

Agenda  
Special Council Meeting  
Council Chambers  
Wednesday, March 27, 2024  
Live via Facebook@http://Facebook.com/lackawannany

**No Caucus Required at Special Meetings  
Only Agenda Items May be Acted Upon**

Meeting called to order/Pledge of Allegiance.

NB: Meeting is being recorded.

Roll Call: Council: Muflahi, Anderson, Moretti, Surdyke, Marrano  
Dept. Heads: Law, Comptroller, Public Works, Recreation

**Communications from the Mayor:**

**Requests the City Council Approve the Comptroller's Request to have Sapphire Business Services Return to Complete the Reconciliation of the General Ledger Accounts for the 2022-2023 Fiscal Year and 2023-2024 to Present. It May Take an Estimated 182 Hours to Complete this Project. More Time May be Needed, but Also Less Time May be Needed to Complete the Reconciliation. The Cost will be \$95.00 Per Hour.**

1. TO: Honorable Council President  
Honorable Council Members  
FROM: Mayor Iafallo  
RE: Phone Conversation

To confirm our phone conversation of Wednesday, March 20, 2024, I am requesting your support to approve our Comptroller's request (letter attached), to have Sapphire Business Services return to complete reconciling the general ledger accounts for the 2022-2023 fiscal year and to immediately start thereafter to reconcile the 2023-2024 fiscal year to present date which will open up our city's options to better prepare for bonding of our new City Hall which we expect to start by May. I will keep you updated.

Thank you in advance for your anticipated cooperation.

*Mayor Annette Iafallo  
714 Ridge Road  
Lackawanna, NY 14218*

*Dear Madam Mayor:*

*I am requesting that the engagement of services from Sapphire Business Services be extended to encompass the completion of reconciling certain general ledger accounts for the 2022-2023 fiscal year, with the reconciliation for 2023-2024 commencing immediately thereafter.*

*Sapphire Business Systems is available to resume work on our behalf, effective March 27<sup>th</sup>, 2024.*

*Granting of this request will allow us to proceed with the audit for the 2022-2023 fiscal year on April 22<sup>nd</sup>, 2024, as well as the commencement of a timely audit for the 2023-2024 fiscal year.*

*The best estimate relative to the provision of Sapphire’s services is 182 hours. The actual time required may differ, however, it may end up being higher or lower. Sapphire Business System’s hourly rate is \$95.00. Please note that funds necessary for this purpose are available in the Comptroller’s Software Maintenance budget code, i.e, A.1315.0468.*

*Thank you for your kind attention and consideration in this respect.*

Very truly yours,

**LINDA M. HYBICKI, CITY COMPTROLLER**

Moved by Marrano seconded by Moretti to approve request.

Yeas: Anderson, Moretti, Surdyke Marrano

No: Muflahi

Carried 4-1

**Communications from Division/Department Heads:**

**Requests the City Council to Direct the City Clerk to Start the Bid Process for the New City Hall General Construction Contractors.**

- 2. Members of the City Council  
714 Ridge Road  
Lackawanna, NY 14218

Re: Bid Advertising – New City Hall General Construction Contractors.

Dear Respected City Council Members,

The department of Public Works requests that the Council allow the City Clerk to start the bid process for the New City Hall General Construction contractors.

Respectfully,

**DANIEL GEERCKEN, SENIOR FOREMAN OF PUBLIC WORKS**

Moved by Marrano seconded by Anderson to approve request.

Yeas: Muflahi, Anderson, Moretti, Surdyke, Marrano

Carried 5-0

**Business Registrations:**

**Tabled Items:**

Remove from the TABLE Item #11 regarding the Lawnmowing and Landscaping bids. Item number #11 was tabled at the March 18, 2024 Council Meeting.

Moved by Marrano seconded by Moretti to remove from TABLE.

Carried 5-0

**Requests the City Council Approve his Recommendation of Snowplow Doctor for the Mowing and Landscaping Bid Even Though Their Bid was Not the Lowest. They Have an Exemplary Record and Provided Quality Service for the City of Lackawanna.**

Mowing Service	1 <sup>st</sup> Ward	2 <sup>nd</sup> Ward	3 <sup>rd</sup> Ward	4 <sup>th</sup> Ward	
WNY Materials	\$328	\$388	\$423	\$625	\$1,764/week

<b>Emerald Dunes</b>	<b>\$369</b>	<b>\$397</b>	<b>\$351</b>	<b>\$499</b>	<b>\$1,616/week</b>
<b>Snow Plow Doctor</b>	<b>\$445</b>	<b>\$565</b>	<b>\$395</b>	<b>\$550</b>	<b>\$1,955/week</b>
<b>5 Star Plowing &amp; Landscaping</b>	<b>\$472</b>	<b>\$479</b>	<b>\$422</b>	<b>\$585</b>	<b>\$1,958/week</b>

Moved by Surdyke seconded by Muflahi to amend the motion and split the bids and use the lowest bids.

Yeas: Muflahi, Surdyke

No: Anderson, Moretti, Marrano

Failed 3-2

Moved by Marrano seconded by Moretti to approve request.

Yeas: Anderson, Moretti, Marrano

No: Muflahi, Surdyke

Carried 3-2

**Adjournment:**

Moved by Marrano seconded by Moretti to adjourn meeting.

Yeas: Muflahi, Anderson, Moretti, Surdyke, Marrano

Carried 5-0