

Agenda
Council Meeting
Monday, October 19, 2020
Senior Center, 230 Martin Road – Public invited to attend
7:00 p.m. – Caucus/Meeting to immediately follow
COVID-19 procedures in effect
Live via Facebook @ <http://facebook.com/lackawannany/>

Attention Residents:

Wearing of masks, maintaining proper social distancing and adhering to any additional posted COVID guidelines are required. The City Council, Department Heads and fellow citizens appreciate your cooperation.

Meeting Called to Order/Pledge of Allegiance.

NB: Meeting being recorded.

Roll Call: Council: Ingram, Szymanski, Moretti, Surdyke, Marrano
Dept. Heads: Law, Development, Public Works, Public Safety, Comptroller, Recreation

Hearings from Citizens:

Approval of Minutes: of the regular meeting of October 5, 2020.

Departmental Reports:

1. **City Treasurer** – Total receipts deposited into the General Fund Account for September, 2020.
2. **City Clerk** – Monthly Revenue Report for September, 2020.
3. **City Comptroller** – A/P Check Listing #8, dated October 5, 2020.
4. **City Comptroller** – A/P Check Listing #9, dated October 6, 2020.
5. **City Comptroller** – A/P Check Listing #10, dated October 8, 2020.
6. **City Comptroller** – A/P Check Listing, Capital Fund Account for September, 2020.

Communications from the Mayor:

7. **Mayor Iafallo** – Requests City Council approve the attached ordinance, which will create a budget line for the full-time position of *Public Information Officer*.
 - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by creating account code A.1480.101 Public Information and Services – Public Information Officer and fund the position. That the 2020-2021 Budget Ordinance is amended to add \$46,923.00 to budget code A.1480.101 Public Information and Services – Public Information Officer, add \$3,600.00 to budget code A.9000.9030 Social Security, add \$6,480.00 to budget code A.9000.9060 Hospital and Medical Insurance, appropriate \$30,000.00 from budget code A.3620.469 Development – Consulting Fees and by appropriating \$27,283.00 of the City's Fund Balance.

Communications from Department/Division Heads:

8. **City Comptroller** – Requests City Council approve the attached budget ordinance amendment for the 2020-2021 Annual Budget to appropriate funds from fund balance for the refund of fees for the Firefighter Exam. This exam has been cancelled and the fees are to be refunded to the individuals who had applied.
 - (A) An ordinance amending the 2020-2021 Budget Ordinance adopted June 9, 2020 by creating and funding appropriations Personnel – Refund of Exam Fee by adding \$800.00 to budget code A.1430.465 Personnel – Refund of Exam Fee and appropriating \$800.00 of the City's Fund Balance.
9. **City Comptroller** – Requests the City Council approve the attached budget ordinance amendment for the 2019-2020 Annual Budget to appropriate funds from the Contingency account for the add on's for the new police vehicles.

(A) An ordinance amending the 2019-2020 Budget Ordinance adopted June 13, 2019 by increasing appropriations for budget code A.3120.250 Police – Cars by \$14,357.84 and decreasing appropriations for budget code A.1900.1990 Special Items – Contingency by \$14,357.84.

10. **City Comptroller** – Advises the City Council, pursuant to Chapter 12.12 Subdivision (C)2 of the City Charter, after a review of the Office of Department of Administration and Finance, Office of the City Clerk, Department of Development, Department of Public Works, Department of Public safety, and Department of Recreation, the attached lists of transfers were made to balance many of the 2019-2020 accounts.

11. **City Comptroller** – Requests City Council approve the attached budget ordinance for the Special Refuse and Garbage Fund. The ordinance is necessary to increase the Personal Services line for the increase in cost for garbage pick-up during the COVID-19 pandemic.

(A) An ordinance amending the 2019-2020 Budget Ordinance adopted June 13, 2019 by increasing budget code CL.8160.101 Garbage and Refuse – Personnel Services by \$74,983.00, decreasing budget code CL.8160.443 Garbage & Refuse – Repairs & Replacements by \$11,082.00 and decreasing the Appropriated Fund Balance – Special Revenue Fund by \$63,901.00.

12. **City Comptroller** – Requests City Council approve the attached budget ordinance to transfer funds from the Special Items – Contingency to Undistributed Expense – Unemployment Insurance. The increase in Unemployment Insurance expense is due to the COVID-19 Pandemic.

(A) An ordinance amending the 2019-2020 Budget Ordinance adopted June 13, 2019 by adding \$6,200.00 to budget code A.9000.9050 Undistributed Expense – Unemployment Insurance, and decreasing budget code A.1900.1990 Special Items – Contingency by \$6,200.00.

13. **City Comptroller** – Requests City Council approve the attached budget ordinance that is required to record FEMA Revenue and recognition of Coronavirus Expenditures.

(A) An ordinance amending the 2019-2020 Budget Ordinance adopted June 13, 2019 by adding \$242.00 to budget code A.0000.4960 Emergency Disaster Assistance FEMA and increasing by \$242.00 budget code A.1440.469 Engineering – Emergency Disaster Coronavirus Supplies.

14. **DPW Commissioner** – Requests the City Council approve the purchase of a salter for our 550-pickup truck. The total cost is \$20,000.00 to be paid out of our Erie County Snow Removal fund.

15. **DPW Commissioner** – Requests the City Council approve 2 block grants, granting \$150,000 each, for reconstruction of Center Street. I am also asking for the approval to move forward with the reconstruction of Center Street totaling \$1.9 million.

(A) A resolution whereas the City of Lackawanna City Council submits the following projects to be considered for funding by the Erie County Community Development Block Grant Program during the 2021-2022 grant cycle:

1st Priority – Center Street complete Road Reconstruction requesting \$150,000.00 in CDBG funds;

2nd Priority – Construction of Center Street Concrete Curbs and ADA ramps, requesting \$150,000.00 in CDBG funds; Combined these two projects are estimated to cost \$1,948,207.43.

3rd Priority – Construction of Bicycle Trail on Ridge Road from Route 5 to Abbott Road requesting \$200,000.00 in CDBG funds.

Be it resolved, that the Lackawanna City Council authorizes Mayor Annette Iafallo, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) Program for the cited projects upon approval of the ECCDBG. The City of Lackawanna will provide a \$_____ match for Projects #1 and #2 using a Revenue Anticipation Note.

Communications from Citizens:

16. **Kimberly Smith, Resident** – Requests City Council approval to block off Church street on Saturday, October 31, between Noon and 4:00 p.m. for set-up and breakdown for an outdoor community trick or treating event. Guidance will be provided by the Erie County Health department’s Epidemiologists for sanitization and social distancing. We are extending the invitation to our police and fire to participate by passing out gifts or treats at the various stations. The LMHA has been notified, who is notifying residents on Church Street to minimize any parking inconvenience.

17. **Darrell Glover, Jr., President Lackawanna Sports Club Inc.** – Requests City Council approval to set up a Drive-through Haunted Trail at City owned property – the former Knights of Columbus building at 2838 South Park Avenue, on Saturday, October 31, 2020 between 4:30 p.m. and 8:00 p.m.. Families would remain in their vehicles for the entire trail. We have prior approval for the stadium that day, for our Flag Football tournament, and just would like Council to review this specific use. Set-up, tear down and clean up would be provided by Lackawanna Sports Club. No damage would be done to the field, as driving would be on pavement only.

Business Registrations:

Nasir Haleem, dba AA’s Device Repair Shop (electronics repair), 723 Ridge Road.

Tabled Items:

Old Business:

Adjournment:

Any items to be placed on the agenda must be received by noon on the Wednesday before the scheduled meeting to be considered. Any public comments made at the meeting MUST be related to topics already on the agenda. All cell phones should be silenced. All participants shall remain respectful of each other or you will be asked to leave. Gentlemen, please remove your hats.

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