

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON JANUARY 11 2019
CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI JR.
 KAREN MARCINIAK

Motion by Beres, seconded by Pitillo, that the Minutes of the Regular Meeting held September 14th 2018 and the Special Meeting held October 4th 2018 be approved.

RESOLUTION #1

BE IT HEREBY RESOLVED: that the eligible list for the position of TENANT RELATIONS
ASSISTANT established on February 15, 2017 and expiring on February 15, 2019 be
and is hereby extended for a period of one year commencing on February 15, 2019
and expiring on February 15, 2020.

Motion by Pitillo, seconded by Beres, adopt Res #1.
Roll call, yes

Carried.

RESOLUTION #2

BE IT HEREBY RESOLVED: that the eligible list for the position of COMPLAINT WRITER established
on February 10, 2017 and expiring on February 10, 2019 be and is hereby extended
for a period of one year commencing on February 10, 2019 and expiring on February
10, 2020.

Motion by Beres, seconded by Pitillo, adopt Res #2.
Roll call, yes

Carried.

LMHA

COMMUNICATION # 1

KEVIN ZYBERT, Appt.
PERM MAINTENANCE WORKER

Letter from Executive Director dated 6/27/18
appointing KEVIN ZYBERT to PERMANENT
MAINTENANCE WORKER effective immediately.
Application attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

LMHA

COMMUNICATION # 2

JOEY WEST, Appt.
PERM MAINTENANCE WORKER

Letter from Executive Director dated 7/13/18
appointing JOEY WEST to PERMANENT
MAINTENANCE WORKER effective immediately.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card.
Roll call, yes

Carried.

LIBRARY

PAUL IDZIAK, Resign
PAGE PT

Motion by Galanti, seconded by Beres, note roster card.
Roll call, yes

COMMUNICATION # 3

MSD426 confirm resignation of PAUL IDZAIK
from PAGE PT effective 9/5/2018.
MSD426 attached.

Carried.

LIBRARY

ABIGAIL SWIGER, Appt.
PAGE PT

Motion by Pitillo, seconded by Beres, approve appointment, note roster card.
Roll call, yes

COMMUNICATION # 4

MSD426 confirm appointment of ABIGAIL SWIGER
to PAGE PT effective 9/15/2018.
MSD426 attached.

Carried.

LMHA

MARK KUWIK, LOA
TENANT RELATIONS ASSISTANT

LOA Granted

Motion by Galanti, seconded by Beres, receive & file.
Roll call, yes

COMMUNICATION # 5

Letter from Mark Kuwik dated 9/18/18 requesting
1 year Leave of Absence 10/1/18-10/1/19.

LMHA Board Chairman approved Leave of Absence
for 1 year.
Letter Attached.

Carried.

LIBRARY

JAKE KOZUB, Resign
PAGE PT

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

COMMUNICATION # 6

MSD426 confirm resignation of JAKE KOZUB
from PAGE PT effective 9/21/2018.
MSD426 attached.

Carried.

SCHOOL

MARLENE KITA, Appt.
ACCOUNT CLERK TYPIST

Motion by Pitillo, seconded by Beres, approve appointment, note roster card.
Roll call, yes

COMMUNICATION # 7

MSD426 appointing MARLENE KITA to ACCOUNT
CLERK TYPIST effective 9/24/18 EL 17001.

Carried.

SCHOOL

GERALDINE RODRIGUEZ, Ret.
ACCOUNT CLERK TYPIST

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

COMMUNICATION # 8

MSD426 noting retirement of GERALDINE
RODRIGUEZ from position ACCOUNT CLERK
TYPIST effective 9/28/18.

Carried.

CITY

DEANNA KOWALSKI, Resign.
ACCOUNT CLERK TYPIST

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

COMMUNICATION # 9

DEANNA KOWALSKI resigned from
ACCOUNT CLERK TYPIST effective 10/1/18.

Carried.

SCHOOL

COMMUNICATION # 10

DEANNA KOWALSKI, Appt.
ACCOUNT CLERK TYPIST

MSD426 appointing DEANNA KOWALSKI to
ACCOUNT CLERK TYPIST effective 10/1/18 EL
18001.
Cert of Eligible attached.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

CITY

COMMUNICATION # 11

PETER J. O'CONNOR, Appt.
PROV. SIGNAL MAINTENANCE WORKER

Letter from Mayor appointing PETER J. O'CONNOR
to the position PROVISIONAL SIGNAL
MAINTENANCE WORKER effective 10/2/18.
Application attached.

Motion by Pitillo, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

LMHA

COMMUNICATION # 12

ROBERT SIREIKA, Reinstated
MAINTENANCE MECHANIC

Letter from Robert Sireika dated 10/2/18 requesting
to be reinstated to MAINTENANCE MECHANIC
effective immediately.

Reinstatement Granted

LMHA Director approved return effective 10/2/18.
Letter Attached.

Motion by Beres, seconded by Pitillo, receive & file.
Roll call, yes

Carried.

CITY

COMMUNICATION # 13

SHANNON KATRA, Appt
ACCOUNT CLERK TYPIST

Letter from Mayor appointing SHANNON KATRA to
to the position ACCOUNT CLERK TYPIST effective
10/3/18. EL 18001.
Cert of Eligible attached.

Motion by Galanti, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

LIBRARY

COMMUNICATION # 14

NAHIDA CHOWDHURY, Resign
PAGE PT

MSD426 confirm resignation of NAHIDA
CHOWDHURY from PAGE PT effective 10/5/2018.
MSD426 attached.

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

Carried.

CITY

COMMUNICATION # 15

WANDA TURNER, Appt.
MINORITY GROUP SPECIALIST

Letter from Mayor appointing WANDA TURNER to
to the position MINORITY GROUP SPECIALIST
effective 10/9/18.
Letter and application attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 16

KENNETH L. JACKSON, Appt.
DIRECTOR OF FACILITIES II

MSD426 appointing KENNETH L JACKSON to
DIRECTOR OF FACILITIES II effective 10/15/18
EL 25910.
Cert of Eligible attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

CITY

COMMUNICATION # 17

CLASSIFICATION QUESTIONNAIRE

Letter from COMPTROLLER dated 10/18/18
requesting JOB TITLE/DUTY review for 2 positions
supervised in Comptroller Office.

Motion by Beres, seconded by Pitillo, schedule questionnaire.
Roll call, yes
Secretary to direct account clerk typist to begin questionnaire

Carried.

CITY COUNCIL

COMMUNICATION # 18

WILLIAM LEONARD, Resign
3rd WARD COUNCILPERSON

Letter from WILLIAM LEONARD resigning from
position 3rd WARD COUNCILPERSON effective
10/31/18.
Letter attached.

Motion by Pitillo, seconded by Galanti, note roster card.
Roll call, yes

Carried.

REC

COMMUNICATION # 19

RICHARD ZYBERT, Resign
RECREATION DIRECTOR

Letter from RICHARD ZYBERT dated 11/9/18
resigning from position RECREATION DIRECTOR
effective 1/4/19.
Letter Attached.

Motion by Galanti, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

CITY COUNCIL

COMMUNICATION # 20

CHARLES JAWORSKI, Appt.
3rd WARD COUNCILPERSON

Resolution #21 from City Council on 11/19/18
appointing CHARLES JAWORSKI to the position of
3rd WARD COUNCILPERSON effective 11/19/18 until
12/31/19.
Resolution attached.

Motion by Pitillo, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

LMHA BOARD

COMMUNICATION # 21

CHARLES JAWORSKI, Resign.
BOARD MEMBER

Letter from CHARLES JAWORSKI resigning from the
Lackawanna Municipal Housing Authority Board of
Directors effective 11/20/18.
Letter attached.

Motion by Galanti, seconded by Beres, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 22

KIMBERLY ROZWOOD-JACKSON, Dec.
BOARD CLERK

KIMBERLY ROZWOOD-JACKSON passed away
11/21/18 thus ending her term as BOARD CLERK.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

LIBRARY

COMMUNICATION # 23

MOHSAHN OMAR, Appt.
PAGE PT

MSD426 confirm appointment of MOHSAHN OMAR
to PAGE PT effective 11/24/2018.
MSD426 attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

PLANNING

COMMUNICATION # 24

EDWARD ZAK, Appt.
BOARD MEMBER

Letter from the Mayor dated 12/7/18 appointing
EDWARD ZAK to BOARD MEMBER for the
Lackawanna Planning Board 12/7/18-12/6/25.
Certification of Eligible attached.

Motion by Pitillo, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 25

AMBER ILLG, Appt.
BOARD CLERK

MSD426 received appointing AMBER ILLG to
BOARD CLERK effective 12/13/18.
MSD426 and application Attached.

Motion by Pitillo, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

LMHA BOARD

COMMUNICATION # 26

JOHN INGRAM, Resign.
TENANT COMMISSIONER

Letter from JOHN INGRAM resigning from the
Lackawanna Municipal Housing Authority Board of
Directors as TENANT COMMISSIONER effective
12/31/18.
Letter attached

Motion by Pitillo, seconded by Galanti, note roster card.
Roll call, yes

Carried.

CITY

COMMUNICATION # 27

MSD222

MSD222 received from COMPTROLLER dated
1/1/19 requesting title COMPTROLLER INTERN.

Motion by Beres, seconded by Pitillo, table.
Roll call, yes

Carried.

POLICE

COMMUNICATION # 28

BRIAN LAKSO, Ret.
DETECTIVE

Letter from NYSLRS dated 12/18/18 announcing retirement of BRIAN LAKSO from the position of DETECTIVE effective 1/5/19.
Letter Attached.

Motion by Galanti, seconded by Beres, note roster card.
Roll call, yes

Carried.

REC

COMMUNICATION # 29

BRIAN LAKSO, Appt.
RECREATION DIRECTOR

Letter from Mayor dated 1/7/19 appointing BRIAN LAKSO to the position RECREATION DIRECTOR effective immediately.
Letter Attached.

Motion by Pitillo, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

FIRE

COMMUNICATION # 30

ANTHONY J. MORANO, Ret.
FIRE CAPTAIN

Letter from NYSLRS dated 12/7/18 announcing retirement of ANTHONY J. MORANO from the position of FIRE CAPTAIN effective 1/31/19.
Letter Attached.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

CITY

COMMUNICATION # 31

JOSEPH G. GEYER, Ret.
CODE ENFORCEMENT OFFICER

Letter from NYSLRS dated 12/18/18 announcing retirement of JOSEPH G. GEYER from the position of CODE ENFORCEMENT OFFICER effective 2/28/19.
Letter Attached.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

Secretary to call for the following exams: Signal Maintenance Worker; Fire Chief, Fire Captain, Fire Lieutenant, Firefighter, Police Officer, Police Lieutenant, Police Chief, Code Enforcement Officer, Building and Property Safety Inspector.

Motion by Beres, seconded by Galanti that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

SPECIAL MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON JANUARY 11 2019
TO BE CALLED TO ORDER BY CHAIRPERSON SHARON BERES

ROLL CALL: PRESENT: Sharon Beres
 Angelo Pitillo
 Karen Marciniak

Lackawanna Civil Service

COMMUNICATION #1

RALPH GALANTI JR., Apptd.
COMMISSIONER

Letter from Mayor dated 1/11/18 appointing RALPH GALANTI JR, to Lackawanna Civil Service as COMMISSIONER effective 11/29/18 with term expiring 5/31/24.

Motion by Pitillo, Seconded by Beres, receive & file.
Roll call, yes,

Carried.

RESOLUTION #1

BE IT HEREBY RESOLVED: that Sharon Beres, Commissioner, Lackawanna Civil Service Commission, be and is hereby designated Chairperson.

Motion by Galanti, seconded by Pitillo, adopt Res. #1.
Roll call, yes,

Carried.

RESOLUTION #2

BE IT HEREBY RESOLVED: that Karen Marciniak be appointed Secretary to the Lackawanna Civil Service Commission.

Motion by Galanti, seconded by Beres, adopt. Res. #2.
Roll call, yes,

Carried.

RESOLUTION #3

BE IT HEREBY RESOLVED: that the Secretary to the Lackawanna Civil Service Commission be and is hereby empowered to attach the necessary certification to the payrolls of the City of Lackawanna and his/her signature shall be sufficient evidence of our certification.

Motion by Beres, seconded by Pitillo, adopt Res. #3.
Roll call, yes,

Carried.

Motion by Beres, seconded by Pitillo, to adjourn meeting.

Adjourned,

Karen Marciniak
Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON February 22 2019
CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI JR.
 KAREN MARCINIAK

Motion by Beres, seconded by Pitillo, that the Minutes of the Regular and Special Meetings held January 11th 2019 be approved.

POLICE

COMMUNICATION # 1

JOSEPH MILKOWSKI, Reassign
DETECTIVE

Letter from Police Chief dated 12/28/18 reassigning
JOSEPH MILKOWSKI to DETECTIVE effective
12/31/18.

Motion by Galanti, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

FIRE

COMMUNICATION # 2

AJ MORANO, Retire
FIRE CAPTAIN

Letter from Fire Chief dated 2/1/19 advising
retirement of AJ MORANO from position FIRE
CAPTAIN effective 1/30/19.

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

Carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON March 22 2019
CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI JR.
 KAREN MARCINIAK

Motion by Beres, seconded by Pitillo that the Minutes of the Regular Meetings held February 22nd 2019 be approved.

NYS DEPT OF CS

COMMUNICATION #

Annual Report

Email from Electronic.Slip@cs.ny.gov dated 2/28/19
Confirming receipt of Annual Report.

Motion by Beres, seconded by Galanti, receive and file.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION #

MSD222

MSD222 received from Superintendent dated
2/21/19 (Minority Group Specialist- School District
requested)

Motion by Pitillo, seconded by Galanti, *table and request minimum qualifications to be updated.*
Roll call, yes

Carried.

POLICE

COMMUNICATION #

ROBERT LESTER, Ret
POLICE OFFICER

Letter from NYSLRS dated 1/28/19 advising
ROBERT LESTER will retire from position of
POLICE OFFICER effective 2/28/19.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

DEV

COMMUNICATION #

DREW ORTEGA, PROV APPT
CODE ENFORCEMENT OFFICER

Letter from Mayor dated 3/8/19 appointing DREW
ORTEGA to the position of PROVISIONAL CODE
ENFORCEMENT OFFICER effective immediately.

Motion by Galanti, seconded by Beres, approve appointment, note roster card.
Roll call, yes

Carried.

DEV

COMMUNICATION #

DREW ORTEGA, LOA
BUILDING PROP SAFETY INSP.

Letter from Mayor dated 3/8/19 approving leave
of absence for DREW ORTEGA from the position of
Building and Property Safety Inspector while
serving in the provisional title of Code Enforcement
Officer.

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

Carried.

FIRE

COMMUNICATION #

SHAD GARNER, Appt
FIRE LIEUTENANT

Letter from Public Safety Director dated 3/11/19
appointing SHAD GARNER to the position of
FIRE LIEUTENANT effective 3/13/19.
Cert of Eligible and Application attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

FIRE

COMMUNICATION #

SCOTT BALCARCZYK, Appt
FIRE CAPTAIN

Letter from Public Safety Director dated 3/13/19
appointing SCOTT PALCARCZYK to the position of
FIRE CAPTAIN effective 3/13/19.
Cert of Eligible and Application attached.

Motion by Galanti, seconded by Beres, approve appointment, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION #

HERMAN EPPS, Resign
CLEANER

MSD426 received noting HERMAN EPPS resigning
from the position cleaner effective 3/15/19.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION #

JACOB KOWALSKI, Appt
SEASONAL LABORER

Letter from Mayor dated 3/15/19 appointing
JACOB KOWALSKI to the position of SEASONAL
LABORER effective 3/18/19.
Application attached.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

FIRE

COMMUNICATION #

KEVIN J BURKE, Ret
FIREFIGHTER

Letter from NYSLRS dated 3/13/19 advising
KEVIN J BURKE will retire from position of
FIREFIGHTER effective 3/22/19.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

LMHA COMMISSION

COMMUNICATION #

MICHAEL ANTECKI, Appt.
CHAIRMAN

Letter from Mayor dated 11/14/18 appointing
MICHAEL ANTECKI to the position of CHAIRMAN
expiring 11/14/23.

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

Carried.

LMHA COMMISSION

COMMUNICATION #

MARK MORETTI, Appt.
COMMISSIONER

Letter from Mayor dated 2/14/19 appointing
MARK MORETTI to the position of
COMMISSIONER expiring 11/15/22.

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

Carried.

ZONING BOARD

COMMUNICATION #

KENNETH S MOTYKA, Appt.
ZONING BOARD MEMEBER

Letter from Mayor dated 3/12/19 appointing
KENNETH S MOTYKA to the position of
ZONING BOARD MEMEBER expiring 12/31/21.

Motion by Pitillo, seconded by Galanti, note roster card.
Roll call, yes

Carried.

Motion by Beres, seconded by Galanti that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON MAY 13 2019
CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

Motion by, seconded by, that the Minutes of the Regular Meetings held March 22nd 2019 be approved.

MHA

COMMUNICATION #

BRANDON FALBO LOA
COMPUTER OP. SPECIALIST

Letter from BRANDON FALBO dated 1/23/19 to LMHA
Executive Director requesting a leave of absence from his
position of COMPUTER OPERATIONS SPECIALIST from
1/23/19-1/23/20.

LOA Granted

Executive Director approved request.

BOARD

COMMUNICATION #

THOMAS BURKE, NULL APT
BOARD MEMBER

Letter from City Clerk dated 3/14/19 advising the
appointment of THOMAS BURKE to the position of BOARD
MEMBER is null since an Oath of Office was not taken
within 30 days.
Letter attached.

NYS DEPT OF CIVIL SERVICE

COMMUNICATION #

PAR

Policy Advisory Report from NYS Dept. of Civil
service dated 3/27/19. Subject: Minimum
qualifications for Fire Chiefs- Section 58-a of the
Civil Service Law.

FIRE

COMMUNICATION #

JAMES T KUNA, Res.
DIRECTOR OF PUBLIC SAFETY

Letter from Mayor dated 3/29/19 noting JAMES T
KUNA has resigned from the position of
DIRECTOR OF PUBLIC SAFETY effective 3/29/19.

FIRE

COMMUNICATION #

RALPH J GALANTI, RET
FIRE CHIEF

Letter from NYSLRS dated 3/18/19 noting retirement
of RALPH J GALANTI from the position of FIRE
CHIEF effective 3/30/19.

PUBLIC SAFETY

COMMUNICATION #

RALPH J GALANTI, Apt
DIRECTOR OF PUBLIC SAFETY

Letter from Mayor dated 4/1/19 appointing
RALPH J GALANTI to the position of DIRECTOR
OF PUBLIC SAFETY effective 4/1/19.

FIRE

COMMUNICATION #

JAMES FINO, PROV
FIRE CHIEF

Letter from Mayor dated 4/1/2019 appointing
JAMES FINO to the provisional position of
FIRE CHIEF effective immediately.
Application attached.

FIRE

COMMUNICATION #

JEFF GAWEL, TEMP
FIRE CAPTAIN

Letter from Director of Public Safety dated 5/1/19
appointing Jeffrey GAWEL to the temporary
position of FIRE CAPTAIN.
EL 77546 Cert of Eligible Attached.

FIRE

COMMUNICATION #

GARY WALAWENDER, TEMP
FIRE LIEUTENANT

Letter from Director of Public Safety dated 5/1/2019
appointing GARY WALAWENDER to the
TEMPORARY position of FIRE LIEUTENANT.
EL 77545 Application attached.

<p>FIRE</p> <p>NICOLAS V. RODRIGUEZ FIREFIGHTER</p>	<p>COMMUNICATION #</p> <p>Letter from Director of Public Safety dated 4/17/19 appointing NICOLAS V. RODRIGUEZ to the PERMANENT position of FIREFIGHTER effective 5/1/19. Cert of EL 77545 Attached</p>
<p>FIRE</p> <p>BRANDON SIREIKA FIREFIGHTER</p>	<p>COMMUNICATION #</p> <p>Letter from Director of Public Safety dated 5/9/2019 appointing BRANDON SIREIKA to the PERMANENT position of FIREFIGHTER effective immediatly. Cert of EL 77545 attached.</p>
<p>FIRE</p> <p>REQUEST MIN QUAL CHANGE</p>	<p>COMMUNICATION #</p> <p>Letter from Director of Public Safety dated 4/8/19 requesting to update the minimum qualifications for the position of FIRE CHIEF. Letter attached.</p>
<p>DEV</p> <p>DREW ORTEGA BUILDING & PROP. SAFETY INSP. LOA ENFORCEMENT OFFICER PROV</p>	<p>COMMUNICATION #</p> <p>Letter from Mayor dated 3/8/19 approving LEAVE OF ABSENCE to DREW ORTEGA from BUILDING CODE AND PROPERTY SAFETY INSPECTOR for duration of PROVISIONAL appointment to CODE ENFORCEMENT OFFICER effective 3/8/19. Application attached.</p>
<p>DEV</p> <p>SCOTT HAYES, Appt Temp BUILDING & PROP. SAFETY INSP.</p>	<p>COMMUNICATION #</p> <p>Letter from Mayor dated 4/1/19 appointing SCOTT HAYES to temporary BUILDING AND PROPERTY SAFETY INSPECTOR effective 4/1/19. Application attached.</p>
<p>POLICE</p> <p>ROBERT CINTRON REVIEW VETERAN POINT USAGE</p>	<p>COMMUNICATION #</p> <p>Letter from ROBERT CINTRON dated 4/1/19 requesting the review of his original use of veteran's points. Letter attached.</p>
<p>DPW</p> <p>DAVID L CRUZ JR. MOTOR EQUIPMENT OPERATOR</p>	<p>COMMUNICATION #</p> <p>Letter from Mayor dated 4/3/19 appointing DAVID L CRUZ JR to the permanent position of MOTOR EQUIPMENT OPERATOR effective immediately. Application attached.</p>
<p>OFFICE OF MAYOR</p> <p>DAVID JOYCE JR. SPECIAL COURT MARSHALL</p>	<p>COMMUNICATION #</p> <p>Letter from Mayor dated 4/24/19 reappointing DAVID JOYCE JR to the position of SPECIAL COURT MARSHAL from 4/23/19-4/23/20. Letter attached.</p>

Motion by, seconded by that meeting be adjourned.

RESOLUTION #4

WHEREAS, the promotional examination for the position of FIRE CAPTAIN in and for the City of Lackawanna was held June 22, 2019 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of four years, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of August 30, 2019 as required by New York State Department of Civil Service.

Motion by Beres, seconded by Galanti to adopt Resolution #4.

Roll call, yes

Carried.

RESOLUTION #5

BE IT HEREBY RESOLVED: that the eligible list for the position of FIRE LIEUTENANT established on September 29 2017 and expiring on September 29, 2019 be and is hereby extended for a period of one year commencing on September 29, 2019 and expiring on September 29, 2020.

Motion by Galanti, seconded by Beres to adopt Resolution #5.

Roll call, yes

Carried.

NYS CS

COMMUNICATION # 1

CODE ENFORCEMENT OFFICER

Results received for Open Competitive Examination
CODE ENFORCEMENT OFFICER held 6/22/19.

Motion by Beres, seconded by Pitillo, receive and file.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 2

JASON NENDZA
CLEANER

MSD426 received appointing JASON NENDZA to
to the position of CLEANER effective 4/11/19.
Application Attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.

Roll call, yes

Carried.

DPW

COMMUNICATION # 3

JACOB KOWALSKI, Appt
SEASONAL WORKER

Letter from Commissioner of Public Works dated
5/20/19 appointing JACOB KOWALSKI to the
position of SEASONAL WORKER effective
immediately.
Application attached.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.

Roll call, yes

Carried.

DEV

COMMUNICATION # 4

DREW SHAPIRO, Term
DIRECTOR OF DEVELOPMENT

Letter from Mayor dated 5/29/19 removing DREW
SHAPIRO from the position of DIRECTOR OF
DEVELOPMENT effectively 5/31/2019

Motion by Beres, seconded by Galanti, note roster card.

Roll call, yes

Carried.

DEV

COMMUNICATION # 5

RICHARD STANTON, Apt
DIRECTOR OF DEVELOPMENT

Letter from Mayor dated 6/3/19 appointing
RICHARD STANTON to the position of DIRECTOR
OF DEVELOPMENT effectively immediately

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION # 6

ALEX RODRIGUEZ, Appt
SEASONAL WORKER

Letter from Commissioner of Public Works dated
6/18/19 appointing ALEX RODRIGUEZ to the
position of SEASONAL WORKER effective
immediately.
Application attached.

Motion by Galanti, seconded by Beres, approve appointment, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION # 7

DREW KOWALSKI, Appt
SEASONAL WORKER

Letter from Commissioner of Public Works dated
6/26/19 appointing DREW KOWALSKI to the
position of SEASONAL WORKER effective
immediately.
Application attached.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 8

JANIS EVANISKO, Ret
ACCOUNT CLERK TYPIST

MSD426 from Superintendent dated 6/13/19
noting retirement of JANIS EVANISKO from the
position of ACCOUNT CLERK TYPIST effective
6/30/19.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 9

DORIS MAKEYENKO, Ret
CLEANER

MSD426 received for DORIS MAKEYENKO
confirming retirement from the position of
CLEANER effective 6/30/19.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 10

ELIZABETH ROBINSON, LOA
CLEANER

MSD426 received for ELIZABETH ROBINSON
approving leave of absence from position of
CLEANER from 7/1/19-9/1/19.

BOAD OF EDUCATION

Approved 6/13/19 meeting.

Motion by Beres, seconded by Galanti, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 11

KRISTINE KOWALSKI, Apt
ACCOUNT CLERK TYPIST

Certification of Eligible dated 7/2/19 appointing
KRISTINE KOWALSKI to the position of ACCOUNT
CLERK TYPIST effective 7/1/19
Attached

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.

Roll call, yes

Carried.

FIRE

COMMUNICATION # 12

EDWARD PIOTROWSKI, Term
FIREFIGHTER

Letter from Attorney dated 7/15/2019 removing
EDWARD PIOTROWSKI from his position
FIREFIGHTER effective immediately.

Motion by Beres, seconded by Pitillo, note roster card.

Roll call, yes

Carried.

LIBRARY

COMMUNICATION # 13

ROGER HERBERT, Term
PAGE PT

MSD426 from HR Manager dated 8/26/19
removing ROGER HERBERT from the position of
PAGE PT effective 8/22/19.

Motion by Beres, seconded by Galanti, note roster card.

Roll call, yes

Carried.

Motion by Beres, seconded by Galanti that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

SPECIAL MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON SEPTEMBER 20 2019 CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI
 KAREN MARCINIAK

Motion by Beres, seconded by Pitillo, that the Regular Meetings minutes held August 30th 2019 be approved.

RESOLUTION #1

WHEREAS, the open competitive examination for the position of ACCOUNT CLERK TYPIST in and for the City of Lackawanna was held August 17, 2019 and said examination was prepared by the New York State Department of Civil Service at the request of this Commission, and said examination was conducted and graded by the Lackawanna Civil Service Commission,

NOW THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 20, 2020.

Motion by Beres, seconded by Galanti to adopt Eligible List for Resolution 1.

Roll call yes,

Carried.

SCHOOL

COMMUNICATION # 1

MSD222

MSD222 received from Superintendent dated 9/16/19 (Minority Group Specialist – School District requested).

Motion by Beres, seconded by Pitillo, classify MINORITY GROUP SPECIALIST (SCHOOL), Non-Competitive class, pending state approval.

Secretary to forward to School Board President for execution of Section 9.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 2

KEITH GREGOIRE, Apt.
PROV. CUSTODIAN

Letter from Superintendent dated 8/29/19 nominating KEITH GREGOIRE for the provisional position of CUSTODIAN. Application Attached.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 3

PAUL SENNIKOFF, LOA
CLEANER

MSD426 received from Superintendent approving leave of absence for PAUL SENNIKOFF from position of CLEANER effective 9/3/19 for thirty days.

BOARD OF EDUCATION

Approved 9/16/19.

Motion by Beres, seconded by Galanti, note roster card.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 4

PAUL SENNIKOFF, APT
TEACHER AIDE

MSD426 received from Superintendent appointing
PAUL SENNIKOFF to the permanent position of
TEACHER AIDE effective 9/3/19.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.
Roll call, yes

Carried.

A & F

COMMUNICATION # 5

FRANK KRAKOWSKI, APT
CITY ASSESSOR

Letter from Mayor dated 9/6/19 appointing him to
the position of ASSESSOR effectively immediately
and expiring 9/30/25.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

SPECIAL MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON SEPTEMBER 20 2019 CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI
 KAREN MARCINIAK

Motion by Beres, seconded by Pitillo, that the Regular Meetings minutes held August 30th 2019 be approved.

RESOLUTION #1

WHEREAS, the open competitive examination for the position of ACCOUNT CLERK TYPIST in and for the City of Lackawanna was held August 17, 2019 and said examination was prepared by the New York State Department of Civil Service at the request of this Commission, and said examination was conducted and graded by the Lackawanna Civil Service Commission,

NOW THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 20, 2020.

Motion by Beres, seconded by Galanti to adopt Eligible List for Resolution 1.

Roll call yes,

Carried.

SCHOOL

COMMUNICATION # 1

MSD222

MSD222 received from Superintendent dated 9/16/19 (Minority Group Specialist – School requested).

District

Motion by Beres, seconded by Pitillo, classify MINORITY GROUP SPECIALIST (SCHOOL), Non-Competitive class, pending state approval.

Secretary to forward to School Board President for execution of Section 9.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 2

KEITH GREGOIRE, Apt.
PROV. CUSTODIAN

Letter from Superintendent dated 8/29/19 nominating KEITH GREGOIRE for the provisional position of CUSTODIAN. Application Attached.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 3

PAUL SENNIKOFF, LOA
CLEANER

MSD426 received from Superintendent approving leave of absence for PAUL SENNIKOFF from position of CLEANER effective 9/3/19 for thirty

days.

BOARD OF EDUCATION

Approved 9/16/19.

Motion by Beres, seconded by Galanti, note roster card.

Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 4

PAUL SENNIKOFF, APT
TEACHER AIDE

MSD426 received from Superintendent appointing
PAUL SENNIKOFF to the permanent position of
TEACHER AIDE effective 9/3/19.

Motion by Beres, seconded by Galanti, approve appointment, note roster card.

Roll call, yes

Carried.

A & F

COMMUNICATION # 5

FRANK KRAKOWSKI, APT
CITY ASSESSOR

Letter from Mayor dated 9/6/19 appointing him to
the position of ASSESSOR effectively
immediately and expiring 9/30/25.

Motion by Beres, seconded by Pitillo, note roster card.

Roll call, yes

Carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

SPECIAL MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON OCTOBER 4
2019 CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI

Motion by Beres, seconded by Pitillo, that the Special Meetings minutes held September 20th 2019 be approved.

SCHOOL

COMMUNICATION # 1

MSD222

MSD222 received from Superintendent dated
7/8/19 (ACCOUNT CLERK TYPIST requested).

Motion by Beres, seconded by Galanti, classify ACCOUNT CLERK TYPIST, Competitive class.
Secretary to forward to School Board President for execution of Section 9.

Roll call, yes

Carried.

Motion by Beres, seconded by Galanti that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

SPECIAL MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON OCTOBER 25 2019 CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RALPH GALANTI

Motion by Galanti, seconded by Pitillo, that the Special Meetings minutes held October 4th 2019 be approved.

RESOLUTION #1

WHEREAS, the open competitive examination for the position of FIREFIGHTER in and for the City of Lackawanna was held April 27 2019 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of October 25 2019 as required by New York State Department of Civil Service.

Motion by Pitillo, seconded by Galanti to adopt Resolution #1.

Roll call, yes

Carried.

Motion by Beres, seconded by Galanti that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

FIRE

COMMUNICATION # 4

BRANDON SIREIKA, Res.
FIREFIGHTER

Letter from Brandon Sireika dated 10/28/19
resigning from the position of FIREFIGHTER
effective immediatly.

Motion by Galanti, seconded by Beres, receive & file, note roster card.
Roll call, yes

Carried.

FIRE

COMMUNICATION # 4

CHRISTOPHER GEORGEVICH, Ret.
FIREFIGHTER

Letter from NYSLRS for CHRISTOPHER
GEORGEVICH to retire from the position of
FIREFIGHTER effective 10/30/19.

Motion by Beres, seconded by Galanti, receive & file, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 3

MSD222

MSD222 received from Superintendent dated
10/30/19 (ACCOUNT CLERK TYPIST requested).

Motion by Beres, seconded by Galanti, classify ACCOUNT CLERK TYPIST, Competitive class.
Secretary to forward to School Board President for execution of Section 9.
Roll call, yes

Carried.

Motion by Galanti, seconded by Beres that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary