

LACKAWANNA CITY CLERK

Jeffrey P. DePasquale
City Clerk
Registrar of Vital Statistics

Linda M. Smerka
Deputy Registrar



City of Lackawanna — Business Registration Application Chapter 88 City Code (as revised)

City of Lackawanna
City Clerk's Office
714 Ridge Road — Room 215
Lackawanna, NY 14218
(716) 827-6452

REQUIRED DOCUMENTATION for BUSINESS REGISTRATION APPLICATIONS

Copy of current Government Issued Photo Identification of applicant (i.e. valid driver's license)

Copy of proof of residence for applicant

Copy of New York State Tax ID Certificate for Business &/or Social Security Number for applicant

Copy of filed DBA Certificate, Partnership Documents or Corporation filings

Copy of proof ownership of property where business is intended to operate recorded deed or executed lease agreement)

Completed Application and Registration fee
(\$100.00 three (3) year registration)

**PLEASE BE ADVISED THAT INCOMPLETE APPLICATIONS
WILL NOT BE ACCEPTED AND/OR PROCESSED**