCELLANEOUS:

A.2701	Refund of Prior Year's Expense	\$ 11,000	
A.2770	Other Unclassified Revenues	<u>5,000</u>	\$ 16,000

ANNUAL BUDGET

REVENUES – 2017/2018 BUDGET

<u>STATE AID:</u>		
A.3001	General Governmental Aid	\$ 6,309,821
A.3005	Mortgage Tax	100,000
A-3090	School District – Tax Collections	14,500
A.3330	State Court System	200,000
A.3389	Fire Grant – SAFER Grant	126,660
A.3800	Stop DWI Program	16,000
A.3803	Nutrition Program	1,600
A.3804	Lunch Program	70,000
A.3850	Community Garden Grant	<u>10,000</u>
		<u>\$ 6,848,581</u>
Appropriated Fund Balance		\$ 1,250,000
Total		<u>\$ 25,618,199</u>
Homestead Assessed Value	55.514970%	\$ 341,529,180
Homestead Taxes		<u>\$5,831,025</u>
Homestead Tax Rate		<u>\$17.07</u>
Non-Homestead Assessed Valuation	44.485030%	\$ 132,073,377
Non-Homestead Taxes		<u>\$4,672,493</u>
Non-Homestead Tax Rate		<u>\$35.38</u>

ANNUAL BUDGET

CITY COUNCIL
CODE A1010

.1 - PERSONAL SERVICES

.101 - 1	Council President		\$ 16,500	
4	Councilmembers	(\$13,500)	54,000	
	Accrued Payrolls		<u>275</u>	
				\$ 70,775

.4 - CONTRACTUAL EXPENSES

.464 -	Travel Allowance		\$ <u>4,000</u>	
				<u>4,000</u>
				<u>\$ 74,775</u>

ANNUAL BUDGET

MAYOR
CODE A1210

.1 - PERSONAL SERVICES

.101 - 1 Mayor	\$ 76,600	
1 Secretary to Mayor	57,530	
Part Time Clerks	2,000	
Longevity	900	
Accrued Payrolls	<u>200</u>	
		\$ 137,230

.4 - CONTRACTUAL EXPENSE

.403 - Books and Periodicals	0	
.464 - Travel Allowance	<u>4,000</u>	
		<u>4,000</u>
		<u>\$ 141,230</u>

ANNUAL BUDGET

CITY COMPTROLLER
CODE A1315

.1 - PERSONAL SERVICES

.101 - 1 City Comptroller	\$ 75,000	
1 Asst. Comptroller	0	
1 Principal Account Clerk	49,750	
1 Account Clerk Typist	46,470	
Increment	0	
Accrued Payrolls	660	
Retirement	0	
Longevity	<u>0</u>	\$ 171,880

.2 - OFFICE EQUIPMENT

.250 - Office Equipment	<u>65,000</u>	\$ 65,000
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.4 - CONTRACTUAL EXPENSES

.403 - Books and Periodicals	\$ 500	
.441 - Printing Reports and Forms	2,000	
.444 - Bond Issue and Note Expense	6,000	
.446 - Investment Expense	1,000	
.464 - Travel Allowance	1,000	
.468 - Software Maintenance	2,500	
.469 - Consultant Fees	<u>3,000</u>	<u>16,000</u>
		<u>\$ 252,880</u>

ANNUAL BUDGET

TREASURER
CODE A1325

.1 - PERSONAL SERVICES

.101 - 1 City Treasurer	\$ 57,744	
1 Account Clerk Typist	46,470	
Accrued Payrolls	410	
Longevity	<u>2,100</u>	
		\$ 106,724

.2 - EQUIPMENT

.250 - Office Equipment	\$ <u>2,500</u>	2,500
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.4 - CONTRACTUAL EXPENSES

.442 - Printing Tax Roll	\$ 3,000	
.464 - Travel Allowance	<u>0</u>	<u>3,000</u>
		<u>\$ 112,224</u>

ANNUAL BUDGET

PURCHASING
CODE A1345

.1 - PERSONAL SERVICES

.101 - 1 Purchasing Agent	\$ 57,742	
Timekeeping Differential	800	
Accrued Payrolls	235	
Longevity	<u>900</u>	
		\$ 59,677

.2 - EQUIPMENT

.250 - Computer Equipment, Supplies and Replacements	\$ 12,000	
.260 - Copy Machines	<u>0</u>	12,000

.4 - CONTRACTUAL EXPENSES

.401 - Office Supplies	\$ 12,000	
.402 - Photo and Reproduction Supplies	1,000	
.442 - Rental of Equipment	0	
.444 - Service Contracts	<u>22,500</u>	<u>35,500</u>
		<u>\$ 107,177</u>

ANNUAL BUDGET

ASSESSMENT
CODE A1355

.1 - PERSONAL SERVICES

.101 - 1	City Assessor		\$ 57,745	
	1	Account Clerk Typist	46,470	
		Accrued Payrolls	425	
		Longevity	2,800	
		Senior Status	0	
		Retirement	0	
.103 - 1	Chairman – Board of Review		850	
	3	Members (\$500)	<u>1,500</u>	\$ 109,790

.4 - CONTRACTUAL EXPENSES

.464 -	Travel Allowance	\$ 800	
.468 -	Training Schools	200	
.469 -	Maintenance Fee	1,800	
.490 -	Web Site Maintenance	<u>3,300</u>	
			<u>6,100</u>
			<u>\$ 115,890</u>

ANNUAL BUDGET

CITY CLERK
CODE A1410

.1 - PERSONAL SERVICES

.101 - 1 Part Time City Clerk		\$ 30,000	
1 Deputy Clerk		37,883	
1 Account Clerk Typist		46,470	
1 Clerk		45,885	
Upgrade		200	
3 Bingo Inspectors	(\$1,500)	4,500	
Accrued Payrolls		645	
Longevity		<u>3,100</u>	
			\$ 168,683

.4 - CONTRACTUAL EXPENSES

.405 - Departmental Supplies		\$ 2,000	
.442 - Codification		5,000	
.464 - Travel Allowance		1,000	
.465 - Legal Advertising		6,000	
.466 - Printing Minutes		3,100	
.468 - Software Maintenance		<u>2,850</u>	
			<u>19,950</u>
			<u>\$ 188,633</u>

ANNUAL BUDGET

VITAL RECORDS
CODE A1411

.1 - PERSONAL SERVICES

.101 - 1 Deputy Registrar Differential

\$ 2,500

Accrued Payrolls

10

\$ 2,510

ANNUAL BUDGET

DEPARTMENT OF LAW
CODE A1420

.1 - PERSONAL SERVICES

.101 - 1 City Attorney	\$ 76,818	
2 Part Time Assistant City Attorney	40,800	
1 Legal Secretary	46,470	
Longevity	1,900	
Accrued Payrolls	<u>650</u>	
		\$ 166,638

.4 - CONTRACTUAL EXPENSES

.403 - Books and Periodicals	\$ 2,000	
.451 - Arbitration Fees	10,000	
.464 - Travel Allowance	<u>1,000</u>	
		<u>13,000</u>
		<u>\$ 179,638</u>

ANNUAL BUDGET

PERSONNEL
CODE A1430

.1 - PERSONAL SERVICES

.101 - 1	Commission Chairperson	\$	1,750	
2	Commissioners (\$1,500)		3,000	
1	Secretary		3,850	
1	Account Clerk Typist		45,140	
	Increment		380	
	Accrued Payrolls		215	
	Longevity		0	
	Overtime		<u>1,000</u>	
				\$ 55,335

.4 - CONTRACTUAL EXPENSES

.401 -	Office Supplies	\$	250	
.451 -	Medical Fees		2,000	
.456 -	Proctor Fees		1,000	
.464 -	Training Schools		<u>1,500</u>	
				<u>4,750</u>
				<u>\$ 60,085</u>

ANNUAL BUDGET

ENGINEERING
CODE A1440

.1 - PERSONAL SERVICES

.101 - 1 Account Clerk Typist	\$ 46,470	
Increment	0	
Accrued Payrolls	<u>180</u>	\$ 46,650

.4 - CONTRACTUAL EXPENSES

.444 - Grant Matches	\$ 95,000	
.467 - Code School and Books	2,000	
.468 - Training Schools	500	
.469 - Consulting Fees	<u>10,000</u>	<u>107,500</u>
		<u>\$ 154,150</u>

ANNUAL BUDGET

RECORDS MANAGEMENT
CODE A1460

.1 - PERSONAL SERVICES

.101 - Part-Time Clerks	\$ 0	\$ 0
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.4 - CONTRACTUAL EXPENSES

.405 - Supplies and Materials	\$ 0	
.444 - Purchased Services	0	
.464 - Travel Allowance	0	0
		<u>\$ 0</u>

ANNUAL BUDGET

BUILDINGS
CODE A1620

.1 - PERSONAL SERVICES

.101 - 1 Senior Building Maintenance Mechanic	\$ 56,088	
2 Janitors	95,480	
3 Cleaners	34,320	
Longevity	3,500	
Accrued Payrolls	730	
Shift Differential	1,000	
.102 - Overtime	<u>4,500</u>	\$ 195,618

.4 - CONTRACTUAL EXPENSES

.405 - Departmental Supplies	\$ 100	
.410 - Janitorial Supplies	10,000	
.422 - Electric	100,000	
.423 - Water	1,600	
.442 - Library Repairs	5,000	
.443 - Repairs and Replacements	55,000	
.444 - Service Contracts	<u>7,500</u>	<u>179,200</u>
		<u>\$ 374,818</u>

ANNUAL BUDGET

SPECIAL ITEMS
CODE A1900

.1910 - Unallocated Insurance	\$ 320,000
.1915 - Undistributed Metered Postage	22,000
.1920 - Municipal Association Dues	9,000
.1925 - Telephone Service	57,500
.1930 - Judgments and Claims	150,000
.1936 - Appraisal – Buildings - Equipment	2,000
.1937 - Independent Financial Audit	17,000
.1950 - Sewer User Fees and Assessments On City Property	90,000
.1964 - Refund of Real Property Taxes	10,000
.1990 - Contingent Account	<u>25,000</u>
	<u>\$ 702,500</u>

ANNUAL BUDGET

PUBLIC SAFETY ADMINISTRATION
CODE A3010

.1 - PERSONAL SERVICES

.101 - 1 Director of Public Safety

\$ 25,500

Accrued Payrolls

100

\$ 25,600

.2 - EQUIPMENT

.253 - Emergency Communications Network
(Code Red)

\$ 11,250

\$ 11,250

\$ 36,850

ANNUAL BUDGET

COMMUNICATION SYSTEM
CODE A3020

.2 - EQUIPMENT

.250 - Signs and Communication Equipment	\$ 15,000	15,000
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.4 - CONTRACTUAL EXPENSES

.401 - Signal Maintenance Man (Per-Diem)	\$ 10,000	
.405 - Departmental Supplies	0	
.443 - Repairs and Replacements	<u>2,500</u>	<u>12,500</u>
		<u>\$ 27,500</u>

ANNUAL BUDGET

POLICE DEPARTMENT
CODE A3120

.1 - PERSONAL SERVICES

.101 -	1	Police Chief		\$	80,829	
	3	Captains	(\$84,669)		254,007	
	5	Lieutenants	(\$76,972)		384,860	
	4	Detectives	(\$69,974)		279,896	
	30	Police Officer	(\$66,774)		2,003,220	
	0	Police Officer	(\$64,125)		0	
	1	Police Officer	(\$61,476)		61,476	
	0	Police Officer	(56,177)		0	
	5	Police Officer (Academy)	(\$43,409)		217,045	
		Increment			205	
		Accrued Payrolls			13,500	
		Class Differential			30,000	
		Longevity			74,100	
		Retirement Benefits			50,000	
		Education Incentive			<u>6,000</u>	\$ 3,455,138
.102 -		Overtime			450,000	
.103 -		Court Time			124,000	
.104 -		Differential and Contractual Items			120,000	
.105 -		Paid Holidays			<u>190,000</u>	\$ 884,000

ANNUAL BUDGET

POLICE DEPARTMENT
CODE A3120

.106 - PERSONAL SERVICES

1	Police Matron (@ \$15.00 Hour) (Per Diem Call-In)	\$	8,500	
5	Complaint Writers (\$45,885)		229,425	
1	Complaint Writer (\$45,502)		45,502	
1	Typist		46,470	
	Upgrades		1,200	
	Increments		60	
5	Crossing Guards (\$36.00 Day)		32,800	
	Longevity		6,900	
	Accrued Payrolls		1,675	
	Shift Differential		20,000	
	Overtime		26,000	
	Paid Holidays		<u>18,000</u>	
		\$		436,532

.2 - EQUIPMENT

.235	Riot Equipment	\$	1,500	
.250	2 Police Cars		87,000	
.252	Fingerprint Equipment		500	
.255	Identification Equipment		500	
.260	Update Computers		5,000	
.261	Mobile Data Terminals – Computers		13,000	
.265	Narcotics Equipment		<u>500</u>	
				108,000

ANNUAL BUDGET

POLICE DEPARTMENT
CODE A3120

<u>.4 - CONTRACTUAL EXPENSES</u>		
.402 - Photo and Reproduction Supplies	\$	500
.403 - Books and Periodicals		1,500
.404 - Identification and Training		200
.405 - Departmental Supplies		17,500
.406 - Verizon Air Cards MDT		1,080
.409 - DARE Program		0
.410 - National Night Out		1,500
.416 - Auto Parts and Tires		8,000
.417 - Crossing Guard Uniforms and Accessories		4,000
.418 - Uniforms and Accessories		30,000
.419 - Firearms and Ammo		20,000
.422 - Electric		19,500
.441 - Printing Traffic Books and Tags		1,800
.443 - Repairs to Equipment		60,000
.444 - Service Contracts		7,000
.455 - Special Evidence and Trial Expense		300
.457 - Prisoner Service		5,000
.466 - Upgrade Tasers		1,000
.467 - ERT Team		5,000
.468 - Training Schools		6,500
.469 - K-9 Unit		3,000
.470 - ASP's, Holders & Training		<u>0</u>
		<u>193,380</u>
		<u>\$ 5,077,050</u>

ANNUAL BUDGET

FIRE DEPARTMENT
CODE A3410

.1 - PERSONAL SERVICES

.101 -	1	Fire Chief		\$	91,953	
	5	Captains	(\$76,628)		383,140	
	8	Lieutenants	(\$69,662)		557,296	
	28	Firefighters	(\$63,329)		1,773,212	
	0	Firefighters	(\$55,921)		0	
	6	Firefighters	(\$52,972)		317,832	
	2	Firefighters	(\$50,026)		100,052	
	2	Firefighters	(Disabled)		63,600	
	1	Lieutenant	(Disabled)		37,000	
	2	Captains	(Disabled)		75,000	
		Longevity			37,100	
		Accrued Payrolls			13,349	
		Fire Science Graduates			2,000	
		Class Differential			78,000	
		Increment			11,911	
		Retirement Benefits			<u>200,000</u>	
						\$ 3,741,445
.102 -		Call-In Time		\$	270,000	
.103 -		Paid Holidays			<u>220,000</u>	
						\$ 490,000

ANNUAL BUDGET

FIRE DEPARTMENT
CODE A3410

.2 - EQUIPMENT

.252 - Training Equipment	1,500	
.253 - Emergency Equipment	4,000	
.258 - Protective Clothing	15,000	
.259 - SCBA and Aerial Recertification	2,000	
.268 - Office Equipment	<u>9,500</u>	\$ 32,000

.4 - CONTRACTUAL EXPENSES

.404 - First Aid Supplies	\$ 5,000	
.405 - Departmental Supplies	1,000	
.410 - Janitorial Supplies	3,000	
.416 - Truck Parts and Tires	2,000	
.417 - Accessories	500	
.418 - Uniforms and Accessories	25,000	
.422 - Electric	17,000	
.423 - Water and Hydrant Rental	107,000	
.424 - Gas	12,000	
.443 - Repairs to Buildings and Equipment	65,000	
.467 - Training Schools	6,000	
.468 - Maintenance Contract	<u>0</u>	<u>243,500</u>
		<u>\$ 4,506,945</u>

ANNUAL BUDGET

CONTROL OF ANIMALS
CODE A3510

.1 - PERSONAL SERVICES

.101 - 1 Part Time Dog Control Officer	\$ 22,000	
Per Diem – Call-In	2,000	
Accrued Payrolls	<u>90</u>	\$ 24,090

.2 - EQUIPMENT

.255 - Animal Control Shelter	\$ 2,250	
.256 - Rodent Control Equipment	<u>500</u>	2,750

.4 - CONTRACTUAL EXPENSES

.403 - Books and Periodicals	\$ 250	
.405 - Departmental Supplies	1,500	
.443 - Repairs and Replacements	1,500	
.444 - Traps and License Fees	650	
.448 - Disposal of Animals	<u>2,500</u>	<u>6,400</u>
		<u>\$ 33,240</u>

ANNUAL BUDGET

DEVELOPMENT
CODE A3620

.1 - PERSONAL SERVICES

.101 - 1	Development Director	\$	54,600	
1	Code Enforcement Officer (\$54,544)		54,544	
1	Building and Property Safety Inspector (43,450)		43,450	
1	Part Time Clerk		26,550	
	Accrued Payrolls		700	
	Overtime		3,000	
	Upgrade		200	
	Increment		673	
	Longevity		<u>1,900</u>	
		\$		185,617

.4 - CONTRACTUAL EXPENSES

.403 -	Books & Periodicals	\$	500	
.418 -	Uniform Allowance		750	
.444 -	Grant Matches		40,000	
.464 -	Travel Allowance		3,500	
.466 -	Demolition of Buildings		25,000	
.469 -	Consulting Fees		<u>40,000</u>	
				<u>109,750</u>
		\$		<u>295,367</u>

ANNUAL BUDGET

MAINTENANCE OF STREETS
CODE A5110

.1 - PERSONAL SERVICES

.101 - 1 Commissioner of Public Works	\$ 72,090	
1 Working Supervisor	62,010	
11 Motor Equipment Operators (\$23.62/Hour)	540,450	
6 Laborers (\$22.16/Hour)	276,560	
Shift Differential	2,000	
Class Differential	10,000	
Paving Crew Incentive	500	
Accrued Payrolls	4,100	
Longevity	9,200	
.102 - Overtime	50,000	
.104 - Seasonal Laborers	<u>30,000</u>	\$ 1,056,910

.2 - EQUIPMENT

.201 - Equipment	<u>85,000</u>	\$ 85,000
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.4 - CONTRACTUAL EXPENSES

.414 - Asphalt, Slag, Cement	\$ 60,000	
.442 - Equipment Rental	3,000	
.446 - Street Resurfacing	<u>5,000</u>	<u>68,000</u>
		<u>\$ 1,209,910</u>

ANNUAL BUDGET

CITY GARAGE
CODE A5132

.1 - PERSONAL SERVICES

.101 - 1 Auto Mechanic (Chief)	\$ 57,350	
0 Mechanic	0	
2 Maintainers (\$23.86 Hour)	99,260	
Shift Differential	625	
Accrued Payrolls	650	
Longevity	1,300	
.102 - Overtime	<u>15,000</u>	\$ 174,185

.2 - EQUIPMENT

.201 - Equipment	<u>\$ 10,000</u>	10,000
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.4 - CONTRACTUAL EXPENSES

.405 - Departmental Supplies	\$ 3,200	
.411 - Drug Testing	1,000	
.414 - Highway Supplies	5,000	
.415 - Gas, Oil, Lubricants	140,000	
.416 - Truck Repairs and Tires	58,000	
.418 - Clothing Allowance	10,500	
.422 - Electric	15,000	
.423 - Water	1,500	
.424 - Gas	20,000	
.443 - Repairs and Replacements	30,000	
.464 - Travel Allowance	<u>0</u>	
		<u>284,200</u>
		<u>\$ 468,385</u>

ANNUAL BUDGET

SNOW REMOVAL
CODE A5142

.2 - EQUIPMENT

.252 - Plow Blades, Shoes and Plow Parts	\$ <u>15,000</u>	\$ 15,000
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.4 - CONTRACTUAL EXPENSES

.414 - Salt, Etc.	\$ <u>80,000</u>	<u>80,000</u>
		<u>\$ 95,000</u>

ANNUAL BUDGET

STREET LIGHTING
CODE A5182

.4 - CONTRACTUAL EXPENSES

.425 - Street Lighting

\$ 710,000

\$ 710,000

ANNUAL BUDGET

RECREATION ADMINISTRATION
CODE A7020

.1 - PERSONAL SERVICES

.101 - 1 Director of Parks & Recreation	\$ 29,999	
8 Part-Time Recreation Attendants	80,900	
1 Clerk	46,084	
Accrued Payrolls	620	
Longevity	<u>1,200</u>	\$ 158,803

.102 - Sports Officials and Monitors	<u>\$ 18,000</u>	18,000
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.2 - EQUIPMENT

.250 - Recreation Game Equipment	\$ 2,000	
.275 - Senior Van	<u>0</u>	2,000

.4 - CONTRACTUAL EXPENSES

.402 - Photo and Reproduction Supplies	\$ 500	
.403 - Umpires	15,000	
.404 - Special Sporting Events	50,000	
.464 - Travel Allowance	<u>0</u>	<u>65,500</u>
		<u>\$ 244,303</u>

ANNUAL BUDGET

MAINTENANCE OF RECREATION AREAS
CODE A7110

.4 - CONTRACTUAL EXPENSES

.414 - Grass Cutting	\$ 45,000	
.422 - Electric	5,000	
.423 - Water	750	
.424 - Gas	2,000	
.443 - Repairs and Replacements	17,500	
.444 - Spray Recreation Areas	<u>1,500</u>	
		<u>\$ 71,750</u>

ANNUAL BUDGET

PLAYGROUNDS
CODE A7140

.1 - PERSONAL SERVICES

.101 - Recreation Leaders (Seasonal)	\$ 24,000	
1 Recreation Specialist (Seasonal)	6,000	
2 Recreation Specialist Part-Time (Seasonal)	<u>6,500</u>	\$ 36,500

.4 - CONTRACTUAL EXPENSES

.404 - First Aid Supplies	\$ 450	
.406 - Softballs, Bats, Bases	3,000	
.407 - Trophies and Awards	500	
.408 - Arts and Crafts	1,000	
.411 - Lunch Program	<u>70,000</u>	<u>74,950</u>
		<u>\$ 111,450</u>

ANNUAL BUDGET

YOUTH BOARD/YOUTH DIVISION
CODE A7310

.1 - PERSONAL SERVICES

.101 - 1 Director	\$ 4,000	
.102 - Prime Time Grant - Summer	5,000	
Accrued Payrolls	<u>35</u>	\$ 9,035

.4 - CONTRACTUAL EXPENSES

.405 - Departmental Supplies	\$ 0	
.440 - Grant Matches	0	
.444 - Program Expense	5,000	
.451 - National Night Out	3,500	
.467 - Special Youth Awards	0	
.480 - Prime Time Grant - Summer	5,000	
.490 - School Drop Out Program	<u>0</u>	
		<u>13,500</u>
		<u>\$ 22,535</u>

ANNUAL BUDGET

CULTURE

A-7500

A.7550 - Celebrations/Newsletter	\$ 2,500	
A.7552 - Community Beautification	<u>7,500</u>	<u>\$ 10,000</u>

ANNUAL BUDGET

ADULT RECREATION
CODE A7620

.1 - PERSONAL SERVICES

.101 - 1 Part-Time Recreation Attendant (Senior Citizen Coordinator)	\$ 14,500	
2 Part-Time Recreation Attendants (Nutrition Program)	20,600	
Accrued Payrolls	215	
.102 - Part-Time Recreation Attendants (Instructors, Arts and Crafts)	<u>15,600</u>	\$ 50,915

.4 - CONTRACTUAL EXPENSES

.401 - Instructor – Line Dance	\$ 1,560	
.402 - Special Dances	0	
.405 - Departmental Supplies	1,500	
.408 - Arts and Crafts	1,500	
.422 - Electric	10,000	
.423 - Water	1,000	
.424 - Gas	8,000	
.491 - Meals on Wheels	<u>7,000</u>	<u>30,560</u>
		<u>\$ 81,475</u>

ANNUAL BUDGET

REFUSE AND GARBAGE
CODE A8160

.1 - PERSONAL SERVICES

.101 - 4 Motor Equipment Operators (\$22.94 Hour)	\$	0	
8 Laborers (\$19.10 Hour)		0	
Accrued Payrolls		0	
Longevity		0	
.102 - Holidays and Overtime		<u>0</u>	
			\$ 0

.4 - CONTRACTUAL EXPENSES

.419 - Recycling Boxes	\$	0	
.446 - Hauling Rubbish		<u>0</u>	
			<u>0</u>
			<u>\$ 0</u>

ANNUAL BUDGET

COMMUNITY ENVIRONMENT

A.8560 - Tree Removal and Top Soil	\$ 40,000	\$ 40,000
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EMPLOYEE BENEFITS

A.9010 - New York State Retirement	\$ 520,000	
A.9015 - Police and Fire Retirement	2,200,000	
A.9030 - Social Security	921,000	
A.9040 - Worker's Compensation	1,150,500	
A.9050 - Unemployment Insurance	25,000	
A.9055 - New York State Disability Insurance	1,000	
A.9060 - Hospital and Medical Insurance	4,290,000	
A.9951 - Transfer to Special Revenue Fund	0	\$ 9,107,500

ANNUAL BUDGET

DEBT SERVICE

A.9710 - SERIAL BONDS

.600 -	Principal on Bonds	\$	490,000	
.700 -	Interest on Bonds		<u>197,150</u>	\$ 687,150

A.9730 - BOND ANTICIPATION NOTES

.600 -	Principal on Notes	\$	195,000	
.700 -	Interest on Notes		<u>6,300</u>	\$ <u>201,300</u>

\$ 888,450

2017-2018

BUDGET SUMMARY

ANNUAL BUDGET

2017-18 BUDGET SUMMARY

<u>DEPARTMENT AND DIVISION</u>	<u>PERSONAL SERVICES</u>	<u>OTHER SERVICES</u>	<u>TOTAL</u>
<u>GENERAL GOVERNMENT</u>			
City Council	\$ 70,775	\$ 4,000	\$ 74,775
Office of the Mayor	137,230	4,000	141,230
City Clerk	168,683	19,950	188,633
Vital Records	2,510	0	2,510
Department of Law	166,638	13,000	179,638
Engineering	46,650	107,500	154,150
Records Management	0	0	0
Development	185,617	109,750	295,367
	<u>\$ 778,103</u>	<u>\$ 258,200</u>	<u>\$ 1,036,303</u>
<u>ADMINISTRATION AND FINANCE</u>			
Accounts and Control	\$ 171,880	\$ 81,000	\$ 252,880
Treasury	106,724	5,500	112,224
Purchasing	59,677	47,500	107,177
Assessment	109,790	6,100	115,890
Personnel	55,335	4,750	60,085
	<u>\$ 503,406</u>	<u>\$ 144,850</u>	<u>\$ 648,256</u>
<u>DEPARTMENT OF PUBLIC SAFETY</u>			
Administration	\$ 25,600	\$ 11,250	\$ 36,850
Communications	0	27,500	27,500
Division of Police	4,775,670	301,380	5,077,050
Division of Fire	4,231,445	275,500	4,506,945
Control of Animals	24,090	9,150	33,240
	<u>\$ 9,056,805</u>	<u>\$ 624,780</u>	<u>\$ 9,681,585</u>

ANNUAL BUDGET

2017-18 BUDGET SUMMARY

<u>DEPARTMENT AND DIVISION</u>	<u>PERSONAL SERVICES</u>	<u>OTHER SERVICES</u>	<u>TOTAL</u>
<u>DEPARTMENT OF PUBLIC WORKS</u>			
Division of Buildings	\$ 195,618	\$ 179,200	\$ 374,818
Division of Street Services	1,056,910	153,000	1,209,910
Division of Public Property	174,185	365,950	540,135
Snow Removal	0	95,000	95,000
Street Lighting	0	710,000	710,000
Division of Sanitation	0	0	0
	<u>\$ 1,426,713</u>	<u>\$ 1,503,150</u>	<u>\$ 2,929,863</u>
<u>DEPARTMENT OF PARKS AND RECREATION</u>			
Administration	\$ 176,803	\$ 67,500	\$ 244,303
Playgrounds	36,500	74,950	111,450
Youth Board/Youth Division	9,035	13,500	22,535
Culture	0	10,000	10,000
Adult Recreation	50,915	30,560	81,475
	<u>\$ 273,253</u>	<u>\$ 196,510</u>	<u>\$ 469,763</u>
<u>CITY GENERAL</u>			
Miscellaneous	\$ 0	\$ 40,000	\$ 40,000
Undistributed Expense	0	702,500	702,500
Employee Benefits	0	9,107,500	9,107,500
Interfund Transfer	0	0	0
	<u>\$ 0</u>	<u>\$ 9,850,000</u>	<u>\$ 9,850,000</u>

ANNUAL BUDGET

2017-18 BUDGET SUMMARY

<u>DEPARTMENT AND DIVISION</u>	<u>PERSONAL SERVICES</u>	<u>OTHER SERVICES</u>	<u>TOTAL</u>
DEBT REDEMPTION	\$ <u>0</u>	\$ <u>888,450</u>	\$ <u>888,450</u>
TOTAL BUDGET	\$ <u>12,038,280</u>	\$ <u>13,465,940</u>	\$ 25,504,220
DEDUCT: ESTIMATED REVENUES			<u>15,114,681</u>
TAX LEVY FOR BUDGETARY PURPOSES			\$ 10,389,539
ADD: DEFERRED TAX REVENUES			150,000
DEDUCT: EXEMPTION REMOVALS			<u>(36,021)</u>
TOTAL AMOUNT TO BE RAISED BY LEVY			\$ <u>10,503,518</u>
HOMESTEAD ASSESSED VALUE			\$ 341,529,180
HOMESTEAD TAXES			<u>5,831,025</u>
HOMESTEAD TAX RATE			<u>\$17.07</u>
NON-HOMESTEAD ASSESSED VALUE			\$ 132,073,377
NON-HOMESTEAD TAXES			<u>4,672,493</u>
NON-HOMESTEAD TAX RATE			<u>\$35.38</u>

BOND AND NOTE PAYMENTS

FUTURE DEBT REQUIREMENTS

BOND RETIREMENT SCHEDULE – 2017-2018

GENERAL FUND

2011 CAPITAL IMPROVEMENT BOND:

Principal on Bonds	\$ 275,000	
Interest on Bonds	<u>123,150</u>	<u>398,150</u>

2013 CAPITAL IMPROVEMENT BOND:

Principal on Bonds	\$ 215,000	
Interest on Bonds	<u>74,000</u>	<u>289,000</u>

TOTAL PRINCIPAL AND INTEREST		<u>\$ 687,150</u>
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ANNUAL BUDGET

FUTURE DEBT SERVICE REQUIREMENTS

GENERAL BONDS
UNTIL MATURITY

<u>FISCAL YEAR</u>	<u>GENERAL BONDS</u>		<u>TOTAL</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2017-2018	490,000.00	197,106.25	687,106.25
2018-2019	495,000.00	184,112.50	679,112.50
2019-2020	505,000.00	169,862.50	674,862.50
2020-2021	520,000.00	155,181.25	675,181.25
2021-2022	530,000.00	138,853.13	668,853.13
2022-2023	540,000.00	122,200.01	662,200.01
2023-2024	555,000.00	103,656.26	658,656.26
2024-2025	570,000.00	83,959.38	653,959.38
2025-2026	585,000.00	63,062.50	648,062.50
2026-2027	600,000.00	40,900.00	640,900.00
2027-2028	<u>615,000.00</u>	<u>16,500.00</u>	<u>631,500.00</u>
TOTALS.....	<u>\$ 6,005,000.00</u>	<u>\$ 1,275,393.78</u>	<u>\$ 7,280,393.78</u>

SCHEDULE OF BOND ANTICIPATION NOTES OUTSTANDING

<u>TITLE</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT</u>	<u>PAID TO DATE</u>
<u>GENERAL FUND:</u>			
Playground Equipment	08-30-13	550,000	330,000
Snowplow Truck	08-30-13	225,000	135,000
Demolition of City Owned Property	08-30-13	<u>200,000</u>	<u>120,000</u>
		\$ 975,000	\$ 585,000

ANNUAL BUDGET

ESTIMATED ANNUAL PAYMENTS

<u>2017-2018</u>	<u>2018-2019</u>
110,000	110,000
45,000	45,000
<u>40,000</u>	<u>40,000</u>
\$ 195,000	\$ 195,000

CAPITAL BUDGET

2017-2018

ANNUAL BUDGET

CAPITAL BUDGET

2017-2018

No New Capital Projects Scheduled

SPECIAL REVENUE FUND – GARBAGE & REFUSE

2017-2018

ANNUAL BUDGET

ENTERPRISE FUND – GARBAGE & REFUSE

CL.8160

2017-2018

REVENUE

2130 – GARBAGE & REFUSE USER FEE (\$229.62/UNIT)	\$	1,764,895
2135 – INTEREST ON USER FEES		8,000
2401 – INTEREST & EARNINGS		200
2650 – SALE OF SCRAP		4,000
2680 – INSURANCE RECOVERIES		0
2701 – REFUND OF PRIOR YEARS EXPENSES		0
2770 – MISCELLANEOUS REVENUE		2,000
5031 – INTERFUND TRANSFER		0
	\$	<u>1,779,095</u>

EXPENSES

101 PERSONAL SERVICES

1 WORKING FOREMAN	\$	57,500
1 MECHANIC (\$26.55/HR)		55,224
4 MOTOR EQUIPMENT OPERATORS (\$23.62/HR)		196,520
8 LABORERS (\$22.48/HR)		374,072
ACCRUED PAYROLL		2,619
RETIREMENT		0
LONGEVITY		10,700

102 HOLIDAYS & OVERTIME		42,000
	\$	<u>738,635</u>

EQUIPMENT

201 GARBAGE TRUCK	\$	0
202 TOTES		2,000
	\$	<u>2,000</u>

CONTRACTUAL EXPENSES

401 HAULING OF RUBBISH	\$	392,000
405 DEPARTMENTAL SUPPLIES		1,800
411 DRUG TESTING		500
414 HIGHWAY SUPPLIES		1,500
415 FUEL, OIL, LUBRICANTS		38,500
418 CLOTHING ALLOWANCE		4,200
422 ELECTRIC		7,000
423 WATER		750
424 GAS		10,000
425 TELEPHONE		700
443 REPAIRS & REPLACEMENTS		25,000
	\$	<u>481,950</u>

EMPLOYEE BENEFITS

9010 NYS RETIREMENT	\$	220,000
9030 SOCIAL SECURITY		56,510
9040 WORKERS COMPENSATION		70,000
9050 UNEMPLOYMENT INSURANCE		0
9060 HEALTH INSURANCE		210,000
	\$	<u>556,510</u>

\$ 1,779,095

CITY BUDGET
FOR 2017-2018
CITY OF LACKAWANNA
IN
COUNTY OF ERIE

BUDGET CERTIFICATION

I CERTIFY THAT THIS IS A TRUE COPY OF THE BUDGET OF THE CITY OF LACKAWANNA FOR THE FISCAL YEAR ENDING JULY 31, 2018 AS IT WAS ADOPTED BY THE CITY ON JUNE 7, 2017.

I ALSO CERTIFY THAT THE TAXABLE ASSESSED VALUATION ON WHICH TAXES ARE LEVIED FOR THE 2018 YEAR IS \$473,602,577 AND THAT ASSESSMENT ROLL IS DATED MARCH 1, 2017.

Signed Carol A. Nicomete
Title Comptroller

Dated 6/26/17