

JANUARY 2024 SPECIAL MEETING AGENDA - REORGANIZATION

City Council Chambers – 9:15 AM

Roll Call: Ralph Galanti – Commissioner
 Daniel M. Hawrylczak – Commissioner
 John Kuryak - Commissioner
 Sharon Beres – Secretary
 Shannon Falbo – Account Clerk Typist

Motion by Hawrylczak, seconded by Galanti to open meeting.

Roll call, yes, Galanti, Hawrylczak

Carried 2-0

1. RETIREMENT, RESIGNATION, TERMINATION, LEAVE OF ABSENCE

a. CITY

- i. Angelo Pitillo – Chairperson Civil Service Commission – Resigned 12/31/2023

Motion by Galanti, seconded by Hawrylczak, receive & file.

Roll call, yes, Galanti, Hawrylczak

Carried 2-0

2. UNCLASSIFIED

a. CITY

- i. John Kuryak – Commissioner, Civil Service – Appointed 1/10/24, Expires 5/31/26

Motion by Hawrylczak, seconded by Galanti, receive & file.

Roll call, yes, Galanti, Hawrylczak

Carried 2-0

3. RESOLUTION 1

BE IT HEREBY RESOLVED: that Daniel Hawrylczak, Commissioner, Lackawanna Civil Service Commission, be and is hereby designated Chairperson.

Motion by Galanti, seconded by Kuryak, adopt Resolution #1, Kuryak abstain.

Roll call, yes, Galanti, Kuryak

Carried 2-0

4. RESOLUTION 2

BE IT HEREBY RESOLVED: that Sharon Beres, 340 Willet Road, be appointed Secretary to the Lackawanna Civil Service Commission.

Motion by Galanti, seconded by Kuryak, adopt Resolution #2.

Roll call, yes, Hawrylczak, Galanti, Kuryak

Carried 3-0

5. RESOLUTION 3

BE IT HEREBY RESOLVED: that the Secretary to the Lackawanna Civil Service Commission be and is hereby empowered to attach the necessary certification to the payrolls of the City of Lackawanna and their signature shall be sufficient evidence of our certification.

Motion by Hawrylczak, seconded by Kuryak, adopt Resolution #3.

Roll call, yes, Hawrylczak, Galanti, Kuryak

Carried 3-0

6. ADJOURNMENT

Motion by Hawrylczak, seconded by Galanti, adjourn.

Roll call, yes, Hawrylczak, Galanti, Kuryak

Carried 3-0

JANUARY 2024 REGULAR MEETING MINUTES

City Council Chambers – 9:15 AM

Roll Call: Daniel M. Hawrylczak – Chairperson
Ralph Galanti – Commissioner
John Kuryak - Commissioner
Sharon Beres – Secretary
Shannon Falbo – Account Clerk Typist

Motion to open meeting by Galanti, seconded by Kuryak

Yeas: Hawrylczak, Galanti, Kuryak

1. REVIEW MEETING MINUTES

- a. Regular Meeting Minutes 12/15/2023
- b. Special Meeting Minutes 12/27/2023

Motion to approve minutes by Hawrylczak seconded by Galanti.

Yeas: Hawrylczak, Galanti, Abstain, Kuryak

Carried 2-0

2. NYS Department of Civil Service Communication

- a. 2023 Annual Report Observations and Recommendations
- b. IM-01-24 TSD and MSD Exam Related Correspondence Guide

Motion to receive and file by Kuryak seconded by Galanti.

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

3. RETIREMENT, RESIGNATION, TERMINATION, LEAVE OF ABSENCE

- a. CITY
 - i. Harieth Alkadi – Laborer – Removal 1/3/2024
 - ii. John Wolf – Director of Public Safety – Resignation 12/31/23
 - iii. Marcia Cullens – Clerk – Retired 1/19/2024
 - iv. Richard Juda – City Attorney – Retired 2/1/2024
 - v. Gregg Kowalik – Laborer (Streets) – LOA extension 1/21/24-1/21/2025
- b. Library
 - i. Yusrah Aljabouri – Senior Page PT – Resignation 11/30/2023
- c. School
 - i. Jon Colaruso – Cleaner – Resignation 11/1/2023
 - ii. Hannah Kwasniewski – Teacher's Aides – Removal 12/13/2023
 - iii. Dwight Barber – Teacher's Aides – Resignation 12/13/2023

Motion to note roster cards, receive and file by Hawrylczak seconded by Galanti.

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

- d. John Kuryak – Commissioner or Public Works – Resignation 12/22/23

Motion to note roster card, receive and file by Hawrylczak seconded by Galanti.

Yeas: Hawrylczak, Galanti, Abstain, Kuryak

Carried 2-0

4. COMPETITIVE

- a. LMHA
 - i. Lindsey Anderson – Tenant Relations Assistant – Permanent 1/16/2024 EL 62293
- b. SCHOOL
 - i. William Friend – Custodian – Permanent 12/14/2023 EL 20231

Motion to note roster card, update exam records, receive and file by Hawrylczak, seconded by Kuryak

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

5. EXEMPT

a. CITY

- i. Michael Sobaszek – Zoning Board of Appeals Member – 1/2/24-12/31/2026
- ii. Wade Turner – Zoning Board of Appeals Member – 1/2/24-12/31/2026
- iii. Gail Nicholson – Confidential Secretary to the Mayor – 1/5/24, pleasure of the Mayor

Motion to note roster cards, receive and file by Kuryak, seconded by Hawrylczak.

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

6. NON-COMPETITIVE

a. SCHOOL

- i. Imane Sadoun – Teacher's Aides – Permanent 12/7/23
- ii. Mariah Holt – Teacher's Aides – Permanent 12/15/23
- iii. Michael Masocco - Maintenance Mechanic – Permanent 12/14/23

Motion to note roster cards, receive and file by Hawrylczak, seconded by Galanti

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

7. LABOR

a. CITY

- i. John Matyas – Cleaner – 1/16/2024
- ii. Jose Ortiz – Cleaner – 1/16/2024
- iii. Matthew Schiavi – Cleaner – 12/26/2023
- iv. Andrea Haxton – PT Recreation Attendant – 1/2/2024

Motion to note roster cards, receive and file by Kuryak, seconded by Hawrylczak.

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

8. UNCLASSIFIED

a. CITY

- i. Chuck Clark – Director of Development – 1/2/24, pleasure of the Mayor
- ii. Dino Marracco – Director of Public Safety – 1/2/24, pleasure of the Mayor
- iii. John Gaughan – City Attorney – 2/1/24, pleasure of the Mayor

b. LMHA

- i. David Iafallo – Housing Board Member – 1/5/24-1/5/29

Motion to note roster cards, receive and file by Hawrylczak seconded by Kuryak.

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0

9. EXAMS *(Informational—No Action Necessary)*

a. Exams Pending Results

- i. Police Captain - 10/21/2023
- ii. Firefighter - 1/13/2024
- iii. Code Enforcement Officer - 1/13/2024

b. Exams Announced

- i. Complaint Writer/Dispatcher – CLOSED – Exam Date 1/1/27/2024
- ii. Principal Account Clerk – OPEN until 1/5/2024 – Exam Date 2/10/2024

c. Exams Requested to NYS *(no date/not announced yet)*

- i. Animal Control Officer
- ii. Printing Machine Operator

10. ADJOURNMENT

Motion to adjourn by Kuryak, seconded by Hawrylczak.

Yeas: Hawrylczak, Galanti, Kuryak

Carried 3-0