

January 21, 2022

Regular Meeting

City Council Chambers – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti -
Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by Hawrylczak seconded by Galanti to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES

a. 12/17/2021 – Regular Meeting

b. 12/17/2021 – Special Meeting

Motion by Pitillo seconded by Galanti to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. PAR-01-22, NYS Public Health Corps Fellowship

Motion Galanti by seconded by Pitillo to receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. NYS Civil Service Law, Article 2, Title B:20-2 Requests

a. David Staniszewski – 12/16/2021

b. Thelma Glover – 12/16/2021

Motion by Galanti seconded by Hawrylczak to receive and file #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. LEAVE OF ABSENCE

a. DPW

i. Gregg Kowalik – Laborer – Leave 01/21/2022 - 01/21/2023,
approved by Commissioner of Public Works, ltr 01/15/22

Motion by Hawrylczak seconded by Galanti to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. RETIREMENT, RESIGNATION & TERMINATION

a. CITY

i. Carolyn Nicometo – City Comptroller – Resigned 01/21/2022

b. POLICE

i. Rodney Pietras – Detective – Retired - 01/22/2022

c. SCHOOL

i. Patricia McMahon – Account Clerk Typist – Removed 01/13/2022

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. NON-COMPETITIVE APPOINTMENT

a. CITY

- i. Robert Spahn – Planning & Development Board 01/14/2022 – 12/31/2027

Motion by Hawrylczak seconded Galanti by to receive and file, note roster card #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. COMPETITIVE APPOINTMENT

a. POLICE

- i. Abdulhamid Albaneh – PERMANENT Police Officer – 01/13/2022 – EL 67216
- ii. Michelle Chiodo – PERMANENT Police Officer – 01/13/2022 – EL 67216
- iii. Brett Dechent – PERMANENT Police Officer – 01/13/2022 – EL 67216

Motion by Galanti seconded by Pitillo by to receive and file, note roster card #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. RESOLUTION #1 POLICE CAPTAIN EXAM #72046 RESULTS

WHEREAS, the open competitive examination for the position of POLICE CAPTAIN EXAM #72046 in and for the City of Lackawanna was held October 16, 2021 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of January 21, 2022 as required by New York State Department of Civil Service.

Motion by Pitillo seconded by Hawrylczak to adopt Resolution #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

9. ADJOURNMENT

Motion by Hawrylczak seconded by Galanti to adjourn #9.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

February 18, 2022

Regular Meeting

City Council Chambers/ZOOM – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti -
Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by Angelo Pitillo seconded by Daniel Hawrylczak to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES

a. 01/21/2022

Motion by Ralph Galanti seconded by Dan Hawrylczak to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. REVIEW 2021 ANNUAL REPORT

a. 2021 ANNUAL REPORT TO THE NEW YORK STATE SERVICE COMMISSION

b. 2021 EXAMINATION FEES BILLING REPORT

Motion Angelo Pitillo by seconded by Ralph Galanti to receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. RETIREMENT, RESIGNATION & TERMINATION

a. CITY

i. Susan Brockenshire – Bingo Inspector – Resigned 01/18/2022

b. POLICE

i. Robert Janowski – Detective – Retiring - 02/26/2022

c. SCHOOL

i. Taye Cummings – Hall Monitor – Resigned 12/22/2021

ii. Kevin Lutz – Cleaner – Resigned 01/07/2022

iii. Dominic Taverna – Hall Monitor – Resigned 01/31/2022

iv. Shirley Opalka – Account Clerk Typist – Retired 01/31/2022

v. Darrell Glover Jr. – Teacher's Aide – Removed 02/10/2022

vi. Mason Hucksoll – Custodian – Resigned 02/10/2022

Motion by Daniel Hawrylczak seconded by Angelo Pitillo to receive and file, note roster card #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. NON-COMPETITIVE APPOINTMENT

a. CITY

i. Heather Baumeister – Assistant City Attorney – 01/05/2022

ii. Karen Pulinski – Bingo Inspector – Approved by City Council
01/18/2022 – 12/31/2024

b. POLICE

- i. Robert Balcarczyk – Reassigned from Patrol Officer to Detective
01/23/2022

c. SCHOOL

- i. Dominic Taverna – Hall Monitor – PERMANENT 01/13/2022
- ii. Mackenzie Suto – Cleaner – PERMANENT 01/13/2022
- iii. Jon Colarusso – Cleaner – PERMANENT 02/15/2022

Motion by Angelo Pitillo seconded Daniel Hawrylczak by to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. COMPETITIVE APPOINTMENT

a. CITY

- i. Peggy Bigaj-Sobol – TEMPORARY Comptroller – 01/20/2022 –
03/01/2022

b. POLICE

- i. William Kukoleca – Police Captain - PERMANENT 02/27/2022 – EL
72046

c. SCHOOL

- i. Rita Iannarelli – Account Clerk Typist – PROVISIONAL 01/24/2022
- ii. Rosemary Pierce – Account Clerk Typist – PROVISIONAL
01/31/2022

Motion by Ralph Galanti seconded Daniel Hawrylczak to approve and note roster cards #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. ADJOURNMENT

Motion by Angelo Pitillo seconded by Daniel Hawrylczak to adjourn #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

March 18, 2022

Regular Meeting

City Council Chambers/ZOOM – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti -
Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by Hawrylczak seconded by Galanti to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES

a. 02/18/2022

Motion by Galanti seconded by Pitillo to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. PAR-02-22, DEFINITION OF A POSITION

Motion by Pitillo seconded by Galanti to receive and file #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. REVIEW 2021 STATEMENT FOR SERVICES

a. 2021 Statement for services rendered for 2021 to the Lackawanna City School District

Motion by Pitillo seconded by Galanti to receive and file #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. NON-COMPETITIVE APPOINTMENT

a. CITY

i. Lauren Jednak – Director of Development - PERMANENT 03/01/2022

Motion by Pitillo seconded by Hawrylczak to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. COMPETITIVE APPOINTMENT

a. CITY

i. Linda Hybicki –Comptroller – PROVISIONAL 03/20/2022

Motion by Galanti seconded by Pitillo receive and file, note roster card #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. ADJOURNMENT

Motion by Pitillo seconded by Hawrylczak to adjourn #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

April 22, 2022

Regular Meeting

City Council Chambers/ZOOM – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti -
Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by Pitillo seconded by Galanti to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES

a. 03/18/2022

Motion by Pitillo seconded by Galanti to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. REQUEST TO AMMEND JOB SPECIFICATION

a. CITY

i. Maintainer

b. FIRE

i. Firefighter

Motion Galanti by seconded by Pitillo to table request to amend job specifications #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. RETIREMENT & RESIGNATION

a. CITY

i. Anthony Desantis – Commissioner of Public Works – Retire 04/15/2022

b. POLICE

i. Brett Dechent – Police Officer – Resigned 03/17/2022

c. LIBRARY

i. Meghan Soderholm – Librarian – Resigned 03/12/2022

d. SCHOOL

i. Rita Iannarelli – Account Clerk Typist – Removed 03/01/2022

Motion by Hawrylczak seconded by Pitillo to receive and file, note roster card #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. COMPETITIVE APPOINTMENT

a. SCHOOL

i. Courtney Pierce –Account Clerk Typist – PROVISIONAL 04/25/2022

ii. Jonah Santiago – Custodian – PROVISIONAL 04/11/2022

Motion by Hawrylczak seconded by Galanti receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. NON-COMPETITIVE APPOINTMENT

a. CITY

i. Grace Marrano – Deputy Clerk - Reappointment 01/01/2022 – 12/31/2025

ii. Thomas Stampone – Zoning Board of Appeals – 03/24/2022 – 12/31/2024

b. SCHOOL

- i. Sabah Ahmed – Teacher's Aide – Permanent 03/24/2022

Motion by Galanti seconded by Pitillo to receive and file, note roster card #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. LABOR APPOINTMENT

a. CITY

- i. Glen Echeverria – School Monitor – PERMANENT 03/18/2022

- ii. Shaquilla Myles – School Monitor – PERMANENT 04/08/2022

- iii. Jennifer Trejo – Cleaner – PERMANENT 04/19/2022

Motion by Hawrylczak seconded by Pitillo to receive and file, note roster card #6.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. REVIEW EXAMINATIONS WITH DATES

- a. Custodian #60671 Exam Date 05/28/2022, Applications received 2, open

- b. Police Lieutenant #77794 Exam Date 6/11/2022, Applications received 1, open

- c. Account Clerk Typist #20002 Exam Date 05/21/2022 Applications received 12, closed

- d. Information Technology Specialist #21945 Exam Date 04/19-26/2022 Applications received 4, closed

Motion by Galanti seconded by Pitillo to receive and file, note roster card #7.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. ADJOURNMENT

Motion by Hawrylczak seconded by Pitillo to adjourn #8.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

May 20, 2022

Regular Meeting

City Council Chambers/ZOOM – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti -
Commissioner, Daniel Hawrylczak – Commissioner,
Sharon Beres – Secretary

Motion by Hawrylczak, seconded by Galanti to open meeting.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MINUTES

a. 04/22/2022

Motion by Pitillo, seconded by Hawrylczak to approve meeting minutes #1.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. RETIREMENT & RESIGNATION

a. CITY

i. Antonio Savaglio – Assistant City Attorney – Retire – 04/30/2022

b. SCHOOL

i. Rodrick Richardson – Hall Monitor – Resign – 04/20/2022

c. LIBRARY

i. Kelly Tyrpak – Page PT – Resign – 03/09/2022

Motion by Galanti, seconded by Hawrylczak to receive and file, note roster card #2.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. LABOR APPOINTMENT

a. LIBRARY

i. Katelyn Dziedzic – Page – Part Time PERMANENT – 04/23/2022

Motion by Hawrylczak, seconded by Galanti to receive and file, note roster card #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. LEAVE OF ABSENCE

a. CITY

i. Harieth Alkadi – Leave end date 05/16/2022

Motion by Pitillo, seconded by Galanti to receive and file, note roster card #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. ADJOURNMENT

Motion by Galanti, seconded by Hawrylczak to adjourn #5.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

June 15, 2022 Regular Meeting

City Council Chambers/ZOOM – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson,
Ralph Galanti - Commissioner,
Daniel M. Hawrylczak – Commissioner,
Sharon Beres – Secretary
Jaime Swygert – Account Clerk Typist

Motion to open meeting by Hawrylczak, Seconded by Galanti, R
YEAS: Carried 3-0

1. REVIEW MINUTES 5/20/2022

Motion to approve meeting minutes #1 by Pitillo, A, Seconded by Galanti, R
YEAS: Carried 3-0

2. PAR-03-22, Director of Facilities 2023

Motion to receive and file #2 by Pitillo, A, Seconded by Galanti, R.
YEAS: Carried 3-0

3. RESOLUTION #1 ACCOUNT CLERK TYPIST EXAM #20002 RESULTS

WHEREAS, the open competitive examination for the position of ACCOUNT CLERK TYPIST EXAM #20002 in and for the City of Lackawanna was held May 21, 2022 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission, NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of June 15, 2022 as required by New York State Department of Civil Service.

Motion to approve and file #3 by Hawrylczak, D, Seconded by Pitillo, A
YEAS: Carried 3-0

4. RESOLUTION #2 CUSTODIAN EXAM #60671 RESULTS

WHEREAS, the open competitive examination for the position of CUSTODIAN EXAM #60671 in and for the City of Lackawanna was held May 28, 2022 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission, NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of June 15, 2022 as required by New York State Department of Civil Service.

Motion to approve and file #3 by Galanti, R, Seconded by Hawrylczak, D
YEAS: Carried 3-0

5. MSD222

a. SCHOOL

- i. Requested Title: Account Clerk Typists - Four (4) 10-Month positions

Motion to approve and file #5 a, i by Galanti, R, Seconded by Pitillo, A.

YEAS: Carried 3-0

- ii. Requested Title: Business Operations Supervisor – One (1) position

Motion to TABLE #5 a, ii by Pitillo, A, Seconded by Galanti, R.

YEAS: Carried 3-0

6. RETIREMENT & RESIGNATION

a. CITY

- i. Jaime Swygert – Account Clerk Typist – Resign – 06/29/22
- ii. Daniel Hawrylczak – Planning & Development Board – Removal
05/26/2022
- iii. Deborah Skulski-Wakelam – Planning & Development Board – Removal
05/27/2022

Motion to receive and file and note roster card #6 by Galanti, R. Seconded by Pitillo, A

YEAS: Galanti, Pitillo

ABSTAIN: Hawrylczak

Carried 2:1

7. NON-COMPETITIVE APPOINTMENT

a. CITY

- i. Chuck Clark – Planning & Development Board – 05/27/2022 – 12/31/2023
- ii. Debbie Friend – Planning & Development Board – 05/27/2022 – 12/31/2027
- iii. Daniel M. Hawrylczak – Civil Service Commission – 05/31/2022 – 05/31/2027

b. DPW

- i. James Zuhlke – Maintainer – PERMANENT – 05/23/2022

Motion to receive and file and note roster card # 7 a, b i by Pitillo, A. Seconded by Galanti, R

YEAS: Galanti, Pitillo

ABSTAIN: Hawrylczak

Carried 2:1

- ii. Peter O'Connor – Signal Maintenance Worker – PERMANENT – 05/23/2022

Motion to TABLE #7 b ii by Galanti, R. Seconded by Pitillo, A

YEAS: Carried 3-0

8. LEAVE OF ABSENCE

a. CITY

- i. Harieth Alkadi – Leave end date 06/23/2023

Motion to receive and file and note roster card #8 by Hawrylczak, D, Seconded by Pitillo, A

YEAS: Carried 3-0

9. ADJOURNMENT

Motion to Adjourn by Hawryczak, D Seconded by Pitillo, A
YEAS: Carried 3-0

June 15, 2022
Special Reorganization Meeting
City Council Chambers/ZOOM

Roll Call: Angelo Pitillo – Chairperson, Ralph Galanti - Commissioner, Daniel Hawrylczak – Commissioner, Sharon Beres – Secretary

Motion by Galanti, seconded by Pitillo to open meeting.

YEAS: Pitillo, Galanti

Carried 2-0

Lackawanna Civil Service

1. COMMUNICATION

a. DANIEL HAWRYLCZAK., Apptd.

Letter from Mayor dated 05/25/2022 appointing DANIEL HAWRYLCZAK, to Lackawanna Civil Service as COMMISSIONER effective 05/31/2022 with term expiring 5/31/2027.

Motion by Galanti, seconded by Pitillo to receive and file Communication #1.

YEAS: Pitillo, Galanti

Carried 2-0

2. RESOLUTIONS

RESOLUTION #1

BE IT HEREBY RESOLVED: that Angelo Pitillo Commissioner, Lackawanna Civil Service Commission, be and is hereby designated Chairperson.

Motion by Galanti, seconded by Hawrylczak to adopt Resolution #1.

YEAS: Galanti, Hawrylczak

Carried 2-0

ABSTAIN: Pitillo

RESOLUTION #2

BE IT HEREBY RESOLVED: that Daniel Hawrylczak Commissioner, Lackawanna Civil Service Commission, be and is hereby designated Commissioner.

Motion by Pitillo, seconded by Galanti to adopt Resolution #2.

YEAS: Pitillo, Galanti

Carried 2-0

ABSTAIN: Hawrylczak

RESOLUTION #3

BE IT HEREBY RESOLVED: that Sharon Beres be appointed Secretary to the Lackawanna Civil Service Commission.

Motion by Pitillo, seconded by Hawrylczak to adopt Resolution #3.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

RESOLUTION #4

BE IT HEREBY RESOLVED: that the Secretary to the Lackawanna Civil Service Commission be and is hereby empowered to attach the necessary certification to the

payrolls of the City of Lackawanna and his/her signature shall be sufficient evidence of our certification.

Motion by Hawrylczak, seconded by Galanti to adopt Resolution #4.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

July 15, 2022 Regular Meeting

City Council Chambers – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson,
Ralph Galanti - Commissioner,
Daniel M. Hawrylczak – Commissioner,
Sharon Beres – Secretary
Mark Gawronski – Account Clerk Typist

Motion to open meeting by Pitillo, Seconded by Hawrylczak

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

1. REVIEW MINUTES 06/15/2022

Motion to approve meeting minutes #1 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

2. PAR-04-22, Minimum Qualifications and Application Review

Motion to receive and file #2 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

3. MSD222

a. SCHOOL

i. Requested Title: Teacher Aide – Seven (7)

Motion to approve and file #3 a, i by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

4. LEAVE OF ABSENCE

a. POLICE

i. Amanda Van Houten – Police Officer - Effective 07/28/2022 to 01/28/2023

Motion to receive and file note roster card #4 a, i by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

5. RETIREMENT & RESIGNATION

a. CITY

i. Marie Rutkowski – Recreation Attendant – Resign - 06/29/2022

Motion to receive and file and note roster card #5 a, i by Hawrylczak, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

6. LABOR

a. CITY

i. Jacqueline Purcell – Recreation Department -Recreation Attendant - SEASONAL

7/5/2022

- b. DPW
 - i. Braiden Daley – Laborer - SEASONAL 06/21/22 -09/02/22
 - ii. Michael Greaves – Laborer – SEASONAL 06/22/2022 -09/02/2022
 - iii. Matthew Rodriguez – Laborer – SEASONAL 06/22/2022 -09/02/2022

Motion to receive and file and note roster card #6 by Pitillo, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

7. NON-COMPETITIVE APPOINTMENT

- a. DPW
 - i. Brandon Kinsley – Motor Vehicle Operator – TEMPORARY – 07/18/2022

Motion to receive and file and note roster card #7 by Hawrylczak, Seconded by Pitillo.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

8. COMPETITIVE APPOINTMENT

- a. CITY
 - i. Mark Gawronski – Account Clerk Typist EL20002 – TEMPORARY Effective 07/11/2022
- b. LIBRARY
 - i. Chelsey Lonberger - Library Director I EL70-816 - PERMANENT Effective 06/23/2022

Motion to receive and file and note roster card #8 by Pitillo, Seconded by Galanti.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

9. ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti to adjourn #9.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

August 19, 2022 Regular Meeting

City Council Chambers – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson
Ralph Galanti – Commissioner
Sharon Beres – Secretary
Mark Gawronski – Account Clerk Typist

By Phone: Daniel M. Hawrylczak – Commissioner

Motion to open meeting by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

OLD BUSINESS

1. RESOLUTION #1

- a. WHEREAS, the open competitive examination for the position of LIBRARY DIRECTOR I in and for the County of Erie was held MARCH 30, 2022 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of AUGUST 19, 2022 as required by New York State Department of Civil Service.

Motion by Galanti, seconded by Pitillo to adopt Eligible List for Resolution #1.

YEAS: Pitillo, Galanti

Carried 2-0

2. REVIEW REGULAR MEETING MINUTES 07/15/2022

Motion to approve meeting minutes #2 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

3. REVIEW SPECIAL REORGANIZATION MEETING MINUTES 06/15/2022

Motion to approve meeting minutes #3 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti

Carried 2-0

NEW BUSINESS

4. RESOLUTION #2

- a. BE IT HEREBY RESOLVED: that the eligible list for the position of POLICE OFFICER established on September 24, 2021 and expiring on September 24, 2022

be and is hereby extended for a period of one year commencing on September 24, 2022 and expiring on September 24, 2023.

Motion to receive and file #4 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

5. RESOLUTION #3

- a. WHEREAS, the open competitive examination for the position of INFORMATION TECHNOLOGY SPECIALIST in and for the County of Erie was held AUGUST 1-5, 2022 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of AUGUST 19, 2022 as required by New York State Department of Civil Service.

Motion by Galanti, seconded by Pitillo to adopt Eligible List for Resolution #3.

YEAS: Pitillo, Galanti

Carried 2-0

6. PAR-05-22: Inter-Office Coordinating Council

Motion to receive and file #6 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

7. MSD222

- a. CITY
 - i. Requested Title: Police Officer – Three (3)
- b. SCHOOL
 - i. Requested Title: Teacher's Aides – One (1)

Motion to approve and file #7 a, b.i. by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti

Carried 2-0

- ii. Requested Title: Business Operations Supervisor – One (1)

Motion to TABLE #7 b. ii. by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti

Carries 2-0

8. LEAVES OF ABSENCE

- a. CITY
 - i. Peggy Bigaj-Sobol – Account Clerk Typist – Assignment: Comptroller – EXTENDED to 07/31/2023
(currently Temporary Assistant Comptroller pending exam)

- ii. Shannon Falbo – Account Clerk Typist – Assignment: Civil Service – EXTENDED to 07/31/2023
(currently Account Clerk Typist – Assignment: Comptroller)
- b. SCHOOL
 - i. Adel Ahmed – Teachers Aide's – 07/26/22 – 07/25/23
(currently accepted position as Custodian)

Motion to receive and file and note roster card #8 by Galanti, Seconded by Pitillo.
YEAS: Pitillo, Galanti

9. ASSIGNMENT CHANGE

- a. CITY
 - i. Kathleen Millbrand – Clerk – Assignment: Recreation and Purchasing – PERMANENT – 07/19/2022

Motion to receive and file and note roster card #9 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

10. LABOR

- a. CITY
 - i. Andrew Kroll – Cleaner – PERMANENT – 08/16/2022
- b. SCHOOL
 - i. Darrin Vecchio – School Monitor – PERMANENT – 08/30/2022
 - ii. Patricia Gorkiewicz – School Monitor – PERMANENT – 08/30/2022
 - iii. Tanya Stump – Cleaner – PERMANENT – 07/15/2022
- c. LIBRARY
 - i. Katelyn Dziedzic – Senior Page PT – PERMANENT – 07/30/2022
 - ii. Janeen Vines – Senior Page PT – PERMANENT – 07/30/2022

Motion to receive and file and note roster card #10 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti

Carried 2-0

11. NON-COMPETITIVE APPOINTMENT

- a. SCHOOL
 - i. Veneda Knightner – Teacher's Aides – PERMANENT – 08/30/2022
 - ii. Huda Muttaher – Teacher's Aides – PERMANENT – 08/30/2022
 - iii. Shondrea Walton – Teacher's Aides – PERMANENT – 08/30/2022
 - iv. Iman Abuhamra – Teacher's Aides – PERMANENT – 08/30/2022
 - v. Kelsey Anderson – Teacher's Aides – PERMANENT – 08/30/2022
 - vi. Jessica Altmann – Teacher's Aides – PERMANENT – 08/30/2022
 - vii. Fatima Noman – Teacher's Aides – PERMANENT – 08/30/2022

Motion to receive and file and note roster card #11 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

12. COMPETITIVE APPOINTMENT

- a. POLICE
 - i. Shaquille Brooks – Police Officer EL67216 – PERMANENT – 07/25/2022
 - ii. Kyle Hercek – Police Officer EL67216 – PERMANENT – 07/25/2022
 - iii. Joshua Martinez – Police Officer EL67216 – PERMANENT – 07/25/2022
- b. SCHOOL
 - i. Samantha Ziomek – Account Clerk Typist EL 20002 – PERMANENT – 08/22/2022
 - ii. Michelle America – Account Clerk Typist EL 20002 – PERMANENT – 08/29/2022
 - iii. Courtney Pierce – Account Clerk Typist EL 20002 – PERMANENT – 08/04/2022
 - iv. LaTonda Lewis – Account Clerk Typist EL 20002 – PERMANENT – 08/04/2022
 - v. Adel Ahmed – Custodian – PERMANENT EL 60671 – 07/26/22
 - vi. Jonah Santiago – Custodian – PROVISIONAL – 08/04/22
 - vii. Shafeeqa Ahmed – Account Clerk Typist – PROVISIONAL – 08/22/2022
 - viii. Shaquilla Myles – Account Clerk Typist – PROVISIONAL – 08/08/2022
 - ix. Seham Juran – Account Clerk Typist – PROVISIONAL – 08/22/2022
 - x. *Anne Vertino – Account Clerk Typist – PROVISIONAL RE-APPOINTMENT – 08/04/2022
 - xi. *Rosemary Pierce – Account Clerk Typist – PROVISIONAL RE-APPOINTMENT – 08/04/2022

Motion to receive and file and note roster card #12 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti

Carried 2-0

13. RETIREMENT & RESIGNATION

- a. POLICE
 - i. Kyle Hercek – Police Officer – RESIGNATION – 08/04/2022
- b. SCHOOL
 - i. Elizabeth Paolini – Teacher Aides – RESIGNATION – 08/13/2022
 - ii. Paul Filipetti – Custodian – RESIGNATION – 08/03/2022
 - iii. Thelma Glover – Teacher's Aides – RETIREMENT – 08/29/2022
- c. LIBRARY
 - i. Manal Mohamed – Page – Resignation – 07/30/2022

Motion to receive and file and note roster card #13 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti

Carried 2-0

14. EXAMS

- a. Exams Requested
 - i. Dog Control Officer
 - ii. Assistant City Comptroller
 - iii. City Comptroller
- b. Exams Needed
 - i. Account Clerk Typist
 - ii. Custodian
 - iii. Code Enforcement Officer

iv. Building and Property Safety Inspector

15. ADJOURNMENT

Motion by Pitillo, seconded by Galanti to adjourn #15.

YEAS: Pitillo, Galanti

Carried 2-0

September 16, 2022 Regular Meeting

City Council Chambers – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson
Ralph Galanti – Commissioner
Daniel M. Hawrylczak – Commissioner (via Zoom)
Sharon Beres – Secretary
Mark Gawronski – Account Clerk Typist

Motion to open meeting by Pitillo, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

1. REVIEW REGULAR MEETING MINUTES 08/19/2022

Motion to approve meeting minutes #1 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

2. RESOLUTION #2

- a. BE IT HEREBY RESOLVED: that the eligible list for the position of FIREFIGHTER established on September 24, 2021 and expiring on September 24, 2022 be and is hereby extended for a period of one year commencing on September 24, 2022 and expiring on September 24, 2023.

Motion to receive and file #2 by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

3. a. PAR-06-22

Removal of “Time of War” Requirement from Section 85 of Civil Service Law

- *No longer verifying time of war service when awarding veteran credits for appointments to local positions*

b. PAR-07-22

Director of Facilities

- *Describes changes to statewide Director of Facilities classifications and process for next examination series*

Motion to receive and file #3 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

4. IM-02-22

- *Information Memoranda—Summary of Annual Reports 2021*

Motion to receive and file #4 by Pitillo, Seconded by Galanti.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

5. REQUEST TO AMEND JOB SPECIFICATION

- a. CITY
 - i. Code Enforcement Officer
 - 1. *Added language showing NYS certification requirement*

Motion to TABLE #5 by Pitillo, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

6. ASSIGNMENT CHANGE

- a. CITY
 - i. Samantha Ziomek – Account Clerk Typist – Assignment: 12-Month Special Ed – PERMANENT – 8/29/22
 - 1. *Moved from 10-month Truman Elementary*

Motion to receive and file and note roster card #6 by Galanti, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

7. LABOR

- a. SCHOOL
 - i. Jordan Anderson – School Monitors – PERMANENT – 08/30/2022
 - ii. Mary Rodriguez – School Monitors – PERMANENT – 08/30/2022
 - iii. Orlando Taylor – School Monitors – PERMANENT – 08/30/2022
- b. CITY
 - i. Michael Greaves – Seasonal Laborer – EXTENDED 9/6/22 – 12/31/22

Motion to receive and file and note roster card #7 by Pitillo, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

8. NON-COMPETITIVE APPOINTMENT

- b. CITY
 - i. John Iafallo – Senior Building Maintenance Mechanic – TEMPORARY – Effective 8/25/22 – 9/9/22
- c. SCHOOL
 - i. Aklimia Esa – Teacher's Aides – PERMANENT – 08/30/2022
 - ii. Mya Turner – Teacher's Aides – PERMANENT – 08/30/2022
 - iii. Samantha Hart – Teacher's Aides – PERMANENT – 08/30/2022
 - iv. Manar Mohsin – Teacher's Aides – PERMANENT – 08/30/22
- d. LIBRARY
 - i. Leah Mosher – Librarian Trainee – PERMANENT* - 8/13/22

1. *Librarian Trainee is a position separate from Librarian with different pay scale and Job Title*

Motion to receive and file and note roster card #8 by Galanti, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

9. COMPETITIVE APPOINTMENT

- a. CITY
 - i. Gene Olivieri – Information Technology Specialist EL21946 – PERMANENT – 08/16/2022

Motion to receive and file and note roster card #9 by Galanti, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

10. RETIREMENT & RESIGNATION

- d. POLICE
 - i. Joe Leo – Police Captain – RETIREMENT – 08/20/2022
- e. SCHOOL
 - i. Mya Turner – Teacher's Aides – RESIGNATION – 08/29/2022
 - ii. Michelle America – Account Clerk Typist – RESIGNATION – 08/17/2022
- f. CITY
 - i. Matthew Pacillo – PT Cleaner – Resignation – 08/19/2022

Motion to receive and file and note roster card #10 by Hawrylczak, Seconded by Pitillo.
YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

11. EXAMS

- a. Exams Announced
 - i. Dog Control Officer – 11/05/2022
- b. Exams Requested
 - i. Assistant City Comptroller
 - ii. City Comptroller
 - iii. Code Enforcement Officer
- c. Exams Needed
 - i. Account Clerk Typist
 - ii. Custodian
 - iii. Tenant Relations Specialist

12. TABLED ITEM

- a. MSD-222
 - i. Requested Title: Business Operations Supervisor – One (1)
 1. *waiting on confirmation from NYS re: testability*

13. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn #13.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

October 21, 2022 Regular Meeting Minutes

City Council Chambers – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson
Ralph Galanti – Commissioner
Daniel M. Hawrylczak – Commissioner
Sharon Beres – Secretary
Mark Gawronski – Account Clerk Typist

Motion to open meeting by Pitillo, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW REGULAR MEETING MINUTES 09/16/2022

Motion to approve meeting minutes #1 by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. EXECUTIVE SESSION—To discuss the employment status and history of a particular person.

Motion to enter Executive Session by Galanti, Seconded by Pitillo; with the Superintendent of Schools Keith Lewis, Secretary Beres, and Account Clerk Gawronski authorized to attend.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Time entered into executive session: 9:20 AM

No action taken by formal vote while in executive session.

Motion to leave Executive Session by Galanti, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Time returned from Executive Session: 9:43 AM

3. RESOLUTION #1

- a. BE IT HEREBY RESOLVED: that the eligible list (75994) for the position of **FIRE LIEUTENANT** established on November 19, 2021 and expiring on November 19, 2022 be and is hereby extended for a period of one year commencing on November 19, 2022 and expiring on November 19, 2023.

Motion to approve and file #3 by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. RESOLUTION #2

- a. BE IT HEREBY RESOLVED: that the eligible list (75040) for the position of **FIRE CAPTAIN** established on November 19, 2021 and expiring on November 19, 2022 be and is hereby extended for a period of one year commencing on November 19, 2022 and expiring on November 19, 2023.

Motion to approve and file #4 by Pitillo, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. RESOLUTION #3

- a. WHEREAS, the open competitive examination for the position of **POLICE LIEUTENANT**, EXAM #77794, in and for the City of Lackawanna was held June 11, 2022 and said examination was prepared and graded by the New York State Department of Civil Service at the request of this Commission,

NOW AND THEREFORE BE IT RESOLVED: that the duration of the eligible list for said position be and is hereby established for a period of one year, and

BE IT FURTHER RESOLVED: that the eligible list for said position be and hereby established as of October 21, 2022 as required by New York State Department of Civil Service.

Motion to approve and file #5 by Galanti, Seconded by Pitillo.
YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

6. MSD 222

- a. SCHOOL
- i. Requested Title: Teacher's Aides – One (Truman Elementary)
 - ii. Changing one (1) Part-time Custodian to one (1) Full-time Custodian position @ McKinley High School

Motion to approve and file #6 by Hawrylczak, Seconded by Pitillo.
YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. CANDIDATE REQUEST: RESTORATION TO ELIGIBLE LIST 60671

- a. SCHOOL
- i. Paul Filipetti – Requesting to be restored to CUSTODIAN Eligible List 60671 per Local Civil Service Rule XIV (Probationary Term) Part 6 (Restoration to Eligible List)

Motion to approve request, file, and note roster card #7 by Hawrylczak, Seconded by Pitillo.
YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. LABOR

- a. CITY
- i. Michael Greaves – FT Laborer – TEMPORARY – 9/19/2022 – 6/16/23
- b. SCHOOL
- i. Joseph Anticola – Cleaners – PERMANENT – Pending
- c. HOUSING AUTHORITY
- i. James West – Maintenance Mechanic – LEAVE OF ABSENCE – 10/13/2022 to 10/13/2023

Motion to receive and file and note roster card #8a by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to table **#8b** by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to receive and file and note roster card **#8c** by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

9. NON-COMPETITIVE APPOINTMENT

e. SCHOOL

- i. Dwight Barber – Teacher's Aides – PERMANENT – 09/16/2022
- ii. Nicole Masocco – Teacher's Aides – PERMANENT – Pending
- iii. Deanna Weiland – Teacher's Aides – PERMANENT – 09/19/2022
- iv. Marquisa Toliver – Teacher's Aides – PERMANENT – 10/17/2022
- v. Farieda Yafai – Teacher's Aides – PERMANENT – 10/17/2022
- vi. Kimberly Reese – Teacher's Aides – PERMANENT – 10/19/2022

f. LIBRARY

- i. Lavern Hall – PT Caretaker – PERMANENT – 9/24/2022
- ii. Amealie Brousseau – PT Library Clerk – PERMANENT – 9/24/2022

Motion to receive and file and note roster card #9a.i, iii, iv, v, vi, and 9b by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to receive and file #9a.ii by Pitillo, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

10. COMPETITIVE APPOINTMENT

a. SCHOOL

- i. Gary Nowak – Custodian – PROVISIONAL – 09/19/2022
- ii. Elizabeth Wolf – Account Clerk Typist – PROVISIONAL – 10/20/2022

Motion to receive and file and note roster card #10 by Hawrylczak, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

11. RETIREMENT, RESIGNATION, REMOVAL

g. SCHOOL

- i. Wendy Tanti – Teacher's Aides – RESIGNATION – 09/16/2022
- ii. Keith Gregoire – Cleaner – TERMINATION – 09/16/2022
- iii. Teela Underwood – Cleaner – TERMINATION – 09/16/2022
- iv. Jennifer Trejo – Cleaner – RESIGNATION – 10/05/2022
- v. Iman Abuhamra – Teacher's Aides – RESIGNATION – 10/11/2022
- vi. Nicole Masocco – Teacher's Aides – TERMINATION – 09/23/2022

Motion to receive and file and note roster card #11a. i-v by Galanti, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to receive and file #11a.vi by Pitillo, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

12. EXAMS

- a. Exams Announced
 - i. Dog Control Officer – 11/05/2022
 - ii. Signal Maintenance Worker – 12/10/2022
 - iii. Account Clerk Typist – 12/17/2022
- b. Exams Requested
 - i. Assistant City Comptroller
 - ii. City Comptroller
 - iii. Code Enforcement Officer
- c. Exams Needed
 - i. Custodian
 - ii. Tenant Relations Specialist

13. TABLED ITEM

- a. SCHOOL: MSD-222
 - i. Requested Title: Business Operations Supervisor – One (1)
 - 1. *waiting on confirmation from NYS Office of Teaching Initiatives re: classification; school district communicating directly with OTI as of 9/22/22*
- b. CITY: Request to Amend Job Specification
 - i. Code Enforcement Officer
 - 1. *Added language showing NYS certification requirement; waiting on ratification of NYS Assembly Bill A276A*

14. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn #14.
YEAS: Pitillo, Galanti, Hawrylczak

November 28, 2022 Special Meeting Agenda

Meeting Held Via Zoom (*original 11/18/22 meeting cancelled due to snowstorm*) – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson
 Ralph Galanti – Commissioner
 Daniel M. Hawrylczak – Commissioner
 Sharon Beres – Secretary
 Mark Gawronski – Account Clerk Typist

Motion to open meeting by Pitillo, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak
Carried 3-0

1. REQUEST TO AMEND JOB SPECIFICATION

- a. CITY
 - i. Comptroller
 - ii. Assistant Comptroller

Motion to approve amended job specification and file #1i by Hawrylczak, Seconded by Galanti.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to approve amended job specification and file #1ii by Galanti, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

2. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn #2.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

December 16, 2022 Regular Meeting Minutes

City Council Chambers – 9:15 AM

Roll Call: Angelo Pitillo – Chairperson
Ralph Galanti – Commissioner
Daniel M. Hawrylczak – Commissioner (*via Zoom*)
Sharon Beres – Secretary
Mark Gawronski – Account Clerk Typist

Motion to open meeting by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

1. REVIEW MEETING MINUTES

- a. Regular Meeting Minutes 10/21/2022
- b. Special Meeting Minutes 11/28/2022

Motion to approve meeting minutes #1 by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

2. PAR-08-22 CANVASSING BY ELECTRONIC MEANS

canvassing for interest in positions can now be done electronically (e.g., email) so long as a policy is developed and it is consistent for all exams/candidates

Motion to receive and file #2 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

3. MSD 222

- a. SCHOOL
 - i. Requested Title: Teacher's Aides – Two (Truman Elementary & Lackawanna Middle School)
 - ii. Requested Title: Minority Group Specialist – One

Motion to approve and file #3 by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

4. REQUEST TO AMEND JOB SPECIFICATION

- a. CITY
 - i. Real Property Tax Service Assistant (*changing title to Assessor's Aide & amending job duties*)

Motion to approve and file #4 by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

5. LABOR APPOINTMENT

- a. CITY
 - i. David VanRemmen – FT Laborer – TEMPORARY – 11/7/2022 – 5/7/2023
 - ii. Brandon Kinsley – Motor Equipment Operator – PERMANENT – 11/2/2022

Motion to receive and file and note roster card #5 by Galanti, Seconded by Hawrylczak.

6. COMPETITIVE APPOINTMENT

- a. CITY
 - i. Nicholas DeSantis – Police Lieutenant – PERMANENT EL 77794 – 11/14/2022
 - ii. Phillip Fraterrigo – Police Lieutenant – PERMANENT EL 77794 – 11/14/2022
- b. SCHOOL
 - i. Gary Nowak – Custodian – PROVISIONAL FT – 11/18/2022

Motion to receive and file and note roster card #6 by Pitillo, Seconded by Galanti.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

7. NON-COMPETITIVE APPOINTMENT

- g. SCHOOL
 - i. Amna Mohamad – Teacher's Aides – PERMANENT – 12/5/2022
- h. CITY
 - i. Deborah Chiodo – Crossing Guard – PERMANENT – 11/07/2022
 - ii. Danielle Klein – Crossing Guard – PERMANENT – 11/07/2022

Motion to receive and file and note roster card #7 by Pitillo, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

8. EXEMPT APPOINTMENT

- a. CITY
 - i. Wade Turner, Sr. – Zoning Board of Appeals Member – Effective 12/31/2022 to 12/31/2023
 - ii. Anthony Anderson – Traffic Safety Board Member – 01/01/2023, 3-year term
 - iii. Orlando Taylor – Traffic Safety Board Member – 01/01/2023, 3-year term
 - iv. Angelo Pitillo – Traffic Safety Board Member – 01/01/2023, 2-year term
 - v. David Joyce – Traffic and Safety Board Member – 01/01/2023, 2-year term
 - vi. Dean Moretti – Traffic and Safety Board Member – 01/01/2023, 1-year term
 - vii. Frederic Marrano – Traffic and Safety Board Member – 01/01/2023, 1-year term

Motion to table #8ai by Galanti, Seconded by Hawrylczak.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

Motion to receive and file and note roster card #8aii - vii by Galanti, Seconded by Hawrylczak, with Pitillo abstaining.

YEAS: Galanti, Hawrylczak

Carried 2-0

ABSTAIN: Pitillo

9. UNCLASSIFIED APPOINTMENT

- a. Lackawanna Municipal Housing Authority
 - i. Mark Moretti – Housing Board Member – Effective 11/16/2022 to 11/15/2027

Motion to receive and file and note roster card #9 by Hawrylczak, Seconded by Pitillo.

YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

10. RETIREMENT, RESIGNATION, TERMINATION, LEAVE OF ABSENCE

- a. POLICE
 - i. Amanda VanHouten – Police Officer – RESIGNATION – 11/21/2022
- b. ZONING BOARD OF APPEALS
 - i. George Halsey – Zoning Board Member – TERM EXPIRATION – 12/31/2022
- c. SCHOOL
 - i. Kimberly Clark – Food Service Helper – LEAVE OF ABSENCE – 10/17/22 to 2/17/23

Motion to receive and file and note roster card #10ai and #10ci by Galanti, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to table #10bi by Galanti, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

11. EXAMS

- a. Exams Pending Results
 - i. Dog Control Officer – 11/05/2022
 - ii. Signal Maintenance Worker – 12/10/2022
- b. Exams Announced
 - i. Account Clerk Typist – 12/17/2022
 - ii. Assistant City Comptroller – 01/28/2023
 - iii. City Comptroller – 01/28/2023
 - iv. Director of Facilities – 01/28/2023 (*Administered by NYS, Adopted by City*)
- c. Exams Requested to NYS
 - i. Code Enforcement Officer
 - ii. Tenant Relations Specialist
- d. Exams Needed
 - i. Custodian
 - ii. Assessor's Aide

12. TABLED ITEM

- a. SCHOOL
 - i. LABOR: Joseph Anticola – Cleaners – PERMANENT – Schools rescinded the appointment request
 - ii. MSD 222: Requested Title: Assistant School Business Administrator – One (1)
 - 1. *NYS Civil Service office recommends classifying as Competitive; job specification being created*
- b. CITY: Request to Amend Job Specification
 - i. Code Enforcement Officer
 - 1. *Added language showing NYS certification requirement; waiting on ratification of NYS Assembly Bill A276A*

Motion to un-table #12ai by Hawrylczak, Seconded by Pitillo.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

Motion to receive and file #12ai by Galanti, Seconded by Hawrylczak.
YEAS: Pitillo, Galanti, Hawrylczak Carried 3-0

13. 2023 COMMISSION MEETING DATES

Motion to adopt and file #13 by Pitillo, Seconded by Galanti.
YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0

14. ADJOURNMENT

Motion by Hawrylczak, seconded by Pitillo to adjourn #14.
YEAS: Pitillo, Galanti, Hawrylczak

Carried 3-0