

DPW

COMMUNICATION # 4

JACOB KOWALSKI, APT
SEASONAL LABORER

Letter from Mayor Szymanski dated 12/16/19 appointing
JACOB KOWALSKI to the position SEASONAL
LABORER effective 12/16/19.

Motion by Pitillo, seconded by Beres, note roster card, receive and file.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 5

RALPH GALANTI, TERM
DIRECTOR OF PUBLIC SAFETY

Letter from Mayor-Elect lafallo dated 12/19/19 removing
RALPH GALANTI from the position DIRECTOR OF
PUBLIC SAFETY effective 12/31/19.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 6

CODY POKIGO, APT
SPECIAL COURT MARSHAL

Letter from Mayor Szymanski dated 12/17/19 appointing
CODY POKIGO to the position SPECIAL COURT
MARSHAL 12/17/19-12/16/2020.

Motion by Beres, seconded by Pitillo, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 7

LYNN CIERECHOWICZ, Resign
CLEANER

Email from Comptroller dated 12/12/19 noting
resignation of LYNN CIERECHOWICZ from the position
CLEANER effective 11/27/19.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 8

WILLIAM N. MESSECAR, APT
CLEANER

Letter from Commissioner of Public Works dated
12/17/19 appointing WILLIAM N. MESSECAR to position
PERMANENT CLEANER effective 12/17/19.

Motion by Beres, seconded by Pitillo, approve appointment, receive and file.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 9

FRED GRASSO, TERM
DOG CONTROL OFFICER

Letter from Mayor-Elect dated 12/19/19 removing
FREDERICK GRASSO from the position DOG
CONTROL OFFICER effective 12/31/19.

Motion by Pitillo, seconded by Beres, table, refer to law department.
Secreatry to send memo to law department to advise on Civil Service Law Section 75.
Roll call, yes

Carried.

CITY CLERK

COMMUNICATION # 10

GRACE MARRANO, APT
DEPUTY CITY CLERK

Letter from City Clerk dated 12/17/19 appointing GRACE MARRANO to the position DEPUTY CITY CLERK effective 12/17/19 expiring 12/31/2021.

Motion by Beres, seconded by Pitillo, approve appointment, receive and file.
Roll call, yes

Carried.

LACK SCHOOL

COMMUNICATION # 11

ADEL AHMED
PROVISIONAL CUSTODIAN

Recommendation from Superintendent dated 12/23/19 f recommending ADEL AHMED for the position of PROVISIONAL CUSTODIAN upon approval.
Application attached.

Motion by Beres, seconded by Pitillo, approve application.
Secretary to notify school.
Roll call, yes

Carried.

ADM & FINANCE

COMMUNICATION # 12

MSD222

MSD222 received from Comptroller dated 1/8/20
(Comptroller Intern requested)

Motion by Beres, seconded by Pitillo, classify as Comptroller Intern, Non-Competitive pending state approval and civil service rule amendment.
Secretary to forward to Council President to execute Section 9.
Roll call, yes

Carried.

MAYOR

COMMUNICATION # 13

RICHARD JUDA
CITY ATTORNEY

Executive order #1 from Mayor dated 1/1/20 reappointing RICHARD JUDA to the position of CITY ATTORNEY effective immediatly.

Motion by Pitillo, seconded by Beres, receive & file, note roster card.
Roll call, yes

Carried.

MAYOR

COMMUNICATION # 14

ANTHONY DESANTIS
COMMISSIONER OF PUBLIC WORKS

Executive order #2 from Mayor dated 1/1/20 reappointing ANTHONY DESANTIS to the position of COMMISSIONER OF PUBLIC WORKS effective immediatly.

Motion by Pitillo, seconded by Beres, receive & file, note roster card.
Roll call, yes

Carried.

MAYOR

COMMUNICATION # 15

JOHN WOLF
DIRECTOR OF PUBLIC SAFETY

Executive order #3 from Mayor dated 1/1/20 appointing JOHN WOLF to the position of DIRECTOR OF PUBLIC SAFETY effective immediatly.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

MAYOR

COMMUNICATION # 16

BRIAN LAKSO
DIRECTOR OF PARKS AND RECREATION

Executive order #4 from Mayor dated 1/1/20
reappointing BRIAN LAKSO to the position of
DIRECTOR OF PARKS AND RECREATION effective
immediatly.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

MAYOR

COMMUNICATION # 17

RICHARD STANTON
DIRECTOR OF DEVELOPMENT

Executive order #5 from Mayor dated 1/1/20
appointing RICHARD STANTON to the position of
DIRECTOR OF DEVELOPMENT effective immediatly.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

MAYOR

COMMUNICATION # 18

GAIL NICHOLSON
SECRETARY TO MAYOR

Executive order #6 from Mayor lafallo dated 1/1/20
reappointing GAIL NICHOLSON to the position of
confidential SECTRETARY TO MAYOR effective
immediatly.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

NYS DEPT CS

COMMUNICATION # 19

MEMO
REMOVE P.E.R.C. STATEMENT

MEMO SUBJECT: Exam Announcements for Police and
Fire Exams. Remove P.E.R.C. statement for the
following exams: Entry Level Law Enforcement, Police
Supervisors/Investigators, Police Supervisors (Second
and Third Line), and Police Chief/Assistant Police Chief

Motion by Beres, seconded by Pitillo, remove from future exam announcements.
Roll call, yes

Carried.

DPW

COMMUNICATION # 20

TERRENCE OWENS, RET
LABORER

Letter from NYSLRS for TERREANCE OWENS to retire
from the position Sanitation Laborer effective 1/10/20.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION # 21

RANDALL WUERFUL, Assign
TEMP LABORER

Letter from Commissioner of Public Works appointing
RANDALL WUERFUL to the position of Temporary
Sanitation Laborer effective 1/14/20.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION # 22

RICHARD BALDELLI, LOA
MAINTAINER

Letter dated 12/30/19 from RICHARD BALDELLI
requesting a leave of absence from position
MAINTAINER from 1/1/20 to 1/14/20.

Leave of Absence Granted

Letter from Commissioner of Public Works dated
12/30/19 Granting leave of absence effective 1/1/20 until
1/14/20.

Motion by Pitillo, seconded by Beres, receive & file, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION # 23

RICHARD BALDELLI
MAINTAINER

Letter from Commissioner of Public Works noting return
of RICHARD BALDELLI to the position MAINTAINER
effective 1/14/20.

Motion by Beres, seconded by Pitillo, receive & file, note roster card.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 24

MSD222

MSD222 received from Director of Public
Safety dated 1/13/20 (FIREFIGHTER requested-
1 position).

Motion by Beres, seconded by Pitillo, classify FIREFIGHTER, Competitive class.
Secretary to forward to Council President for execution of Section 9.
Roll call, yes

Carried.

NYS DEPT CS

COMMUNICATION # 25

PAR

PAR 09-19 Change in Section 212 of the Retirement and
Social Security Law
PAR 10-19 Minimum Qualifications for Fire Chiefs-
Section 58-a of the Civil Service Law and Eligible Lists
for Fire Chiefs established Prior to 1/20/19
PAR 11-19 Amendment to Section 243.10-a of NYS
Military Law Regarding Age Deductions for Exam
Applicants

Motion by Beres, seconded by Pitillo, receive & file.
Roll call, yes

Carried.

NYS DEPT CS

COMMUNICATION # 26

ANNUAL REPORT

MEMO from NYS Department of Civil Service dated
1/2/20, Subject Annual Report 2019 due 3/1/20

Motion by Beres, seconded by Pitillo, receive & file.
Secretary to prepare report.
Roll call, yes

Carried.

SCHOOL DISTRICT

COMMUNICATION # 27

MSD222

MSD222 received from Superintendent dated 1/15/20 to amend duties for GROUP MINORITY SPECIALIST (SCHOOL). Letter from Assistant Superintendent explaining after review of internal process position will focus solely on interpreting.

Motion by Beres, seconded by Pitillo, secretary to amend job specification.
Roll call, yes

Carried.

LACK SCHOOL

COMMUNICATION # 28

NADIN M. NOMAN
PROVISIONAL CUSTODIAN

Recommendation from Superintendent dated 1/15/20 recommending NADIN M. NOMAN for the position of GROUP MINORITY SPECIALIST (SCHOOL) upon approval.
Application attached.

Motion by Beres, seconded by Pitillo, approve application.
Secretary to forward to Superintendent for appointment.
Roll call, yes

Carried.

Secretary notes Galanti is in agreement with all motions carried.

Motion by Pitillo, seconded by Beres that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

SPECIAL MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON February 7
2020 CALLED TO ORDER BY CHAIRPERSON SHARON BERES.

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 KAREN MARCINIAK
 CALL IN: RALPH GALANTI

RESOLUTION #1

BE IT HEREBY RESOLVED: that the eligible list for the position of COMPLAINT WRITER-
DISPATCHER established on February 10, 2017 and expiring on
February 10, 2020 be and is hereby extended for a period of one year
commencing on February 10, 2020 and expiring on February 10, 2021.

Motion by Pitillo, seconded by Beres to adopt Resolution #1.

Roll call, yes

Carried.

DEV

COMMUNICATION # 1

SCOTT HAYES, APT
PROV CODE ENFORCEMENT OFFICER

Letter from Director of Development appointing
SCOTT HAYES to the provisional position of
CODE ENFORCEMENT OFFICER effective 1/30/20.
Application attached.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card, receive and file.

Roll call, yes

Carried.

CITY CLERK

COMMUNICATION # 2

MICHAEL A BIVOLCIC, APT
TEMP ACCOUNT CLERK TYPIST

Letter from CITY CLERK dated 2/6/20 recommending
MICHAEL A BIVOLCIC for the temporary position of
ACCOUNT CLERK TYPIST.
Application attached.

Motion by Beres, seconded by Pitillo, approve application, secretary to send letter to City Clerk.

Roll call, yes

Carried.

LMHA

COMMUNICATION # 3

MSD222
TEMP ACCOUNT CLERK TYPIST

MSD222 received from Executive Director dated 2/6/20.

Motion by Pitillo, seconded by Beres, classify SENIOR BUILDING MAINTENANCE MECHANIC, Non-
Competitive class. Secretary to forward to executive board to execute Secion 9.

Roll call, yes

Carried.

Secretary notes Galanti is in agreement with all motions carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

ADM

COMMUNICATION # 6

DANIELLE DESANTIS, LOA
ACCOUNT CLERK TYPIST

Leave of absence requested by letter from DANIELLE
DESANTIS from position ACCOUNT CLERK TYPIST
1/27/20-7/26/21.

City Clerk

Approved leave 1/27/20-7/26/21.

Motion by Pitillo, seconded by Beres, receive and file, note roster card
Roll call, yes

Carried.

FIRE

COMMUNICATION # 7

DANIELLE DESANTIS, Apt
FIREFIGHTER

Certification of Eligible 69330 received from Director of
Public Safety appointing DANIELLE DESANTIS to the
permanent position FIREFIGHTER effective 1/27/20.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card
Roll call, yes

Carried.

ADM

COMMUNICATION # 8

DREW ORTEGA, LOA
BUILDING PROPERTY SAFETY INSPECTOR

Leave of absence requested by letter from DREW
ORTEGA from position BUILDING PROPERTY SAFETY
INSPECTOR 1/30/20-7/30/21.

Director of Development

Approved leave 1/30/20-7/30/21.

Motion by Beres, seconded by Pitillo, receive and file, note roster card
Roll call, yes

Carried.

FIRE

COMMUNICATION # 9

DREW ORTEGA, Apt
FIREFIGHTER

Certification of Eligible 69330 received from Director of
Public Safety appointing DREW ORTEGA to the
permanent position FIREFIGHTER effective 1/28/20.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card
Roll call, yes

Carried.

LMHA

COMMUNICATION # 10

KEVIN ZYBERT, LOA
MAINTENANCE MECHANIC

Leave of absence requested by letter from KEVIN
ZYBERT from position MAINTENANCE MECHANIC
1/29/20-1/29/21.

Executive Director

Approved leave 1/29/20-1/29/21.

Motion by Beres, seconded by Pitillo, receive and file, note roster card
Roll call, yes

Carried.

FIRE

COMMUNICATION # 11

KEVIN ZYBERT, Apt
FIREFIGHTER

Certification of Eligible 69330 received from Director of
Public Safety appointing KEVIN ZYBERT to the
permanent position FIREFIGHTER effective 1/29/20.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card
Roll call, yes

Carried.

LMHA

COMMUNICATION # 12

ROBERT SIREIKA, LOA
MAINTENANCE MECHANIC

Leave of absence requested by letter from ROBERT SIREIKA from position MAINTENANCE MECHANIC 1/29/20-1/29/21.

Executive Director

Approved leave 1/29/20-1/29/21.

Motion by Beres, seconded by Pitillo, receive and file, note roster card
Roll call, yes

Carried.

FIRE

COMMUNICATION # 13

ROBERT SIREIKA, TEMP
FIREFIGHTER

Certification of Eligible 69330 received from Director of Public Safety appointing ROBERT SIREIKA to the temporary position FIREFIGHTER effective 1/29/20.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card
Roll call, yes

Carried.

REC

COMMUNICATION # 14

CATHERINE GAWRONSKI, Apt
RECREATION ATTENDENT

Letter from Mayor appointing CATHERINE GAWRONSKI to position RECREATION ATTENDENT effective 2/20/20.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card
Roll call, yes

Carried.

ADM

COMMUNICATION # 15

MICHAEL BIVOLCIC, TEMP
ACCOUNT CLERK TYPIST

Letter from City Clerk appointing MICHAEL BIVOLCIC to temporary position ACCOUNT CLERK TYPIST effective 2/11/20.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card
Roll call, yes

Carried.

POLICE

COMMUNICATION # 16

ROBERT CINTRON, Apt
POLICE LIEUTENANT

Certification of Eligible 79885 received from Director of Public Safety appointing ROBERT CINTRON to the permanent position POLICE LIEUTENANT effective 2/7/20.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card
Roll call, yes

Carried.

DPW

COMMUNICATION # 17

PETER KADA, Res.
MOTOR EQUIPMENT OPERATOR

Letter from Commissioner of Public Works noting resignation of PETER KADA from position MOTOR EQUIPMENT OPERATOR effective 2/7/20.

Motion by Beres, seconded by Pitillo, note roster card
Roll call, yes

Carried.

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|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| DPW | COMMUNICATION # 18 | |
| GREGG KOWALIK, LOA LABORER | Leave of absence requested by letter from GREGG KOWALIK from position LABORER 1/21/20-1/21/21. | |
| Commissioner of Public Works | Approved 1/21/20-1/21/21. | |
| Motion by Beres, seconded by Pitillo, note roster card Roll call, yes | | Carried. |
| DPW | COMMUNICATION # 19 | |
| GREGG KOWALIK, Apt WORKING SUPERVISOR | Letter from Commissioner of Public Works appointing GREGG KOWALIK to position WORKING SUPERVISOR effective 1/21/20. | |
| Motion by Beres, seconded by Pitillo, approve appointment, note roster card Roll call, yes | | Carried. |
| DPW | COMMUNICATION # 20 | |
| RANDALL WUERFEL, Reassign LABORER | Letter from Commissioner of Public Works reassigning RANDALL WUERFEL to LABORER sanitation division effective 1/27/20. | |
| Motion by Pitillo, seconded by Beres, note roster card Roll call, yes | | Carried. |
| DPW | COMMUNICATION # 21 | |
| DANIEL GEERCKEN, TEMP LABORER | Letter from Commissioner of Public Works appointing DANIEL GEERCKEN to temporary LABORER sanitation division effective 1/31/20. Application attached. | |
| Motion by Beres, seconded by Pitillo, approve appointment, note roster card Roll call, yes | | Carried. |
| DPW | COMMUNICATION # 22 | |
| RANDALL BLATTENBERGER, REI MOTOR EQUIPMENT OPERATOR | Letter from Commissioner of Public Works reinstating RANDALL BLATTENBERGER to MOTOR EQUIPMENT OPERATOR effective 1/31/20. | |
| Motion by Beres, seconded by Pitillo, note roster card Roll call, yes | | Carried. |
| LMHA | COMMUNICATION # 23 | |
| BRANDON FALBO, LOA COMPUTER OPERATIONS SPECIALIST | Leave of absence requested by letter from BRANDON FALBO from position COMPUTER OPERATIONS SPECIALIST 1/23/20-1/23/23. | |
| Executive Director | Approved leave 1/23/20-1/23/23. | |
| Motion by Beres, seconded by Pitillo, receive and file, note roster card Roll call, yes | | Carried. |

LMHA

COMMUNICATION # 24

GARY DUBEL, Apt
MAINTENANCE WORKER

Letter from Executive Director appointing GARY DUBEL
to permanent position MAINTENANCE WORKER
effective 2/3/20.
Application attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card
Roll call, yes

Carried.

ZONING BOARD

COMMUNICATION # 25

MARK KUWIK, Res.
BOARD MEMBER

Letter from MARK KUWIK resigning from BOARD
MEMBER, Zoning Board of Appeals effective 2/5/20.

Motion by Beres, seconded by Pitillo, receive and file.
Roll call, yes

Carried.

Motion by Beres, seconded by Pitillo, Secretary to request formal resignation from Scott Hayes for
temporary position Building Property Safety Inspector.

Roll call, yes

Carried.

Secretary notes Galanti is in agreement with all motions carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

FIRE

COMMUNICATION # 3

SCOTT Z. BARON, Apt.
FIREFIGHTER

Letter from Director of Public Safety appointing SCOTT Z. BARON to the permanent position of FIREFIGHTER effective 3/12/2020.
EL 69330

Motion by Beres, seconded by Pitillo, approve appointment, note roster card, receive and file.
Roll call, yes

Carried.

ASSESSOR

COMMUNICATION # 4

FRANK KRAKOWSKI, Apt
CITY ASSESSOR

Letter from Mayor dated 2/24/20 appointing FRANK KRAKOWSKI to CITY ASSESSOR part time effective 2/25/20.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card, receive and file.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 5

KEVIN C. ROZWOOD, Ret.
COMPLAINT WRITER- DISPATCHER

Letter from NYSLRS dated 2/20/20 noting the retirement of KEVIN C. ROZWOOD from the position COMPLAINT WRITER –DISPATCHER effective 3/6/20.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 6

PETER KADA, Res.
MOTOR EQUIPMENT OPERATOR

Letter from Commission of Public Works dated 2/5/20 noting resignation of PETER KADA from the position MOTOR EQUIPMENT OPERATOR effective 2/7/20.
Letter attached.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 7

VINCENT ALABISI, Ret
MOTOR EQUIPMENT OPERATOR

Letter from NYSLRS dated 2/19/20 noting the retirement of VINCENT ALABISI from the position MOTOR EQUIPMENT OPERATOR division of sanitation effective 2/29/20.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 8

RICHARD BALDELLI, Apt
MOTOR EQUIPMENT OPERATOR

Letter from Commissioner of Public Work dated 3/3/13 appointing RICHARD BALDELLI to the position MOTOR EQUIPMENT OPERATOR effective 3/3/20.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card.
Roll call, yes

Carried.

DPW

COMMUNICATION # 9

DANIEL GEERCKEN, Apt
LABORER

Letter from Commissioner of Public Works dated 1/29/20 appointing DANIEL GEERCKEN to the position LABORER division of streets effective 1/31/20. Application attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 10

DAVID KOCH, Reassign
LABORER

Letter from Commissioner of Public Works dated 2/12/20 reassigning DAVID KOCH from sanitation to street division in the position LABORER effective 2/12/20.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 11

MATTHEW MENDEZ, Apt
LABORER

Letter from Commissioner of Public Works dated 2/12/20 appointing MATTHEW MENDEZ to the position LABORER, street division effective 2/12/20. Application attached.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

REC

COMMUNICATION # 12

MARY VIOLANTI, Res.
RECREATION ATTENDANT

Letter from Director of Development dated 2/25/20 noting the resignation of MARY VIOLANTI from the position RECREATION ATTENDANT effective 2/21/20.

Motion by Beres, seconded by Pitillo, note roster card.
Roll call, yes

Carried.

LMHA

COMMUNICATION # 13

DAVID C. BERES, Apt
SR BUILDING MAINTENANCE MECHANIC

Letter from Executive Director dated 2/27/20 recommending DAVID C. BERES for the position of SENIOR BUILDING MAINTENANCE MECHANIC. Application attached.

Motion by Pitillo, seconded by Galanti, approve recommendation, receive and file.
Roll call, yes

Carried.

NYS DEPT CS

COMMUNICATION # 14

ANNUAL REPORT

Email from Electronic.Slip@cs.ny.gov dated 2/27/20 confirming receipt of Annual Report for 2019 on 2/27/20.

Motion by Beres, seconded by Pitillo, receive & file.
Roll call, yes

Carried.

EXAMINATION FEE BILLING

Email from FeeUnitMail@cs.ny.gov dated 2/27/20 requesting payment of \$2010 for Examination Fee Billing.

Motion by Beres, seconded by Pitillo, receive & file.
Secretary to submit payment voucher.
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 16

NADINE NOMAN, Res.
TEACHER AIDE

Letter from Assistant Superintendent dated 2/24/20 leave of absence to end for NADINE NOMAN from TEACHER AIDE effective 3/24/20.

Motion by Beres, seconded by Pitillo, note roster card
Roll call, yes

Carried.

SCHOOL

COMMUNICATION # 17

NADINE NOMAN, Apt.
MINORITY GROUP SPECIALIST (SCHOOL)

MSD426 dated 2/3/20 appointing NADINE NOMAN to MINORITY GROUP SPECIALIST (SCHOOL) effective 2/24/20.
Application attached.

Motion by Beres, seconded by Pitillo, approve appointment, note roster card
Roll call, yes

Carried.

Secretary notes Galanti is in agreement with all motions carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Karen Marciniak, Secretary

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RAPLH GALANTI
 KAREN MARCINIAK

Roll call, yes Carried.

Roll call, yes Carried.

Roll call, yes Carried.

Roll call, yes Carried.

Roll call, yes Carried.

Roll call, yes Carried.

| | |
|----------------|----------|
| Roll call, yes | Carried. |
|----------------|----------|

PUBLIC SAFETY

COMMUNICATION # 5

RETIREMENT

NYSLRS letter received noting retirement of:
CHRISTOPHER LALKA – POLICE LIEUTENANT
effective 1/29/2020
JAMES MICHEL JR. – POLICE CHIEF
effective 4/19/2020

Motion by Beres, seconded by Galanti, note roster card, receive and file.
Roll call, yes

Carried.

O & C

COMMUNICATION # 6

RETIREMENT

NYSLRS letter received noting retirement of:
FRANK KRAKOWSKI – CITY ASSESSOR
effective 1/30/2020.

Motion by Pitillo, seconded by Galanti, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 7

RETIREMENT

NYSLRS letter received noting retirement of:
JOHN IAFALLO - JANITOR
effective 5/1/2020.

Motion by Beres, seconded by Galanti, note roster card, receive and file.
Roll call, yes

Carried.

LACK SCHOOL

COMMUNICATION # 8

RETIREMENT

MSD426 received noting retirement of:
JOSEPH MATJUCHIN – MOTOR EQUIPMENT
OPERATOR
effective 4/30/2020.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

CITY COUNCIL

COMMUNICATION # 9

RESIGNATION

Letter dated 5/4/20 received noting resignation of:
RONALD W. SCHULTZ - COUNCILPERSON
effective 5/11/2020.

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

O & C

COMMUNICATION # 10

RESIGNATION

Email dated 3/9/20 received, advising resignation of:
ELLEN WILSON – BINGO INSPECTOR
effective 5/1/2020.

Motion by Pitillo, seconded by Beres, note roster card, receive and file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 11

APPOINTMENT
LABORER

Letter from Commissioner of Public Works dated
3/30/20 appointing PETER O'CONNOR to the position
MAINTAINER, effective 3/30/20.

Motion by Beres, seconded by Pitillo, receive and file.
Chairperson to gather application.
Roll call, yes

Carried.

DPW

COMMUNICATION # 12

APPOINTMENT
SEASONAL LABORER

Letter from Commissioner of Public Works appointing
JACOB KOWALSKI – SEASONAL LABORER -
effective 3/13/20-8/30/20
D'ANDRE JONES – SEASONAL LABORER –
effective 6/29/20-8/30/20
ALEX RODRIGUEZ – SEASONAL LABORER –
effective 6/29/20-8/30/20
ADAM ALBANNA – SEASONAL LABORER –
effective 6/29/20-8/30/20

Motion by Beres, seconded by Pitillo, note roster card, receive and file.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 13

PROVISIONAL APPOINTMENT

Letter from Director of Public Safety dated 4/8/20
appointing MARK PACKARD to PROVISIONAL POLICE
CHIEF effective 4/9/20.

Motion by Galanti, seconded by Beres, approve appointment, note roster card, receive and file.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 14

APPOINTMENT

Certification of Eligible 79881 dated 5/20/20 received
from Director of Public Safety appointing ANDREW
KAMINSKI to FIRE CAPTAIN effective 5/20/20.

Motion by Beres, seconded by Galanti, approve appointment, note roster card, receive & file.
Roll call, yes

Carried.

O & C

COMMUNICATION # 15

APPOINTMENT

Letter from Mayor appointing LAURA IAFALLO to
CLERK (PT) from 1/1/20 until 12/31/2023.

Motion by Pitillo, seconded by Beres, approve appointment, note roster card, receive & file.
Roll call, yes

Carried.

DPW

COMMUNICATION # 16

COVID19 APPOINTMENT

Letter from Commissioner of Public Works appointing
RALPH BEVILACQUA – TEMPORARY LABORER
effective 3/30/20.

Motion by Beres, seconded by Glanti, note roster card, receive & file.
Roll call, yes

Carried.

PUBLIC SAFETY

COMMUNICATION # 17

LAYOFF

Letter from Fire Chief dated 4/13/20 informing of layoff
ROBERT SIREIKA – FIREFIGHTER – effective 4/18/20
KEVIN ZYBERT – FIREFIGHTER – effective 4/18/20
SCOTT BARON – FIREFIGHTER – effective 4/18/20

Motion by Pitillo, seconded by Beres, note roster card, receive and file.

Chairperson to create preferred eligible list.

Roll call, yes

Carried.

O & C

COMMUNICATION # 18

LAYOFF

Letter from City Clerk informing of layoff
MICHAEL BIVOLCIK – PROVISIONAL ACCOUNT
CLERK TYPIST – effective 4/10/20
TAMI NICHOLSON – BINGO INSPECTOR
– effective 3/18/20
SHANNON SCHULTZ- BINGO INSPECTOR
– effective 3/18/20
ELLEN WILSON- BINGO INSPECTOR
– effective 3/18/20

Motion by Beres, seconded by Pitillo, note roster card, receive and file.

Chairperson to create preferred eligible list.

Roll call, yes

Carried.

O & C

COMMUNICATION # 19

MSD222

MSD222 dated 7/2/20 requesting title Information
Technology Specialist.

Motion by Galanti, seconded by Beres, create a job specification.

Chairperson to send job specification for review in the NON-COMPETITIVE class.

Roll call, yes

Carried.

Motion by Beres, seconded by Pitillo that meeting be adjourned.

Adjourned,

Sharon Beres, Chairperson

ROLL CALL PRESENT: SHARON BERES
 ANGELO PITILLO
 RAPLH GALANTI

NYS CIVIL SERVICE

FIRE CHIEF #79884

Carried 3-0

LACK SCHOOL

MSD222

Carried 3-0

LACK SCHOOL

MSD222

Carried 3-0

Adjourned,

LACKAWANNA CIVIL SERVICE COMMISSION

RESOLUTION #4

BE IT HEREBY RESOLVED: that the eligible list for the position of FIRE CAPTAIN established on August 30, 2019 and expiring on August 30, 2020 be and is hereby extended for a period of one year commencing on August 30, 2020 and expiring on August 30, 2021.

Motion by Galanti, seconded by Pitillo to adopt Resolution #4.

YEAS: Beres, Pitillo, Galanti

Carried 3-0

RESOLUTION #5

BE IT HEREBY RESOLVED: that the eligible list for the position of FIRE LIEUTENANT established on September 29, 2017 and expiring on September 29, 2020 be and is hereby extended for a period of one year commencing on September 29, 2020 and expiring on September 29, 2021.

Motion by Pitillo, seconded by Galanti to adopt Resolution #5.

YEAS: Beres, Pitillo, Galanti

Carried 3-0

RESOLUTION #6

BE IT HEREBY RESOLVED: that the eligible list for the position of POLICE LIEUTENANT established on August 30, 2019 and expiring on August 30, 2020 be and is hereby extended for a period of one year commencing on August 30, 2020 and expiring on August 30, 2021.

Motion by Pitillo, seconded by Galanti to adopt Resolution #6.

YEAS: Beres, Pitillo, Galanti

Carried 3-0

NYS RETIREMENT

Communication #1

- i. RICHARD GORCZYCA JR, FIREFIGHTER
RETIRED Effective 7/31/20, Letter NYS Retirement System

Motion by Beres, seconded by Galanti to receive and file

YEAS: Beres, Pitillo, Galanti

Carried 3-0

PUBLIC SAFETY APPOINTMENTS

Communication #2

- ii. JASON SURDYKE, PERMANENT FIRE LIEUTENANT
Effective 7/10/20, Eligible List 77545
- iii. ROBERT C. SIREIKA, PERMANENT FIREFIGHTER
Effective 7/20/20, Preferred Eligible List #69330
- iv. KEVIN C. ZYBERT, PERMANENT FIREFIGHTER
Effective 7/20/20, Preferred Eligible List #69330
- v. SCOTT Z. BARON, PERMANENT FIREFIGHTER
Effective 7/20/20, Preferred Eligible List #69330
- vi. MATTHEW ADAMS, PERMANENT POLICE LIEUTENANT
Effective 8/11/20, Eligible List #79885

Motion by Galanti, seconded by Pitillo items i-v approve appointment, note roster card, receive and file

YEAS: Beres, Pitillo, Galanti

Carried 3-0

DPW APPOINTMENTS

Communication #3

- i. JOHN F. IAFALLO, TEMPORARY SENIOR BUILDING MAINTENANCE MECHANIC
Effective 7/17/20, Ending 8/31/20; Application Attached.

Motion by Beres, seconded by Pitillo approve temporary appointment, note roster card, receive and file
YEAS: Beres, Pitillo, Galanti Carried 3-0

O & C APPOINTMENTS

Communication #4

- i. GENE OLIVERI III, COMPUTER TECHNICIAN
Effective 8/1/20; Application Attached.

Motion by Beres, seconded by Pitillo approve temporary appointment, waiting for NYS to approve Non
Competitive classification of position, note roster card, receive and file
YEAS: Beres, Pitillo, Galanti Carried 3-0

TITLE CORRECTION

Communication #5

Letter to City Council to officially refer COMPUTER TECHNICIAN as INFORMATION TECHNOLOGY
SPECIALIST per classification at Civil Service Meeting July 10, 2020.

Motion by Pitillo, seconded by Galanti receive and file
YEAS: Beres, Pitillo, Galanti Carried 3-0

DPW TERM END

Communication #6

- i. RALPH BEVILACQUA, TEMPORARY LABORER
Term end 8/11/20; Letter from Mayor dated 8/11/20

Motion by Galanti, seconded by Pitillo receive and file
YEAS: Beres, Pitillo, Galanti Carried 3-0

MSD222

Communication #7

- i. MSD222 from Lackawanna School District
Title Requested MAINTENANCE WORKER

Motion by Beres, seconded by Pitillo table for further documentation, receive and file
YEAS: Beres, Pitillo, Galanti Carried 3-0

REQUEST AMMENDMENT RULE XIV

Communication #8

- i. Letter from Fire Chief Fino requesting to ammend Rule XIV Lackawanna Civil Service Rules

Motion by Pitillo, seconded by Galanti, receive and file
YEAS: Beres, Pitillo, Galanti Carried 3-0

Motion by Galanti, seconded by Beres, to enter executive session.
YEAS: Beres, Pitillo, Galanti Carried 3-0
Entered Executive Session at 10:00 AM.

Motion by Galanti, seconded by Beres, to exit executive session.
YEAS: Beres, Pitillo, Galanti Carried 3-0
Exited Executive Session at 10:20 AM.

NEW BUSINESS

Communication #9

- i. Sharon Beres, Chairperson Lackawanna Civil Service Commission
Resign 8/21/20, Letter Attached

Motion by Galanti, seconded by Pitillo, approve resignation, receive and file
YEAS: Pitillo, Galanti Carried 2-0

OLD BUSINESS

Communication #10

Motion by Galanti, seconded by Pitillo, removed Resolution #2 from regular meeting July 10, 2020.

YEAS: Pitillo, Galanti

Carried 2-0

OLD BUSINESS

Communication #11

Motion by Galanti, seconded by Pitillo to amend Resolution #2 from regular meeting July 10, 2020 and nominate SHARON BERES to the position SECRETARY TO CIVIL SERVICE COMMISSION

YEAS: Pitillo, Galanti

Carried 2-0

THANK YOU

Communication #12

Motion by Galanti, seconded by Pitillo to send a letter to Karen Marciniak to thank her for her many years of service as Secretary and all previous positions.

YEAS: Pitillo, Galanti

Carried 2-0

Motion by Galanti, seconded by Pitillo that meeting be adjourned.

Adjourned,

Sharon Beres, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON SEPTEMBER 25 2020 CALLED TO ORDER BY SECRETARY SHARON BERES

ROLL CALL PRESENT: ANGELO PITILLO
 RAPLH GALANTI
 SHARON BERES
 ZOOM: DANIEL HAWRYLCZAK

Motion by Pitillo, seconded by Galanti, that the Regular Meeting minutes held August 21, 2020 be approved.

YEAS: Pitillo, Galanti

Carried 2-0

CIVIL SERVICE COMMISSION

Communication #1

- i. DANIEL HAWRYLCZAK, COMMISSIONER - TERM 8/27/20-5/31/22

Motion by Galanti, seconded by Pitillo to receive and file.

YEAS: Pitillo, Galanti

Carried 2-0

RESOLUTION #1

BE IT HEREBY RESOLVED: that Angelo Pitillo of 196 Meadowbrook, Commissioner, Lackawanna Civil Service Commission, be and is hereby designated Chairperson.

Motion by Galanti, seconded by Hawrylczak to adopt Resolution #1. Pitillo accepts designation.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #2

BE IT HEREBY RESOLVED: that Sharon Beres of 340 Willet Road, be appointed Secretary to the Lackawanna Civil Service Commission.

Motion by Hawrylczak, seconded Galanti, to adopt Resolution #2. Beres accepts appointment.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #3

WHEREAS, the open competitive examination #60670 for the position of CUSTODIAN in and for the City of Lackawanna was held March 14, 2020 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 25, 2020.

Motion by Hawrylczak, seconded by Galanti to adopt Resolution #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #4

WHEREAS, the open competitive examination #62242 for the position of CODE ENFORCEMENT OFFICER in and for the City of Lackawanna was held June 13, 2020 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 25, 2020.

Motion by Hawrylczak, seconded by Galanti to adopt Resolution #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #5

WHEREAS, the open competitive examination #62245 for the position of BUILDING AND PROPERTY SAFETY INSPECTOR in and for the City of Lackawanna was held June 13, 2020 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 25, 2020.

Motion by Galanti, seconded by Hawrylczak to adopt Resolution #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #6

WHEREAS, the open competitive examination #20001 for the position of ACCOUNT CLERK TYPIST in and for the City of Lackawanna was held July 25, 2020 and said examination was prepared by the New York State Department of Civil Service at the request of this Commission, and said examination was conducted and graded by the Commission and

NOW THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and the same is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and is hereby established as of September 25, 2020.

Motion by Hawrylczak, seconded by Pitillo to adopt Resolution #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- i. 3-20
- ii. 4-20
- iii. 5-20
- iv. 6-20
- v. 7-20
- vi. 8-20

Motion by Pitillo, seconded by Galanti to receive and file i-vi.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

OLD BUSINESS

COMMUNICATION #3

- i. MSD222 from Lackawanna School District
Title Requested MAINTENANCE WORKER

Motion by Galanti, seconded by Pitillo to classify position as MAINTENANCE WORKER.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- ii. Request to cancel Firefighter exam #62595

Upon recommendation of the Director of Public Safety as per memo dated 9/16/20, motion by Hawrylczak, seconded by Pitillo to cancel exam #62595.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RETIREMENT/RESIGNATION

COMMUNICATION #4

- i. Kim Siuta – Teacher's Aides – 6/20/20 Retirement
- ii. Susan Motyka – Teacher's Aides – 7/31/20 Retirement
- iii. Patricia Sawicki – Teacher's Aides – 7/31/20 Resignation

Motion by Galanti, seconded by Hawrylczak to receive and file, note roster cards i-iii.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

LEAVE OF ABSENCE

COMMUNICATION #5

- i. Peter Mendez – Custodian – 8/28/20-8/27/21

Motion by Hawrylczak, seconded by Pitillo to receive and file, note roster card.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

APPOINTMENTS

COMMUNICATION #6

- i. Michael Grifa – Assessor – Term 9/8/20-9/30/25

Motion by Galanti, seconded by Pitillo to receive and file pending certification from the Department of Taxation and Finance, note roster card.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- ii. John F. Iafallo – Temp. Sr. Building Maintenance Mechanic – ext. to 11/30/20

Motion by Galanti, seconded by Hawrylczak to approve extension, receive and file, note roster card.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- i. Brandon Brown – Cleaner – 8/24/20
- ii. Lynn Cierechowicz – Cleaner – 8/24/20
- iii. Carolyn Mazur – Cleaner – 8/24/20
- iv. Patrick Pitillo – Cleaner – 8/24/20
- v. Jordan Kolarski-Pacillo – Cleaner – 8/24/20
- vi. Darius Cleveland – Cleaner – 8/24/20

Motion by Hawrylczak, seconded by Galanti to note roster cards i-vi.

ABSTAIN: Pitillo

YEAS: Galanti, Hawrylczak

Carried 2-0

- vii. Adel Ahmed – Provisional Custodian – 8/31/20

Motion by Galanti, seconded by Hawrylczak approve provisional appointment.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- viii. Peter Mendez – Maintenance Mechanic – 8/28/20

Motion by Galanti, seconded by Hawrylczak to approve pending review of application.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- ix. Mark Kwasniewski – Maintenance Worker – 8/28/20

Motion by Pitillo, seconded by Galanti to receive and file.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- i. Joe Jerge – Housing Board – Term 8/14/20 – 11/30/21
- ii. Adrianna Keith – Youth Board– Term 9/8/2020-12/31/22
- iii. Michael Grifa – Planning and Development Board– Term 9/10/20-12/31/23

Motion by Hawrylczak, seconded by Galanti, receive and file, note roster card.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Galanti, seconded by Hawrylczak that meeting be adjourned.

Adjourned,

Sharon Beres, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON OCTOBER 16
2020 CALLED TO ORDER BY SECRETARY SHARON BERES

ROLL CALL PRESENT: ANGELO PITILLO, Chairperson
 RAPLH GALANTI, Commissioner
 SHARON BERES, Secretary
 ZOOM: DANIEL HAWRYLCZAK, Commissioner

Motion by Hawrylczak, seconded by Pitillo, that the Regular Meeting minutes held September 25, 2020 be approved.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #1

BE IT HEREBY RESOLVED: the the eligible list #69330 FIREFIGHTER established October 25, 2019 and expiring October 25, 2020 be and is hereby extended for a period of one year commencing on October 25, 2020 and expiring October 25, 2021.

Motion by Pitillo, seconded by Hawrylczak to adopt Resolution #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

JOB SPECIFICATION COMMUNICATIONS

1. CITY

- a. Request from the Mayor to update Job Specification for Public Information Officer

Motion by Pitillo, seconded by Galanti to approve amendment #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RETIREMENT AND RESIGNATION COMMUNICATIONS

2. DPW

- a. Shawn Brennan – Laborer – Term End 9/1/2020

3. SCHOOL

- a. Rosemary Gelyon – School Monitors – Retire 9/18/2020
- b. Anne Gervasi – Cleaner – Retire 9/10/2020
- c. Darius Cleveland – Cleaner – Resign 9/14/2020
- d. Lynne Dlugosz – Teachers Aides – Retire 9/29/2020

Motion by Galanti, seconded by Pitillo to receive and file #2-3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

LEAVE OF ABSENCE COMMUNICATIONS

4. HOUSING

- a. David Beres – Working Supervisor – Leave of Absence 7/1/2020-7/1/2021, approved by Executive Director 7/1/2020

Motion by Hawrylczak, seconded by Galanti to receive and file, note roster cards #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

LABOR APPOINTMENT COMMUNICATIONS

5. DPW

- a. Alex Rodriguez – Seasonal Laborer – Term 8/31/2020-12/31/2020

6. SCHOOL

- a. Christopher Eszak – Permanent Cleaner – 9/17/2020
- b. Olivia Colon – Permanent Cleaner – 9/14/2020

Motion by Hawrylczak, seconded by Pitillo to receive and file, note roster card #5-6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

COMPETITIVE APPOINTMENTS

7. Mark Packard – Permanent Police Chief – 10/2/2020 EL #79887

Motion by Hawrylczak, seconded by Pitillo to approve appointment, note roster card #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. Scott Hayes – Permanent Code Enforcement Officer – 10/5/2020 EL #62242

Motion by Pitillo, seconded by Galanti to approve appointment, note roster card #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

NON COMPETITIVE APPOINTMENTS

9. HOUSING

- a. David Beres – Permanent Senior Building Maintenance Mechanic – 7/1/2020
- b. Chase Suto – Maintenance Worker – 8/26/2020
- c. Thomas Suto – Working Supervisor – 9/28/2020
- d. Gary Dubel Jr. – Maintenance Mechanic – 9/28/2020
- e. Joseph West – Maintenance Mechanic – 9/28/2020

10. SCHOOL

- a. David Staniszewski – Permanent Motor Vehicle Operator – 9/18/2020

Motion by Hawrylczak, seconded by Galanti to approve and note roster card #9-10.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RECOMMENDATION TO COMPETITIVE PROVISIONAL APPOINTMENT

11. CITY

- a. Public Safety Director recommends Jason Sabuda to Provisional Complaint Writer

Motion by Pitillo, seconded by Galanti to approve recommendation.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

MSD222

12. MSD222 10/13/2020 Title Requested Public Information Officer

Motion by Hawrylczak, seconded by Galanti to classify #12 position as Public Information Officer, Non Competitive Class. Minimum qualifications to remain from Job Specification. Send to Council President to execute Section 9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

13. MSD222 9/24/2020 Title Requested School Monitors

Motion by Galanti, seconded by Hawrylczak to classify #13 position as School Monitors, Labor Class. Minimum qualifications to remain from Job Specification. Send to Council President to execute Section 9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Hawrylczak, seconded by Galanti to adjourn meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON NOVEMBER 20, 2020 CALLED TO ORDER BY SECRETARY SHARON BERES

ROLL CALL PRESENT: RAPLH GALANTI, Commissioner
 DANIEL HAWRYLCZAK, Commissioner
 SHARON BERES, Secretary
 CALL IN: ANGELO PITILLO, Chairperson

Motion by Hawrylczak, seconded by Galanti, that the Regular Meeting minutes held October 16, 2020 be approved.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. JOB SPECIFICATION COMMUNICATION - CITY

- a. Request from the Director of Public Safety to update Job Specification for POLICE OFFICER and FIREFIGHTER
- b. Request from City Attorney to update Special Requirments

Motion by Galanti, seconded by Hawrylczak to approve job specification amendment #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. RETIREMENT AND RESIGNATION COMMUNICATIONS

- a. CITY
 - i. Danielle DeSantis – Account Clerk Typist – Resign 10/22/2020
 - ii. Drew Ortega – Building and Property Safety Inspector – Resign 11/10/2020
- b. HOUSING
 - i. Kevin Zybert – Maintenance Worker – Resign 11/6/2020
 - ii. Robert Sireika – Maintenance Worker- Resign 11/12/2020
- c. SCHOOL
 - i. Ahmed Adel – Provisional Custodian – Term End 10/30/2020
 - ii. Keith Gregorie – Provisional Custodian – Term End 10/30/2020
 - iii. Nancy Thomas – Account Clerk Typist – Retire 10/30/2020

Motion by Hawrylczak, seconded by Galanti to note roster card and receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. LEAVE OF ABSENCE COMMUNICATIONS

- a. CITY
 - i. James Zuhlke – Motor Equipment Operator – Leave 10/19/2020-10/19/2021, approved by Mayor, ltr 10/19/2020
- b. SCHOOL
 - i. Patrcia Alabisi – Cleaner – Leave 11/2/2020-11/1/2021, approved Assistant Superintendent, ltr 10/16/20
 - ii. Brandon Brown – Cleaner – Leave 11/2/2020-11/1/2021, approved BOE, ltr 10/16/2020

Motion by Hawrylczak, seconded by Galanti to receive and file, note roster cards #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. PROVISIONAL APPOINTMENT COMMUNICATIONS

- a. CITY
 - i. Jason Sabuda – Provisional Complaint Writer – Dispatcher – APT 10/19/2020

Motion by Hawrylczak, seconded by Galanti approve appointment, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. COMPETITIVE APPOINTMENT COMMUNICATIONS

- a. CITY
 - i. James Fino – Permanent Fire Chief – APT 11/18/2020, EL 79884
- b. SCHOOL
 - i. Mason Hucksohl – Permanent Custodian – APT 10/15/2020, EL 60670
 - ii. Brandon Brown – Temporary Custodian – APT 10/15/2020, EL 60670
 - iii. Patricia Alabisi – Permanent Custodian, PT– APT 10/15/2020, EL 60670

Motion by Galanti, seconded by Hawrylczak approve appointment, note roster cards #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. LABOR APPOINTMENT COMMUNICATIONS

- a. CITY
 - i. Shawn Brennan – Laborer (Sanitation) – Reinstated 9/1/2020
- b. LIBRARY
 - i. Katelyn Dziedzic – Page – APT 10/10/2020
 - ii. Patricia Scaffidi – Page – APT 10/10/2020

Motion by Galanti, seconded by Hawrylczak to receive and file, note roster cards #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. NON-COMPETITIVE APPOINTMENT COMMUNICATIONS

- a. CITY
 - i. Charles Clark – Public Information Officer –APT 10/26/2020

Motion by Hawrylczak, seconded by Galanti to approve appointment, note roster card #7ai.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Hawrylczak, seconded by Galanti to agjourn meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary

7. BOARD APPOINTMENTS

a. CITY

i. Drew Ortega - Planning and Development Board Member – Term 11/19/20 – 2/1/23

b. HOUSING

i. Rebecca Smith - Lackawanna Housing Board Member – Term 11/13/20 – 11/15/25

Motion by Hawrylczak, seconded by Galanti to receive and file, note roster cards #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti to adjourn the meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary