

ROLL CALL ZOOM: ANGELO PITILLO, Chairperson
RAPH GALANTI, Commissioner
DANIEL HAWRYLCZAK, Commissioner
SHARON BERES, Secretary

Carried 3-0

8. NON-COMPETITIVE APPOINTMENT COMMUNICATION

a. CITY

- i. Brian Newton – Motor Equipment Operator – Effective 12/22/20
- ii. Linda Zybert – Youth Board Director – Term extended 12/31/22
- iii. Michael Grifa – Full Time City Assessor - Term 1/4/21-9/30/25

Motion by Pitillo, seconded by Galanti to approve appointment, note roster card #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. LABOR APPOINTMENT

a. CITY

- i. William Messecar – Permanent Laborer – Effective 1/11/21

b. SCHOOL

- i. Melva Braxton – Permanent Cleaner – Appointed 12/17/20

Motion by Galanti, seconded by Hawrylczak to note roster card #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. BOARD APPOINTMENTS

a. ZONING

- i. David Beres – Zoning Board of Appeals Board Member – Term 1/1/2021 – 12/31/23

b. PLANNING AND DEVELOPMENT

- i. Daniel Hawrylczak – Planning and Development Board Member – Term 1/1/21 – 12/31/27
- ii. Fran Warthling – Planning and Development Board Member – Term 1/1/21 – 12/31/27

Motion by Pitillo, seconded by Hawrylczak to receive and file #10.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

11. BOARD APPOINTMENTS

a. PLANNING AND DEVELOPMENT

- i. Daniel Hawrylczak – Planning and Development Board Member – Term 1/1/21 – 12/31/27

Motion by Galanti, seconded by Pitillo to receive and file #11.

ABSTAIN: Hawrylczak

YEAS: Pitillo, Galanti

Carried 2-0

12. ADJOURNMENT

Motion by Pitillo, seconded by Hawrylczak to adjourn the meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary

ROLL CALL ZOOM:

ANGELO PITILLO, Chairperson
RAPLH GALANTI, Commissioner
DANIEL HAWRYLCZAK, Commissioner
SHARON BERES, Secretary

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8. COMPETITIVE APPOINTMENT COMMUNICATION

a. DEVELOPMENT

- i. Steven Balon – Building and Property Safety Inspector – APT 1/19/2021, EL 62245

Motion by Pitillo, seconded by Galanti to approve appointment, note roster card #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. LABOR APPOINTMENT

a. CITY

- i. Dariel Hall – Permanent Cleaner – Effective 1/19/2021
- ii. Katherine Butler – Permanent Cleaner – Effective 2/1/2021
- iii. Alex Rodriguez – Seasonal Laborer – 2/1/2021-05/31/2021

Motion by Galanti, seconded by Hawrylczak to note roster cards #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti to adjourn the meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON March 19, 2021
CALLED TO ORDER BY SECRETARY SHARON BERES

ROLL CALL ZOOM: ANGELO PITILLO, Chairperson
 RAPLH GALANTI, Commissioner
 DANIEL HAWRYLCZAK, Commissioner
 SHARON BERES, Secretary

1. REVIEW MINUTES

- a. Regular Meeting Minutes held February 19, 2021

Motion by Pitillo, seconded by Hawrylczak to approve minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. REVIEW 2020 ANNUAL REPORT; EXAM BILLING FEE REPORT

Motion by Hawryczak, seconded by Galanti to approve, receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. PAR

- a. PAR-03-21
- b. PAR-04-21

Motion by Pitillo, seconded by Hawrylczak to receive and file #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. RETIREMENT & RESIGNATION

- a. SCHOOL
- i. Christopher Eszak – Cleaner – Resign 2/25/2021
 - ii. Nadin Noman – Teacher Aide – Resign 2/11/2021
 - iii. Karen Orosco – Teacher Aide – Retire 2/12/2021
 - iv. Clifton Myles Jr. – Monitor – Resign 1/29/2021

Motion by Hawrylczak, seconded by Pitillo to note roster card, receive and file #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. LEAVE OF ABSENCE

- a. SCHOOL
- i. Adel Ahmed – Cleaner –2/22/2021 to 2/22/2022; Approved Board of Education

Motion by Galanti, seconded by Hawrylczak to note roster card, receive and file #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. COMPLETION OF PROBATIONARY PERIOD

- a. HOUSING
 - i. Chase Suto – Maintenance Worker – Complete probation 2/26/2021
- b. SCHOOL
 - i. Stefanie Monaco – Teacher Aide – Complete probation on 2/23/2021
 - ii. Nadin Noman- Minority Group Specialist School – Complete probation 2/23/2021

Motion by Pitillo, seconded by Hawrylczak to note roster card, receive and file #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. LABOR APPOINTMENT

- a. SCHOOL
 - i. Adel Ahmed – School Monitor – APT 2/22/2021
 - ii. Lyndsay Hart – School Monitor – APT 01/19/2021

Motion by Galanti, seconded by Hawrylczak to note roster card, receive and file #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. REVIEW EXAMINATIONS WITH DATES

- a. Firefighter #67228 Exam Date 5/1/2021 Applications received 183, closed
- b. Police Officer #67216 Exam Date 5/15/2021 Applications received 112, open until 3/17/2021

Motion by Pitillo, seconded by Galanti to receive and file #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. REQUESTED EXAMINATIONS TO PARTICIPATE IN NEXT HOLDING

- a. Dog Control Officer
- b. Fire Lieutenant
- c. Fire Captain
- d. Police Captain
- e. Signal Maintenance Mechanic
- f. Information Technology Specialist

10. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn the meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON April 16, 2021 CALLED
TO ORDER BY SECRETARY SHARON BERES

ROLL CALL ZOOM:

ANGELO PITILLO, Chairperson
RAPLH GALANTI, Commissioner
DANIEL HAWRYLCZAK, Commissioner
SHARON BERES, Secretary

1. REVIEW MINUTES

- a. Regular Meeting Minutes held March 19, 2021

Motion by Hawrylczak, seconded by Pitillo to approve minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. RETIREMENT & RESIGNATION

- a. CITY

- i. John Gambino – Senior Building Maintenance Mechanic – Retire 3/26/2021
- ii. Robert Bure – Automotive Mechanic – Retire 3/31/2021
- iii. Shawn Brennan – Laborer (Sanitation) – Term 2/22/2021

Motion by Hawrylczak, seconded by Pitillo to receive and file and not roster cards #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. NON-COMPETITIVE APPOINTMENT

- a. CITY

- i. Mark Friend – Permanent Senior Building Maintenance Mechanic – 3/29/2021
- ii. Michael Newton – Permanent Automotive Mechanic – 4/1/2021

Motion by Galanti, seconded by Pitillo to approve and note roster cards #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. LABOR APPOINTMENT

- a. CITY

- i. Anthony Szymanski – Laborer Sanitation Division – APT 3/29/2021

- b. SCHOOL

- i. Jillian Szentesy – School Monitor – APT 4/12/021
- ii. Tonya Burton – Cleaner – APT 4/13/2021

Motion by Hawrylczak, seconded by Pitillo to note roster card, receive and file #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. REVIEW EXAMINATIONS WITH DATES

- a. Police Officer #67216 Exam Date 5/15/2021 Applications received 214, closed
- b. Fire Lieutenant #75994 Exam Date 6/26/2021, applications accepted through 4/28/2021
- c. Fire Captain #75040 Exam Date 6/26/2021, applications accepted through 4/28/2021

Motion by Hawrylczak, seconded by Pitillo to receive and file #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. EXAM MONITORS

- Katherine Gawronski
- Marcy Weise
- Laura lafallo
- Shannon Boeheim
- Jessica Ganley

Motion by Hawrylczak, seconded Galanti by to approve for Firefighter exam #67228 and Police Officer #67216.

ACT to seek one additional monitor for tests.

Carried 3-0

7. ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti to adjourn the meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Adjourned,

Sharon Beres, Secretary

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON MAY 21, 2021 CALLED TO ORDER BY SECRETARY SHARON BERES.

Zoom Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak
Commissioner, Sharon Beres - Secretary

1. REVIEW MINUTES 4/16/2021

Motion by Galanti, seconded by Pitillo approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. RESOLUTION #1 COMPLAINT WRITER – DISPATCHER EXAM #60344 RESULTS

WHEREAS, the open competitive examination for the position of COMPLAINT WRITER-DISPATCHER #60344 in and for the City of Lackawanna was held January 16, 2021 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of May 21, 2021 as required by New York State Department of Civil Service.

Motion by Pitillo, seconded by Galanti to adopt Resolution #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. MEMO RE: ENTRY LEVEL LAW ENFORCEMENT HOLDING

Motion by Hawrylczak, seconded by Galanti to receive and file #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. REVIEW FIRE CAPTAIN JOB SPECIFICATION

Motion by Galanti, seconded by Pitillo to amend job specification #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. REQUEST TO AMMEND AUTOMOTIVE MECHANIC JOB SPECIFICATION

Motion by Hawrylczak, seconded by Pitillo to amend job specification #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. MSD222 – TITLE REQUESTED CHIEF AUTOMOTIVE MECHANIC

Motion by Galanti, seconded by Hawrylczak to classify as Chief Automotive Mechanic, Non-Competitive, pending NYS approval and Civil Service Rule amendment.

Secretary to forward to Council President to execute Section 9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. REQUEST FOR RESIDENCY CLARITY

Motion by Hawrylczak, seconded by Ralph to table.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. RETIREMENT & RESIGNATION

- i. Harieth Alkadi – Motor Equipment Operator – Resign via Bid 4/19/2021

Motion by Pitillo, seconded by Hawrylczak to note roster card and receive and file #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. COMPETITIVE APPOINTMENT

a. CITY

- i. Michael Bivolcic – Permanent ACCOUNT CLERK TYPIST, EL 20001 - 5/3/2021

Motion by Galanti, seconded by Hawrylczak to approve appointment, note roster card #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. NON-COMPETITIVE APPOINTMENT

a. CITY

- i. Alex Rodriguez – Permanent Motor Equipment Operator – 5/4/2021
- ii. Tami Nicholson – Municipal Bingo Inspector (PT) – REI 4/22/2021

Motion by Pitillo, seconded by Galanti to approve appointments, note roster card #10.

11. LABOR APPOINTMENT

a. CITY

- i. Harieth Alkadi – Laborer Streets Division – APT 4/19/2021

Motion by Pitillo, seconded by Galanti note roster card #11.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

12. REVIEW EXAMINATIONS WITH DATES

- a. Fire Lieutenant #75994 Exam Date 6/26/2021, Applications received 17, closed
- b. Fire Captain #75040 Exam Date 6/26/2021, Applications received 6, closed

Motion by Galanti, seconded by Pitillo to receive and file #12.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

13. Discuss Procedures:

- a. Exam Monitors
- b. Future Facebook Announcements
- c. Applications Received outside window
- d. Clarity to residency

Motion by Hawrylczak, seconded by Galanti to table 13A-B, remove C (duplicate of #7).

Secretary to create procedure for 13B to reviewed at meeting on June 18th 2021.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

14. Exam Monitors

- a. Laura Iafallo
- b. Karl Anderson
- c. Tami Nicholson
- d. Grace Marrano
- e. Jessica Ganley
- f. Shannon Boeheim

Motion by Hawrylczak, seconded by Galanti to approve monitors for 6/26/2021 exams.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Hawrylczak, seconded by Galanti to enter executive session to discuss personnel matter at 10:27am.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Pitillo, seconded by Hawrylczak to end executive session at 10:44am.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

15. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON JUNE 18, 2021 BY ZOOM, CALLED TO ORDER BY GALANTI, SECONDED BY PITILLO.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner, Sharon Beres - Secretary

1. REVIEW MINUTES 5/21/2021

Motion by Pitillo, seconded by Galanti approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. MSD222

a. School

- i. Requested Title: Director of Health, Physical Education & Athletics

Motion by Hawrylczak, seconded by Galanti to classify as Director of Health, Physical Education & Athletics, Unclassified, pending NYS approval and Civil Service Rule amendment #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. RETIREMENT & RESIGNATION

a. SCHOOL

- i. Olivia Colon – Cleaner – Removed 5/10/2021
- ii. Michael Alabisi – Cleaner – Retired 5/21/2021
- iii. Robert Cintron – Police Lieutenant – Resigned 6/11/2021

Motion by Pitillo, seconded by Hawrylczak to receive and file and note roster card #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. NON-COMPETITIVE APPOINTMENT

a. CITY

- i. Michael Newton – Chief Automotive Mechanic – 5/21/2021
- ii. Kellie Mariani – Municipal Bingo Inspectors (PT) -Term 6/9/2021-12/31/2024

Motion by Galanti, seconded by Hawrylczak approve appointments and note roster cards #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. LABOR APPOINTMENT

a. CITY

- i. Matthew Pacillo – Cleaner (PT) – 6/3/2021
- ii. Laura Iafallo – Recreation Attendant (Part Time) – 6/7/2021
- iii. D'Andre Jones – Seasonal Laborer – Term 6/7/2021-8/31/2021

Motion by Pitillo, seconded by Hawrylczak note roster cards #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. EXEMPT APPOINTMENT

a. CITY

- i. Charles Gelyon – Chairperson of Zoning Board of Appeals – Term 5/26/2021-12/31/2024

Motion by Hawrylczak, seconded by Galanti note roster card #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. REQUESTED EXAMINATIONS TO PARTICIPATE IN NEXT HOLDING

a. Police Captain

Motion by Pitillo, seconded by Galanti to receive and file #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. MOVE MEETING

Motion by Pitillo, seconded by Galanti to change next meeting from 7/16/2021 to 7/23/2021.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON July 23, 2021, CALLED TO ORDER BY PITILLO, SECONDED BY GALANTI.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner, Sharon Beres - Secretary

1. REVIEW MINUTES 6/18/2021

Motion by Hawrylczak, seconded by Pitillo approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. PAR-07-21

Motion by Galanti, seconded by Pitillo to receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. MSD222

a. CITY

i. Dated 6/23/2021, 1 POSITION

ii. Dated 6/29/2021, 1 POSITION

b. SCHOOL

i. Requested Title TEACHER'S AIDES, 3 POSITIONS

Motion by Hawrylczak, seconded by Pitillo to classify as Assistant City Comptroller, Competitive, 1 position, 3ai.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Pitillo, seconded by Hawrylczak to classify as Clerk, Competitive, 1 position, 3aii.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion by Hawrylczak, seconded by Galanti to classify as Teacher's Aides, Competitive, 3 positions, 3bi.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. RETIREMENT & RESIGNATION

a. CITY

i. David Koch – Laborer – Retired 7/31/2021

b. LIBRARY

i. Mohsan Omar – Pages – Resign 5/23/2021

Motion by Hawrylczak, seconded by Galanti to note roster cards #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. LEAVE OF ABSENCE

a. CITY

i. Kathleen Milbrand – LOA Principal Account Clerk Typist – 6/22/2021-6/22/2022

ii. Peggy Bigaj-Sobol – LOA Account Clerk Typist – 7/6/2021-7/6/2022

Motion by Galanti, seconded by Pitillo to note roster cards #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. TRANSFER REQUEST

a. CITY

i. Kathleen Milbrand – Principal Account Clerk to Clerk

Motion by Hawrylczak, seconded by Pitillo, approve transfer recommended by NYS Dept. of Civil Service #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. NON-COMPETITIVE APPOINTMENT

a. HOUSING AUTHORITY

i. Chase Suto – Maintenance Mechanic – 7/12/2021

Motion by Galanti, seconded by Hawrylczak to approve appointment, note roster card #7.

8. LABOR APPOINTMENT

a. CITY

- i. Basem Shamsan – Seasonal Laborer – 6/22/2021-8/31/2021
- ii. Jahiem Knightner – Seasonal Laborer – 7/6/2021-8/31/2021

Motion by Pitillo, seconded by Galanti to note roster cards #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. COMPETITIVE APPOINTMENT

a. CITY

- i. Peggy Bigaj-Sobol – PROVISIONAL Assistant City Comptroller – 7/6/2021
- ii. Kathleen Milbrand – PERMANENT Clerk – 6/22/2021 – MSD426 Authorizing Transfer
- iii. Jaime Swygert – TEMPORARY Account Clerk Typist – 7/19/2021 – EL 20001

b. POLICE

- i. Mark Kowalski – PERMANENT Police Lieutenant – 7/14/2021 – EL 79885

Motion by Pitillo, seconded by Galanti to approve appointment and note roster cards #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres - Secretary

1. REVIEW MINUTES 7/23/2021
Motion by Galanti, seconded by Pitillo approve meeting minutes #1.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0
2. PAR-08-21
Motion by Galanti, seconded by Pitillo to receive and file #2.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0
3. RETIREMENT & RESIGNATION
 - a. POLICE
 - i. John Hruby – Police Officer – Retired 07/27/2021
 - b. SCHOOL
 - i. Tonya Burton – Maintenance – Resign 07/05/2021Motion by Hawrylczak, seconded by Pitillo to note roster cards #3.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0
4. NON-COMPETITIVE APPOINTMENT
 - a. DPW
 - i. Matthew Mendez – PERMANENT Automotive Mechanic – 08/02/2021
 - b. SCHOOL
 - i. Jillian Szentesy – PERMANENT Teacher's Aide – 08/30/2021
 - ii. Adel Ahmed – PERMANENT Teacher's Aide – 08/30/2021
 - iii. Lyndsay Hart – PERMANENT Teacher's Aide – 08/30/2021
 - iv. Wendy Tanti – PERMANENT Teacher's Aide – 08/30/2021
 - v. Elizabeth Wolf – PERMANENT Teacher's Aide – 08/30/2021Motion by Hawrylczak, seconded by Pitillo to approve appointments and note roster cards #4.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0
5. LABOR APPOINTMENT
 - a. DPW
 - i. Robert Reese – Laborer – 08/05/2021Motion by Pitillo, seconded by Hawrylczak to approve appointments and note roster cards #5.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0
6. COMPETITIVE APPOINTMENT
 - a. POLICE
 - i. Cortney Carroccia – PERMANENT Police Officer – 7/26/2021 – EL 61395
 - ii. Marlon Barber – PERMANENT Police Officer – 7/26/2021 – EL 61395Motion by Galanti, seconded by Pitillo to approve appointments and note roster cards #6.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0
7. ADJOURNMENT
Motion by Pitillo, seconded by Hawrylczak to adjourn meeting.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by PITILLO, seconded by GALANTI to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES 08/13/2021

Motion by HAWRYLCZAK, seconded by GALANTI to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. MSD222

a. SCHOOL

- i. Requested Title: Teacher's Aides (2 POSITIONS)

Motion by PITILLO, seconded by GALANTI to Approve, receive & file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. RETIREMENT, RESIGNATION & TERMINATION

a. SCHOOL

- i. Jordan Kolarski-Pacillo – Cleaner – Removed 08/12/2021

Motion by PITILLO, seconded by GALANTI to receive and file, note roster card #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. LEAVE OF ABSENCE

a. SCHOOL

- i. Adel Ahmed – Cleaner –08/30/2021 to 08/29/2022; Approved Board of Education

b. FIRE

- i. Rebecca Sireika - Firefighter – 09/21/2021 to 02/28/2022, Approved by the Director of Public Safety

Motion by GALANTI, seconded by PITILLO to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. COMPLETION OF PROBATIONARY PERIOD

a. SCHOOL

- i. Peter Mendez – Building Maintenance Mechanic – Completed probation on 08/27/2021

Motion by HAWRYLCZAK, seconded by PITILLO to receive and file, note roster card #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. NON-COMPETITIVE APPOINTMENT

a. PUBLIC SAFETY

- i. Lisa Klein – PERMANENT Crossing Guard – 09/09/2021

Motion by PITILLO, seconded by GALANTI to receive and file, note roster card #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. LABOR APPOINTMENT

a. DPW

- i. Adam Fanning - TEMPORARY Laborer – 08/09/2021

Motion by GALANTI, seconded by HAWRYLCZAK to receive and file, note roster card #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. COMPETITIVE APPOINTMENT

a. POLICE

- i. Wil Strehlow – PERMANENT Police Officer – 08/31/2021 – EL 61395

- ii. Jason Sabuda – PERMANENT Complaint Writer/Dispatcher – 08/25/2021 – EL 60344

b. FIRE

- i. Joseph Kalenda – PERMANENT Firefighter – 09/20/2021 – EL 69330

c. SCHOOL

- i. Latonda Lewis – TEMPORARY Account Clerk Typist – 09/16/2021

Motion by PITILLO, seconded by GALANTI to Approve and note roster card #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. RESOLUTION #1 POLICE OFFICER EXAM #67216 RESULTS

WHEREAS, the open competitive examination for the position of POLICE OFFICER EXAM #67216 in and for the City of Lackawanna was held May 15, 2021 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 24, 2021 as required by New York State Department of Civil Service.

Motion by PITILLO, seconded by HAWRYLCZAK to adopt Resolution #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. RESOLUTION #2 FIREFIGHTER EXAM #67228 RESULTS

WHEREAS, the open competitive examination for the position of FIREFIGHTER EXAM #67228 in and for the City of Lackawanna was held May 1, 2021 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of September 24, 2021 as required by New York State Department of Civil Service.

Motion by GALANTI, seconded by HAWRYLCZAK, to adopt Resolution #10.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

11. ADJOURNMENT

Motion by HAWRYLCZAK, seconded by PITILLO to adjourn.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by AP seconded by DH to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES 9/24/2021

Motion by DH, seconded by RG to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. PAR-09-21

Motion by RG seconded by AP to receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. COMMUNICATIONS WITH STATE

A. MILITARY CREDIT

B. CONTINGENT PERMANENT RESOLUTION

C. PHYSICAL AGILITY TEST DEFERRALS

Motion by AP seconded by RG to receive and file #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. LEAVE OF ABSENCE

a. SCHOOL

i. Tiffany Telesco – Cleaner –09/15/2021 to 10/01/2021; Approved Board of Education

ii. Kristine Kowalski – Account Clerk Typist – 09/16/2021 to 09/12/2022; Approved Board of Education

b. DPW

i. James Zuhlke – Motor Equipment Operator Streets – Returned 09/27/2021

Motion by AP seconded by DH to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. RETIREMENT, RESIGNATION & TERMINATION

a. SCHOOL

i. Margaret Moskal – Cleaner – Removed 09/16/2021

ii. Kristine Kowalski – Account Clerk typist – Deceased – 09/23/2021

Motion by RG seconded by AP to receive and file, note roster card #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. ADJOURNMENT

Motion by DH seconded by AP to adjourn #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

November 19, 2021
Regular Meeting
City Council Chambers – 9:15 AM
Zoom Meeting ID: 823 0596 4999
Passcode: 897585

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary
Motion by Galanti, seconded by Hawrylczak to open meeting.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

1. REVIEW MINUTES 10/15/2021

Motion by Galanti, seconded by Hawrylczak to approve meeting minutes #1.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

2. PAR-10-21 and 11-21

Motion by Hawrylczak, seconded by Galanti to receive and file #2.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

3. EXPIRED ELIGIBLE LISTS

- A. Account Clerk Typist - 20001 – Expired 09/25/2021
- B. Building and Property Safety Inspector – 62245 – Expired 09/25/2021
- C. Code Enforcement Officer – 62242 – Expired 09/25/2021
- D. Custodian – 60670 – Expired 09/25/2021

Motion by Hawrylczak, seconded by Galanti to receive and file #3.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

4. JOB DESCRIPTION UPDATE

- a. SCHOOL
 - i. ASSISTANT COOK is under supervision of the HEAD COOK and FOOD SERVICE DIRECTOR/ASSISTANT. No longer BUILDING PRINCIPAL.

Motion by Hawrylczak, seconded by Galanti to receive and file #4.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

5. LEAVE OF ABSENCE

- a. SCHOOL
 - i. Cheryl VanHouten – Cleaner – 10/18/2021 to 10/17/2022; Approved Board of Education
 - ii. Deanna Kowalski – Account Clerk Typist – Exp. 10/15/2021 Returned 10/18/2021; Approved Board of Education

Motion by Galanti, seconded by Hawrylczak to receive and file, note roster card #5.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

6. RETIREMENT, RESIGNATION & TERMINATION

- a. SCHOOL
 - i. Mary Miller – Teacher Aide – Retired 11/29/2021
 - ii. Kathleen Joyce – Teacher Aide – Resigned – 11/29/2021
 - iii. Deanna Kowalski – Teacher Aide – Resigned – 10/15/2021
 - iv. Patricia Alabisi – Part Time Custodian – Removal – 10/27/2021
 - v. Elizabeth Robinson – Cleaner – Removal – 10/14/2021

Motion by Hawrylczak, seconded by Galanti to Olabisi receive and file, note roster card #6.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

7. NON-COMPETITIVE APPOINTMENT

a. HOUSING AUTHORITY

- i. Joe Jerge – Board Appointment – 11/15/2021 – 11/15/2026

b. SCHOOL

- i. Caitlyn Linkowski – PERMANENT Teacher's Aide – 11/23/2021
- ii. Darrell Glover, Jr. – PERMANENT Teacher's Aide – 11/23/2021
- iii. Cheryl Van Houten – PERMANENT Teacher's Aide – 10/18/2021

Motion by Galanti, seconded by Hawrylczak to receive and file, note roster card #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. LABOR APPOINTMENT

a. SCHOOL

- i. Kevin Lutz - PERMANENT – Cleaner – 11/10/2021
- ii. Desiree Owens - PERMANENT – Cleaner – 10/25/2021

Motion by Hawrylczak, seconded by Galanti to Hooten receive and file, note roster card #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. RESOLUTION #1 FIRE CAPTAIN EXAM #75040 RESULTS

WHEREAS, the open competitive examination for the position of FIRE CAPTAIN EXAM #75040 in and for the City of Lackawanna was held June 26, 2021 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of November 19, 2021 as required by New York State Department of Civil Service.

Motion by Hawrylczak, seconded by Galanti to adopt Resolution #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. RESOLUTION #2 FIRE LIEUTENANT EXAM #75994 RESULTS

WHEREAS, the open competitive examination for the position of FIRE LIEUTENANT EXAM #75994 in and for the City of Lackawanna was held June 26, 2021 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of November 19, 2021 as required by New York State Department of Civil Service.

Motion by Galanti, seconded by Hawrylczak to adopt Resolution #10.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

11. ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti to adjourn #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner, Sharon Beres – Secretary

Motion by Hawrylczak seconded by Galanti to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

1. REVIEW MINUTES 11/19/2021

Motion by Galanti seconded by Pitillo to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

2. PAR-13-21 and 14-21

Motion by Pitillo seconded by Hawrylczak to receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

3. MSD222

a. School

i. Requested Title: Custodian Part-Time, 1 POSITION

Motion by Galanti seconded by Pitillo to classify as Custodian, Part-Time Competitive, 1 position #3.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

4. LEAVE OF ABSENCE

a. DPW

Mark Friend – Motor Equipment Operator – Leave 11/23/2021-11/23/2022, approved by Commissioner of Public Works, ltr 11/22/21

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

5. RETIREMENT, RESIGNATION & TERMINATION

a. CITY

i. Michael Griffo – City Assessor – Resigned 12/01/2021

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #5(a-i).

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

ii. Grace Marrano – Deputy Registrar – Removed 12/14/2021

Motion by Hawrylczak seconded by Pitillo to receive and file, note roster card #5(a-ii).

YEAS: Pitillo, Hawrylczak; ABSTENTIONS: Galanti Carried 2-0

b. SCHOOL

i. Danielle Easley – Teacher Aide – Retired 12/01/2021

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #5(b).

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

c. DPW

i. Katherine Butler – Cleaner – Resigned 11/26/2021

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #5(c).

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

6. NON-COMPETITIVE APPOINTMENT

a. CITY

i. Deborah Skulski-Wakelam – City Assessor 11/23/2021

ii. Michael Bivolcic – Deputy Registrar 12/14/2021

b. SCHOOL

i. Hannah Kwasniewski – PERMANENT Teacher's Aide – 12/09/2021

- ii. Barbara Ginnetti – PERMANENT Teacher’s Aide – 12/09/2021
- iii. Zabaibah Ahmed – PERMANENT Teacher’s Aide – 12/14/2021

Motion by Galanti seconded by Hawrylczak to receive and file, note roster card #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. LABOR APPOINTMENT

a. DPW

- i. Drew Sleger - PERMANENT – Laborer – 12/06/2021

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. COMPETITIVE APPOINTMENT

a. SCHOOL

- i. Anne Vertino – PROVISIONAL Account Clerk Typist – 01/03/2021

Motion by Pitillo seconded by Galanti to receive and file, note roster card #8 (a-i).

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

- ii. Richard Metzger – PROVISIONAL Custodian 12/10/2021

Motion by Galanti seconded by Hawrylczak to table #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. ADJOURNMENT

Motion by Galanti seconded by Pitillo to adjourn #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

December 17, 2021
Special Meeting
Zoom/Phone – 12:00 PM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner, Sharon Beres – Secretary

Motion by Ralph Galanti seconded by Dan Hawrylczak to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

COMPETITIVE APPOINTMENT SCHOOL

Richard Metzger – PROVISIONAL Custodian - FT 12/10/2021

Motion by Galanti seconded by Hawrylczak to receive and file, note roster card #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

NOTE: Mr. Metzger was appointed provisionally to the Custodian position vacated by Patricia Alabisi. The School Board approved changing that Custodian position from part-time to full-time.

ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti to adjourn.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0